



State Program Report (SPR) and ARPA Refresher

Grants to States





Overview

- Upcoming reporting deadlines
- American Rescue Plan Act (ARPA) Extensions and MOE
- Unique Entity Identifier (UEI) required to be in the SPR
- How to enter Interim FFR data for both FY 2021 ARPA and LSTA funds
- Obligating vs. liquidating funds
- How to enter FY 2021 award and ARPA project data
- Refresher and general best practices for the SPR
- eGMS transition with Login.gov
- New: site visit checklist in SPR



Upcoming reporting deadlines

December 30, 2022 for:

- **2022 interim federal financial report (FFR)**

January 30, 2023*

- **2021 final financial status report (FSR) and final financial status report (SPR) including FY 2021 award and ARPA**

***unless you have an extension**



Reporting (2 C.F.R. §§ 200.329 and 200.328)

- **Final Performance Reports (2 C.F.R. § 200.329(c)(1)):**
 - Must be submitted by the SLAA to IMLS no later than **120** calendar days (previously 90 days) after the period of performance end date. For **new** IMLS awards, the new final report due date is **January 30**, with Grants to States reports submitted through the State Program Report (SPR) system.
 - Subrecipients must submit theirs to the SLAA (as pass-through entity) no later than 90 days after the period of performance end date (this has not changed).
- **Annual (Interim) Reports (2 C.F.R. §§ 200.328 and 200.329(c)(1)):**
 - Annual (interim) reports submitted by the non-Federal entity and/or SLAA are due no later than 90 calendar days (this has not changed) after the reporting period.



Reminder: 120 days to liquidate funds

- From the [2021 G2S guidance](#):
- *“All project activities must be completed and all funds obligated by September 30, 2022. All financial obligations incurred under the award must be liquidated by January 30, 2023.”*



**REMINDER: submit all reports through the SPR for the
LSTA Grants to States program**

<https://imls-spr.imls.gov/Login>



REMINDER: even if you have an ARPA extension:


**You still need to report allotment grant details in the SPR
by the original deadline (Jan. 2023)**

(you won't be able to certify until ARPA is finalized)



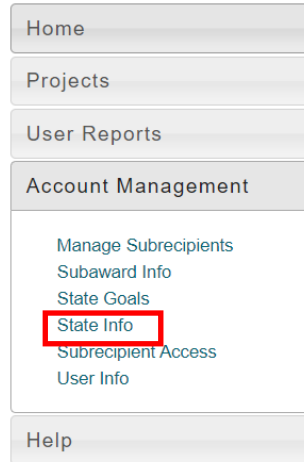
NOTE: even if you have an extension:

You must fill in the Maintenance of Effort (MOE) field in the FSR by March 1, 2023

Total SLAA funds expended to meet the purposes of LSTA, including the Five-Year-Plan (MOE) 	\$	1,538,252.84
Minimum MOE Required	\$	1,352,182.62

REQUIRED: Update State Info with your Unique Entity Identifier (UEI)

- DUNS field updated to “UEI” for FSR, Interim FFR
- UEI is now required and yours can be found in SAM.gov
- To add a UEI, edit “State Info” under “Account Management”

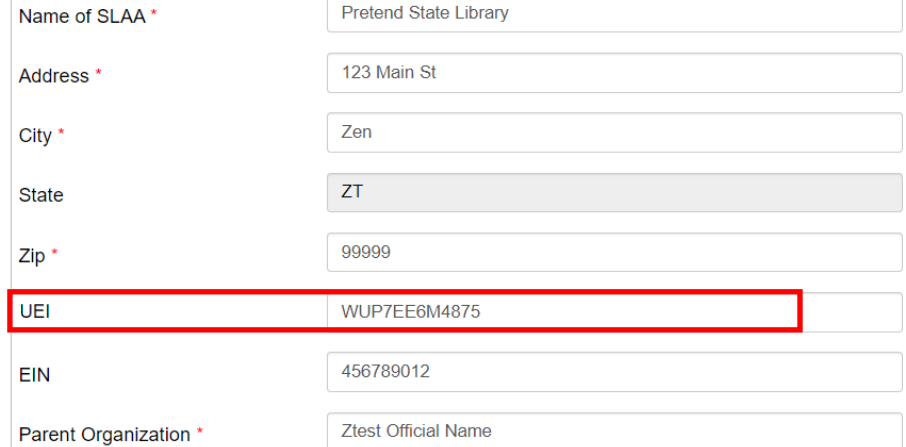


A vertical navigation menu with the following items: Home, Projects, User Reports, Account Management, Manage Subrecipients, Subaward Info, State Goals, State Info (highlighted with a red box), Subrecipient Access, User Info, and Help.

