



**Data File Documentation
Public Libraries Survey
Fiscal Year 2013**

August 2015

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Public Libraries Survey Fiscal Year 2013

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August 2015

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About the Institute of Museum and Library Services

The Institute of Museum and Library Services is the primary source of federal support for the nation's 123,000 libraries and 35,000 museums. Our mission is to inspire libraries and museums to advance innovation, lifelong learning, and cultural and civic engagement. Our grant making, policy development, and research help libraries and museums deliver valuable services that make it possible for communities and individuals to thrive. To learn more, visit www.ims.gov and follow us on [Facebook](#) and [Twitter](#).

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Public Libraries Survey, Fiscal Year 2013

Data Documentation

I. Introduction

The **Public Libraries Survey (PLS)** is a voluntary survey conducted annually by the Institute of Museum and Library Services (IMLS). IMLS collects these data under the mandate in the **Museum and Library Services Act of 2010 (PL 111-340)** as stated in SEC. 210. The U.S. Census Bureau is the data collection agent for IMLS. The Fiscal Year (FY) 2013 survey is the 25th in the series.

The data file includes all public libraries identified by state library administrative agencies in the 50 States, the District of Columbia, and the outlying areas of American Samoa, Guam, the Northern Mariana Islands, Puerto Rico and the U.S. Virgin Islands. The reporting unit for the survey is the **administrative entity**, defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. In this survey, the term **public library** means an administrative entity. The administrative entity may have a single outlet or multiple outlets (single- and multiple-outlet libraries that do not have a central outlet are listed in Appendix E). The data for a multiple-outlet library are combined. The survey questionnaire is in Appendix F. For the definition of a Federal State Cooperative System (FSCS) Public Library, see item 203 in the Administrative Entity Data Element Definitions.

The FY 2013 PLS collected the following information:

- State characteristics data, including the reporting period starting and ending dates, the state total population estimate, and the total unduplicated population of legal service areas for the state (see the survey questionnaire in Appendix F, items 100-103). Each state library agency reported these data on the “State Characteristics” record because they are not library-level data.
- Data on each public library, such as its name and address, population of legal service area, service outlets, collections, full-time-equivalent staff, and operating revenue and expenditures (see Appendix F, items 150-651). These data were reported on the “Administrative Entity” record.
- Data on each public library service outlet, such as its name and address, type, county location, metropolitan status, square footage, public service hours per year, and number of weeks a library outlet is open (see Appendix F, items 700-714). These data were reported on the “Outlet” record.

The Public Library Survey Data File is available in two versions: a public-use data file and a restricted-use data file. The public-use data file is available to all users. The public-use data file has some data suppressed, in order to protect privacy and to prevent disclosure of individual information. If there is a need for access to this suppressed information, data users should contact IMLS about procedures for obtaining access to the restricted-use data files. This document is the documentation for the public-use data file. See *Confidentiality* and *Public- and Restricted-Use Data Files* in the next section for more information.

Three public-use data files were generated from the FY 2013 PLS. These data files are provided in SAS (.sas7bdat), comma-delimited (.csv), and ASCII (.txt) formats¹. These are the final data files.

¹ Comma-delimited files can be opened with Microsoft Excel or other spreadsheet programs.

1. Public Library Data File (filename: **pupld13a**). This file, also known as the **Administrative Entity** file, includes a total of 9,309 records. This file includes data for 9,290 public libraries (9,228 public libraries in the 50 states, the District of Columbia, and 62 public libraries in the outlying areas of American Samoa, Guam, the Northern Mariana Islands, Puerto Rico, and the U.S. Virgin Islands). The remaining 19 records are administrative entities that closed or temporarily closed for FY 2012 (STATSTRU, Structure Change Code, is '03' or '23'). Records for public libraries that closed for the current year are included on the file for that year only. Each library's data consist of one record. Appendix A contains the record layout.

2. Public Library State Summary/State Characteristics Data File (**pusum13a**). The data for each state or outlying area consist of one record (a total of 56 records are on the data file). Appendix B contains the record layout. No data are suppressed. The file includes:
 - a. State summary data. These are totals of the numeric data on the restricted-use Public Library Data File for each state and outlying area.

 - b. State characteristics data. These data consist of four items reported by each state and outlying area on a "state characteristics" record: the earliest reporting period starting date and the latest reporting period ending date for their public libraries, the state population estimate, and the total unduplicated population of legal service areas in the state.

3. Public Library Outlet Data File (**puout13a**). This file includes a total of 17,554 total records. This file includes identifying information and a few basic data items for 17,463 public library service outlets (central, branch, bookmobile, and books-by-mail-only outlets). The file includes 17,311 outlets in the 50 states and the District of Columbia and 152 outlets in the outlying areas. The remaining 91 records are outlets that closed or temporarily closed for FY 2012 (STATSTRU, Structure Change Code, is '03' or '23'). Beginning with the FY 2008 file, records for public libraries that closed for the current year are included on the file for that year only. The data for each outlet consist of one record. Appendix C contains the record layout. No data are suppressed.

II. User's Guide

II. A. Survey Methodology

Survey Universe

The PLS is designed as a universe survey. The survey frame consists of 9,290 public libraries – 9,228 public libraries in the 50 states and the District of Columbia and 62 public libraries in the outlying areas of American Samoa, Guam, the Northern Mariana Islands, Puerto Rico, and the Virgin Islands – as identified by state library agencies. The survey frame, and the survey response rates in the next section, includes 140 public libraries that do not meet all the criteria in the FSCS Public Library Definition (see Appendix F, item 203 of the Administrative Entity definitions for the criteria). These libraries are included because they qualify as public libraries under state law. Military libraries that provide public library service and libraries that serve residents of institutions are not included.