State Information

Last Modified Date: 10/04/2022

Agency Information



A form with the following fields and values:

Name of SLAA *	Pretend State Library
Address *	123 Main St
City *	Zen
State	ZT
Zip *	99999
UEI	WUP7EE6M4875
EIN	456789012
Parent Organization *	Ztest Official Name



Entering Interim FFR data for the FY 2022 LSTA funds

FY 2022 interim FFR report

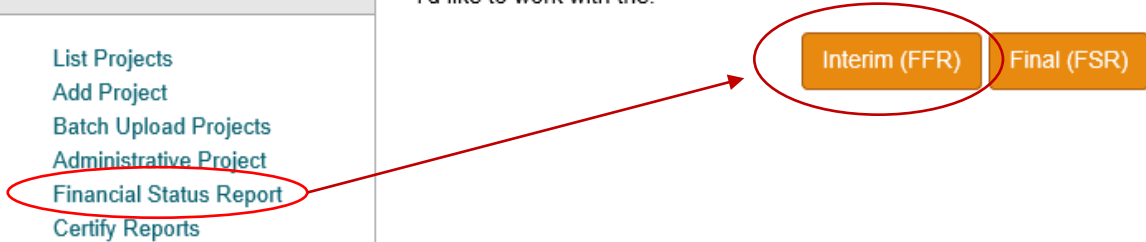
- Home
- Projects
 - List Projects
 - Add Project
 - Batch Upload Projects
 - Administrative Project
 - Financial Status Report
 - Certify Reports
- User Reports
- Account Management
- Help

Financial Status Report

I'd like to work with the:

Interim (FFR)

Final (FSR)



FY 2022 interim FFR reporting

- Add the FY22 grant number in the “identifying number” field

INTERIM FEDERAL FINANCIAL REPORT

State: ZT	
Fiscal Year: 2022	
Federal Agency and Organizational Element to Which Report is Submitted: Institute of Museum and Library Services	Federal Grant or Other Identifying Number Assigned by Federal Agency: LS-249777-OLS-22

This number comes from the award document (available in eGMS)

Official Award Notification for Grants and Cooperative Agreements Institute of Museum and Library Services

Action Taken: Award

Date of Action: 3/9/2022

Award Date: 3/9/2022

FEDERAL AWARD INFORMATION

Federal Award ID Number (FAIN)

LS-249777-OLS-22

Interim FFR financial fields

- “Total Federal funds authorized” auto-calculates the 2022 award amount
- Tip: Hit “Save” for the correct auto-calculated figures to populate (not there initially)
- Report on spent funds for FY 2022 in “Federal share of expenditures” and related fields, as of 9/30/2022

Federal Expenditures and Unobligated Balance

Total Federal funds authorized	\$	4,197,554.00	Auto-calculated: allotment
Federal share of expenditures	\$	3,732,894.00	Report amt drawn down as of 9/30/22
Federal share of unliquidated obligations	\$	172,002.00	
Total Federal share	\$	3,904,896.00	
Unobligated balance of Federal funds	\$	292,658.00	

Recipient Share

Total recipient share required	\$	2,162,376.30	Auto-calculated
Recipient share of expenditures	\$	1,973,423.00	Report on match as of 9/30/22

Interim FFR common issues

- “Cash Disbursements” should match eGMS Reach “Payments” (as of 9/30/2022)
- Amount in “Cash Disbursements” typically matches “Federal share of expenditures”
- Leave “Indirect Expenses” blank
- Typically leave “Program Income” blank

Federal Cash	
Cash Receipts	\$ 320,000.00
Cash Disbursements	\$ 320,000.00
Cash on Hand	\$ 0.00
Federal Expenditures and Unobligated Balance	
Total Federal funds authorized	\$ 3,477,989.00
Federal share of expenditures	\$ 320,000.00
Federal share of unliquidated obligations	\$ 3,157,989.00
Total Federal share	\$ 3,477,989.00
Unobligated balance of Federal funds	\$ 0.00

Certify the Interim FFR

Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report**
- Certify Reports

User Reports

Account Management

Help

Financial Status Report

I'd like to work with the:

Interim (FFR) Final (FSR)

Interim Federal Financial Report

Select a fiscal year: 2016

Select Version: 1

Save **Cancel** **Print** **Certify***

Red asterisks denote fields that will be checked upon **Certify**.

Federal Agency and Organizational Element to Which Report is Submitted: Institute of Museum and Library Services

Federal Grant or Other Identifying Number Assigned by Federal Agency *

Locating amount drawn down in Reach

- Go to the payments Tab in the 2022 award record
- Look at “Total Approved Requests” figure
- Look at the Request Status/Date and **subtract** any requests approved after September 30, 2022

Home Offers Awards Account Help

Award: LS-252280-OLS-22

Information Funding Instructions Documents Forms and Reports Products and Media Venues Change Requests Payments

Messages Write Ups

Request Summary

View Payment Request Instructions

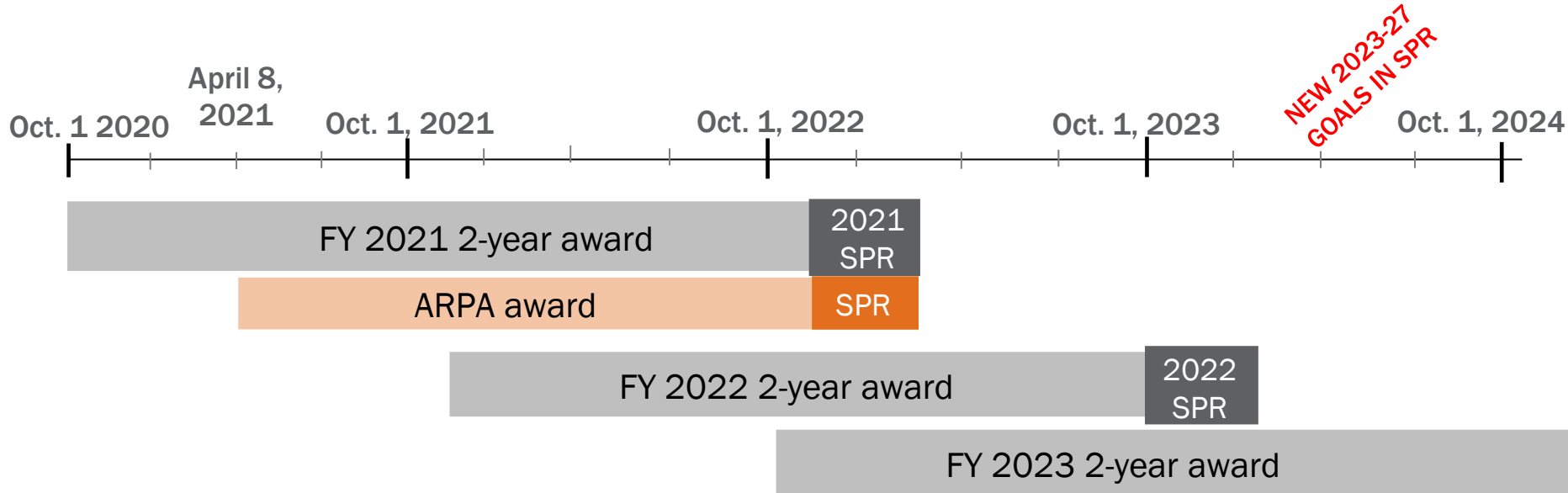
Award Amount: \$3,139,617.00
Total Approved Requests: \$232,617.24
Remaining Funds: \$2,906,999.76

Progress Report Approved

Add Payment Request

Actions	Request Number	Amount Requested	Date Submitted	Status/Date	Decision Comment
	1	3083.3300	4/8/2022	Approved 4/11/2022	
	2	15203.3400	5/6/2022	Approved 5/9/2022	

ARPA & allotments: period of performance



APRA: SPR projects

- SPR ARPA projects titled “ARPA: ...”
- Start date of 4/8/2021 or later

<input type="checkbox"/>	Status	System Code	State Code	Title	Grantee	LSTA
<input type="checkbox"/>						
<input type="checkbox"/>	Draft	2021-ZT-88082		ARPA: Hotspot lending	ZT Public Library 3.6	28000
<input type="checkbox"/>	Draft	2021-ZT-88083		Early Readers Story Time in	Ztest Public Library	3200
<input type="checkbox"/>	Draft	2021-ZT-88084		Statewide Databases		50000

General Information

Title: *

State Project Code: ⓘ

Start Date: *

End Date: *

Abstract: ⓘ



Reminder to frame ARPA as pandemic response

- Couch ARPA spending under the umbrella of the pandemic
- The narrative should reflect this as much as possible

ARPA: SPR project budgets

- Report ARPA projects separately, if possible, but if a project uses both FY 2021 LSTA and ARPA funds, differentiate them in the budget narrative

Supplies/Materials

3700.00

0.00

0.00

\$3,700.00

Description

FY21 LSTA funds used for purchase of featured books purchased for the story time and for lending = \$700
ARPA funds used for Wifi extenders = \$3000

NV example of CARES highlights (ARPA potential)

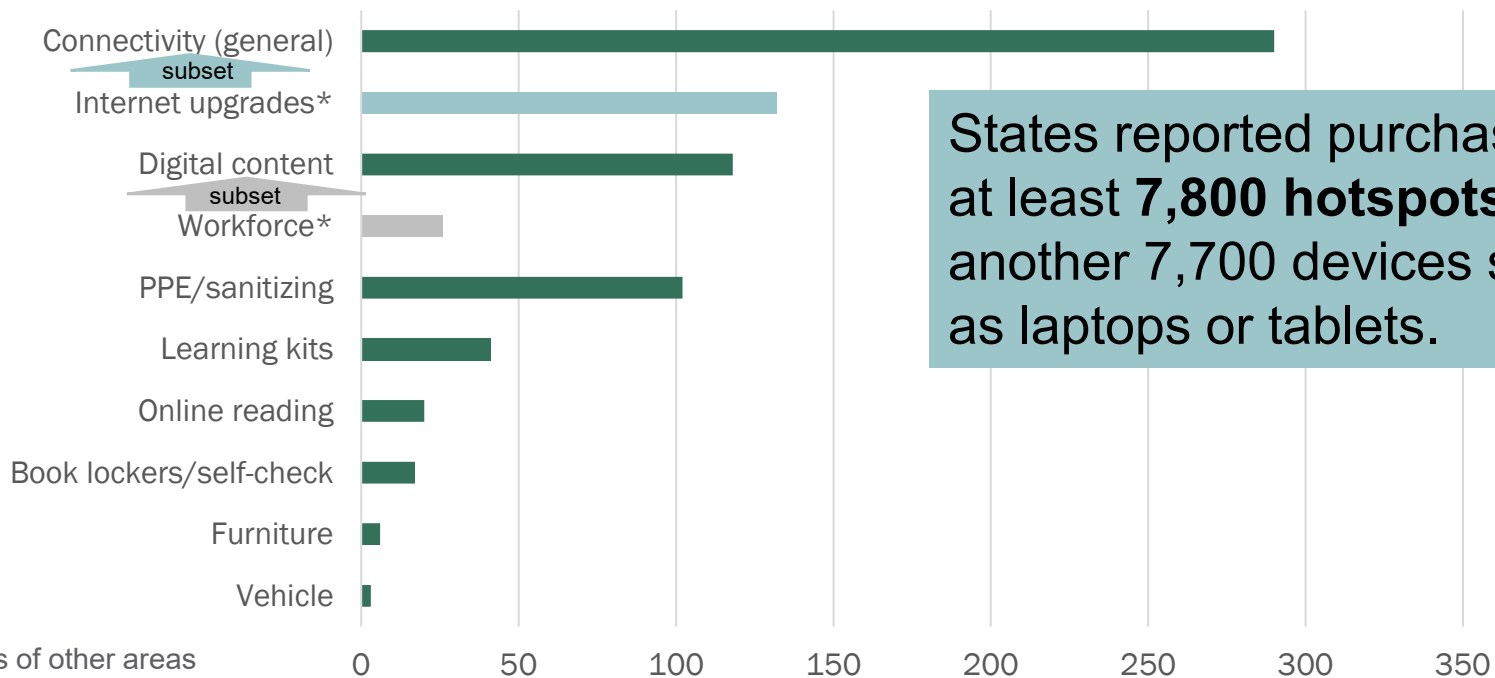
- 17 libraries received subawards, based on population, number of outlets, SNAP, unemployment, and broadband data
- 7 libraries acquired 449 hotspots for lending

“During this pandemic this has been a godsend. It has helped my kids with school and saved me money w/my bill.”
- 10 libraries acquired 192 devices (Chromebooks and tablets) for lending
- 6 libraries boosted internet speeds and extended the range of their Wi-Fi signals
- A total of 136,609 people were helped
- The SLAA also funded educational databases to support distance learning and skill-building



Thinking ahead to national analysis of ARPA

CARES funded area by projects (n=476); some categories include double-counting



States reported purchasing at least **7,800 hotspots** and another **7,700 devices** such as laptops or tablets.



Reflecting the Five-Year Evaluation/Plan

- Many states report the Five-Year Evaluation and/or Plan as a discrete project
- Can also be under Admin funds, or Match-only
- Use the activity mode “Planning & Evaluation”
- See examples at: [https://imls-spr.imls.gov/Public/Results/?rows=20&start=0&sort=0&q=five-year&activity="Planning %26 Evaluation"](https://imls-spr.imls.gov/Public/Results/?rows=20&start=0&sort=0&q=five-year&activity=)

Administrative project

- Use the Administrative Project to report on FY 21 and/or ARPA funds under the 4% federal cap (e.g. ARPA administrative support), as well as any state or other match

Title *	<input type="text" value="Administrative Project"/>
Abstract ⓘ *	<input type="text" value="LSTA coordinator salary and additional time to manage ARPA"/>
Intent	<input type="text" value="Administer the LSTA Program"/>
Grantee ⓘ	<input type="text"/>
Start Date	<input type="text" value="10/01/2020"/>
End Date	<input type="text" value="09/30/2022"/>

Budget Information

	LSTA	MATCH- State	MATCH- Other	Total
Salaries/Wages/Benefits	<input type="text" value="72500.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	\$72,500.00
Description	<input type="text" value="ARPA funds: part-time temp staff to help administer ARPA, \$2500
LSTA allotment: LSTA coordinator salary (1 FTE), \$70,000"/>			

FSR administrative costs

LSTA Administrative Costs

Allowed
Auto-calculated: 4% of FY 21 + ARPA

\$ 102,444.92

Actual
Auto-populated from Admin project

\$ 7,954.00

Difference

\$ 94,490.92

Financial Status Report (FSR)

- Two log numbers (manual) for FY 2021 & ARPA, combined funds (autofill)
- NOTE: must save report initially to see combined amount

General Information

State	AL
Fiscal Year	2021
Federal Grant or Other Identifying Number Assigned By Federal Agency	LS-249947-OLS-21/LS-250192-OLS-21
Total Federal Funds Authorized for This Funding Period	\$ 5767625.00
Recipient Account Number or Identifying Number	

Official Award Notification for Grants and Cooperative Agreements Institute of Museum and Library Services

Action Taken: Award	Date of Action: 1/21/2021	Award Date: 1/19/2021
FEDERAL AWARD INFORMATION		
Federal Award ID Number (FAIN)	LS-249947-OLS-21	
Award Recipient	Alabama Public Library Service	
Award Recipient Unique Entity	002287442	TIN: 626000610

STATE ALLOCATION TABLE
FY 2021 IMLS Appropriations (Public Law)

Total Distributed to States:	\$168,803,000
State	Federal Funds from IMLS (66%) (1), (2)
ALABAMA	\$2,695,292.00

FY 2021 American Rescue Plan Act IMLS Appropriations (Public

Total Distributed to States:	\$178,000,000
State	Federal Funds from IMLS (1), (2)
ALABAMA	\$3,072,333.00

FSR match and federal outlays

MATCH-State funds expended specifically on the Five-Year Plan	\$ 2,658,941.00
MATCH-Other funds expended specifically on the Five-Year Plan i	\$ 217,697.00
Total Match	\$ 2,876,638.00
Minimum Match Required i	\$ 1,319,366.39
All other recipient outlays not previously reported	\$ 0.00

Match auto-populated from projects

Required match auto-calculated (allotment only)

Total unliquidated obligations (expected to clear by Dec. 30 or later IMLS-approved date)	\$ 0.00
Unobligated balance of Federal funds (these funds to be deobligated) i	\$ 0.00
Federal share of net outlays i	\$ 2,561,123.00

Federal outlays auto-populated from projects



Refresher: General best practices for the SPR

Logging In: <https://imls-spr.imls.gov/Login>



Grants To States Program Report

Sign In To Continue To The State Program Report

Sign In

If you have trouble signing in, contact your Program Officer.

NOTE:

- Chrome and Firefox are recommended browsers
- Don't open two browser windows or tabs for the SPR at the same time - issues tend to occur

Account Management

In the system update:

- User Info
- State Info (UEI)
- Subaward Info

Home	State Information
Projects	Last Modified Date: 10/04/2022
User Reports	Agency Information
Account Management	Name of SLAA * <input type="text" value="Pretend State Library"/>
Manage Subrecipients	Address * <input type="text" value="123 Main St"/>
Subaward Info	City * <input type="text" value="Zen"/>
State Goals	State <input type="text" value="ZT"/>
State Info	Zip * <input type="text" value="99999"/>
Subrecipient Access	UEI <input type="text" value="WUP7EE6M4875"/>
User Info	EIN <input type="text" value="456789012"/>
Help	Parent Organization * <input type="text" value="Ztest Official Name"/>
	Chief Officer
	Name * <input type="text" value="ZT Chief"/>
	Title * <input type="text" value="Chief Z"/>
	Phone ⓘ * <input type="text" value="111-222-3333"/>
	Fax * <input type="text" value="111-222-4444"/>
	Email * <input type="text" value="zt@zt.org"/>

Subaward Info

Remember
to enter
Subaward
Info!

- Home
- Projects
- User Reports
- Account Management
 - Manage Subrecipients
 - Subaward Info**
 - State Goals
 - State Info
 - Subrecipient Access
 - User Info
- Help

Subaward Information

Select a fiscal year: 2021

State	ZT
Number of subaward applications	35
Number of subawards funded	27
Number of applicants	35
Number of applicants receiving subawards	27
Total amount of subaward funds requested	340567.00
Total amount of subaward funds awarded	250000.00

Save

Cancel



Writing Tips

- Think about the entire project report as a whole.
- Use plain language (avoid acronyms and jargon)
- Write in the past tense
- Avoid First Person
- Use position titles, not staff names
- For continuing projects, tell us what you did **this year**



Abstracts

- Between 90-160 words
- What did you do this year? Not just a general program description if a continuing project
- Should reflect the budget & activities
- No bullets; no colored text
- Pay attention to formatting and copy/paste



Statewide Projects

- A State Effort (or Statewide project):
 - has the entire state's population as potential beneficiaries rather than a specific, and smaller, target audience
 - is usually administered by the SLAA



Bundling Projects

Individual projects may be combined into a single project report if they:

- Support the same Intent
- Cover the same subjects
- Target similar beneficiaries
- When bundled, there still must be no more than 10 activities

Bundling scenario: 75 libraries with PPE

- SLAA as grantee
- Single project/single activity
- Locales noted individually or, if “statewide,” as numbers

Locale

Is the activity statewide? *

Yes

No

Can you identify specific institutions? *

Yes

No

Institutions

Name: ✖

Address:

City:

State: Zip:

OR

Locale

Is the activity statewide? *

Yes

No

Institution Types

Public Libraries	<input type="text" value="55"/>
Academic Libraries	<input type="text" value="10"/>
SLAA	<input type="text" value="0"/>
Consortia	<input type="text" value="0"/>
Special Libraries	<input type="text" value="0"/>
School Libraries	<input type="text" value="10"/>
Other	<input type="text" value="0"/>



Intents (14) and Focal Areas (6)

- Improve users' formal education (**Lifelong Learning**)
- Improve users' general knowledge and skills (**Lifelong Learning**)
- Improve users' ability to discover information resources. (**Information Access**)
- Improve users' ability to obtain and/or use information resources. (**Information Access**)
- Improve the library workforce (**Institutional Capacity**)
- Improve the library's physical and technological infrastructure (**Institutional Capacity**)
- Improve library operations (**Institutional Capacity**)
- Improve users' ability to use resources and apply information for employment support (**Employment & Economic Development**)
- Improve users' ability to use and apply business resources (**Employment & Economic Development**)
- Improve users' ability to apply information that furthers their personal, family, or household finances (**Human Services**)
- Improve users' ability to apply information that furthers their personal or family health & wellness (**Human Services**)
- Improve users' ability to apply information that furthers their parenting and family skills (**Human Services**)
- Improve users' ability to participate in their community (**Civic Engagement**)
- Improve users' ability to participate in community conversations around topics of concern (**Civic Engagement**)



Intents and Subjects

- Select only one intent

- Select up to **two** subjects

- Improve library's physical and technology infrastructure.
 - Science, Technology, Engineering, & Math (STEM)
- Improve users' general knowledge and skills.
 - Digital Literacy
 - Science, Technology, Engineering, & Math (STEM)

“Crosswalk” Alignment with SPR

State Goal	IMLS Focal Area(s)	Associated Project
#1 Lifespan Learning	Lifelong Learning	STEM for All
		Summer Reading
		Senior Encore

General Information

Title: STEM for All

State Project Code:

Start Date: 10/01/2022

End Date: 09/30/2024

Status: Draft

Abstract:

Science for all!
Technology for all!
Engineering for all!
Math for all!

Goal: Lifespan Learning

Project Director

Director Name: Charlene Directorson

Director Phone:

Director Email: literacy4eva@books.yeah



Activities

- An activity accounts for at least 10% of the total amount of resources committed to the project.
- Keep under 10 activities per project
- The activity title and description should be different, and it should not be identical to the project title and description

Activity Abstracts

View Activity

Title: Awesome Alphabet Activities

Abstract:

Once a month we offer a drop-in program for parents and children at the Watauga County Library. The library meeting room is set up with various literacy stations that span a large range of motor skills and interest levels. The library desires to provide opportunities and experiences for parents to assist their children in developing the skills of alphabet recognition and phonemic awareness--essential skills for learning to read.

Intent: Improve users' general knowledge and skills.

Activity: Instruction

Mode: Consultation/drop-in/referral

Format: In-person



Activity Types (4) and their Modes

- **Instruction** (Program, Consultation, Other, etc.)
- **Content** (Acquisition, Creation, Lending, etc.)
- **Planning & Evaluation** (Prospective, Retrospective)
- **Procurement** (no mode applicable) – NOTE: only available with Institutional Capacity intent



Procurement

- Only available for “Institutional Capacity” Intents:
 - Improve the library workforce
 - Improve the library’s physical and technological infrastructure
 - Improve library operations
 - NOTE: PPE could be an example of Procurement (if the Intent is Institutional Capacity) or Content (if the Intent is something else)
- Many purchases are not “Procurement” Activity
 - Purchasing databases = “Content – Acquisition” Activity
 - Purchasing laptops for learning lab = “Instruction” Activity

Activity Outcomes

When To Survey Participants in a Grants to States Project

		Beneficiary	
		Library Workforce	General Public
Activity	Instruction	Yes if mode is Program	Yes if mode is Program
	Content	Yes if mode is Acquisition or Creation	No
	Planning & Evaluation	Yes	No
	Procurement	No	No



Budget Reminders

- Conference registrations: Services, *not* Travel
- Apps/Software/Licenses: Services, *not* Supplies
- Avoid vague/misleading terms in descriptions (“Other related costs,” “Miscellaneous”)

Budget Examples: Salaries/wages/benefits


- Provide position titles and FTE equivalents
- Differentiate LSTA and Match funds (narrative)

Salaries/Wages/Benefits	\$15,599.41	\$29,487.37	\$0.00	\$45,086.78
Description	LSTA: 25% Project Manager's salary; State: 50% Project Manager's salary			


<u>Budget Information</u>				
	LSTA	MATCH- State	MATCH- Other	Total
Salaries/Wages/Benefits	\$0.00	\$16,950.00	\$0.00	\$16,950.00
Description	Salary and benefits for State Data Coordinator (SDC). NOTE: This figure corresponds to the amount of time attributed to statistics tasks. The SDC also performs general consulting service and that portion of the salary is included in Consulting Services.			

Budget Examples: Other operational expenses

Other Operational Expenses	\$40,977.88	\$0.00	\$0.00	\$40,977.88
Description	Database subscriptions for State Library's collection available to public.			



Other Operational Expenses	\$57.51	\$0.00	\$0.00	\$57.51
Description	Domain renewal and postage used to promote the site			



Other Operational Expenses	\$11,382.67	\$0.00	\$0.00	\$11,382.67
Description	Indirect costs at the federally negotiated rate of 33%.			

Additional Materials

- Consider all types of relevant materials
 - Press releases
 - Social media activity
 - Toolkits or Reports
 - Photos
- Provide examples of administrative material



Project Tags

- To help with national-level analysis, consider adding project tags, such as Broadband, Making, Summer meals, and Veterans

Project Tags ⓘ

summer meals, making




Match-Only Projects

- Entered as regular project
- Assign “Intent”
- Report at least one “Activity”
- Include “Match-Only” in title

Project Status for Projects

- You need to change all projects from “Draft” status to “Completed” status before validation and certification
- Remember the shortcut in the List Projects option for changing project statuses in bulk

Move projects to: 

<input type="checkbox"/>	Status	System Code	State C			
<input type="checkbox"/>	<input type="text" value="x"/>	<input type="text" value="x"/>				<input type="text" value="x"/>
<input checked="" type="checkbox"/>	Draft	2019-ZT-82555		Technology infrastructure	Ztest Public Library	0
<input type="checkbox"/>	Draft	2019-ZT-82779		Literacy for all	Ztest Public Library	0

-- Select A Status --

-- Select A Status --

Draft

Completed

Project Status for Admin/FSR

- You still have to open the Administrative Project separately in order to change its status
- We recommend opening and saving the Financial Status Report at the very end of your reporting process to reflect the final information in the projects

The screenshot shows a web application interface. On the left is a navigation menu with a 'Home' button at the top and a 'Projects' button below it. Under 'Projects', there is a list of links: 'List Projects', 'Add Project', 'Batch Upload Projects', 'Administrative Project', 'Financial Status Report', and 'Certify Reports'. The 'Administrative Project' and 'Financial Status Report' links are highlighted with a red rectangular box. To the right of the menu is the main content area titled 'List Projects'. Below the title is a dropdown menu labeled 'Select a fiscal year:' with '2019' selected. Below this are two rows of orange buttons. The top row contains three buttons: 'View Admin Project', 'View Final Financial Status Report', and 'Batch Upload Projects'. The bottom row contains two buttons: 'Print All Projects' and 'Add Project'. A red rectangular box highlights the 'View Admin Project' and 'View Final Financial Status Report' buttons.

Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Reports

List Projects

Select a fiscal year: 2019

View Admin Project View Final Financial Status Report Batch Upload Projects

Print All Projects Add Project

Certify the SPR

Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Reports

Certify Financial and Project Reports

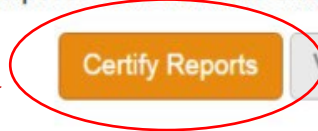
I certify to the best of my knowledge and belief that all these reports are correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.

Select a fiscal year: 2015 ▼

Certify Reports

Validate Reports

Certify Reports





Reminders

- The SPR Sandbox is available for practicing and training:
<http://imls-testspr.imls.gov>

Reporting deadlines

- **December 30, 2022**: Interim Federal Financial Report for FY 2022
- **January 30, 2023**: Final Report includes all projects and the Final Financial Status Report for FY2021 and ARPA (you may have an extension)
- Resources are available at:
<https://www.imls.gov/grants/grant-programs/grants-states/grants-states-manual>

Coming soon: eGMS Transition to Login.gov

Welcome to eGMS Reach

eGMS Reach is the system for application review and award management at the Institute of Museum and Library Services.

If you have never used eGMS Reach before, click [Sign in help](#) below to select a password.

For IMLS staff access click [here](#).

Already have a Login.gov account associated with your Reach email address?

Your authorized Reach email address appears on official documents or has been used for communication with the agency.

 LOGIN.GOV

Have a Login.gov account associated with a different email address?

Associate your authorized Reach email with your Login.gov account below, then return to this page to sign in.

Add Email

Don't have a Login.gov account?

Click **Create Account** and follow the prompts. Be sure your account uses the email address provided to the agency for official communication and is unique to you.

Create Account

New: site visit checklist in SPR

- More site visit discussion to come at spring conference
- Reference copy of checklist on the G2S Manual

Home

Projects

User Reports

Account Management

- Manage Subrecipients
- Subaward Info
- State Goals
- State Info
- Site Visit Checklist**
- Subrecipient Access
- User Info

Help

Last Modified Date: 10/03/2022

Print Save

Grants to States Site Visit Checklist

Date(s) of Site Visit:

Program Officer:

General Information

Legal Authority and Compliance with Federal Law

Administrative Activity

Financial Activity

Wrap Up



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