Survey Response

Unit response. A total of 9,048 of the 9,290 public libraries in the survey frame responded to the FY 2013 PLS,² for a **unit response rate of 97.4 percent**. Respondents to the survey are defined as public libraries for which the following data were reported: population of the legal service area and at least three of the five following items: total paid employees, total operating revenue, total operating expenditures, print materials, and total circulation. Some individual survey items, such as population of

² Including Guam and Puerto Rico.

legal service area, service outlets, and type of legal basis, have a 100.0 percent response rate for their state because the state library administrative agency provided these data for all public libraries in their state. For library unit response rates by geographic area, see **Table A-1**.

Total response. The base for calculating response rates to individual survey items is the total number of libraries in the survey frame, including unit non-respondents.

Data File and Publication Response Rates. The total response rates on the data file differ from the total response rates in the published report because the non-FSCS libraries are excluded from the publication tables. Also, the non-responding outlying areas of the Northern Mariana Islands and the Virgin Islands are included on the data file but are not included in the publication. The responding outlying areas of American Samoa and Guam are included in both the data file and the publication tables. The response rates for the outlying area of Guam are not included in the national totals in the publication tables. The responding outlying area of Puerto Rico is included in the data file, but is excluded in the publication tables because response rates are very low and missing data are not imputed for outlying areas.

Table A-1. Library Unit Response Rates by Geographic Area

Geographic area	Respondents	Total units	Unit response rate
Alabama	223	223	100.0
Alaska	84	84	100.0
American Samoa	1	1	100.0
Arizona	79	91	86.8
Arkansas	51	57	89.5
California	181	183	98.9
Colorado	114	114	100.0
Connecticut	181	193	93.8
Delaware	21	21	100.0
District of Columbia	1	1	100.0
Florida	73	80	91.3
Georgia	61	61	100.0
Guam	1	1	100.0
Hawaii	1	1	100.0
Idaho	103	103	100.0
Illinois	618	625	98.9
Indiana	237	237	100.0
Iowa	523	543	96.3
Kansas	323	328	98.5
Kentucky	118	119	99.2
Louisiana	68	68	100.0
Maine	258	266	97.0
Maryland	24	24	100.0
Massachusetts	365	370	98.6
Michigan	385	388	99.2

Geographic area	Respondents	Total units	Unit response rate
Minnesota	137	137	100.0
Mississippi	52	52	100.0
Missouri	151	151	100.0
Montana	82	82	100.0
Nebraska	214	267	80.1
Nevada	21	21	100.0
New Hampshire	224	230	97.4
New Jersey	269	296	90.9
New Mexico	92	92	100.0
New York	756	756	100.0
North Carolina	80	80	100.0
North Dakota	82	82	100.0
Northern Mariana Islands	0	1	0.0
Ohio	251	251	100.0
Oklahoma	117	117	100.0
Oregon	130	130	100.0
Pennsylvania	453	455	99.6
Puerto Rico	18	58	31.0
Rhode Island	48	48	100.0
South Carolina	42	42	100.0
South Dakota	111	111	100.0
Tennessee	186	186	100.0
Texas	555	555	100.0
Utah	69	72	95.8
Vermont	161	182	88.5
Virgin Islands	0	1	0.0
Virginia	91	91	100.0
Washington	61	61	100.0
West Virginia	97	97	100.0
Wisconsin	381	381	100.0
Wyoming	23	23	100.0
United States	9,048	9,290	97.4

Caveats for Using these Data

The data include imputations, at the unit and item levels, for non-responding libraries. For a discussion of the imputation methodology, see the *Imputation* section. Comparisons to estimates prior to FY 1992 should be made with caution, as earlier estimates do not include imputations for nonresponse, and the percentage of libraries responding to a given item varied widely among the states.

State data comparisons should be made with caution because of differences in reporting periods (see **Table A-2**) and adherence to survey definitions. The definitions used by some states in collecting data from their public libraries may not be consistent with the PLS definitions.

The District of Columbia, although not a state, is included in this report. Special care should be used in comparing data for a city to state data. Caution should also be used in comparing Hawaii's data to other states as all public library data are reported under one entity, the Hawaii State Public Library System.

Reporting period. The FY 2013 PLS requested data for state fiscal year 2013. In some states, the FY reporting period varies among local jurisdictions; these states are listed in the *Other* column in **Table A–2**. However, each public library provided data for a 12-month period. Note: The FY starting date and ending date of *each* public library are included on the data file.

Table A–2. Reporting periods of public libraries: Fiscal Year 2013

July 2012 through June 2013	January 2013 through December 2013	Other¹
Arizona	Arkansas	Alabama ²
California	Colorado	Alaska ³
Connecticut	Indiana	District of Columbia ²
Delaware	Kansas	Florida ²
Georgia	Louisiana	Idaho ²
Hawaii	Minnesota	Illinois ¹¹
Iowa	North Dakota	Maine ⁵
Kentucky	New Jersey	Michigan ⁶
Maryland	Ohio	Mississippi ²
Massachusetts	South Dakota	Missouri ⁷
Montana	Washington	Nebraska ⁴
Nevada	Wisconsin	New Hampshire ⁸
New Mexico	Puerto Rico	New York ⁹
North Carolina		Pennsylvania ⁸
Oklahoma		Texas ¹⁰
Oregon		Utah ⁸
Rhode Island		Vermont ⁴
South Carolina		Guam ²
Tennessee		American Samoa ²
Virginia		
West Virginia		
Wyoming		

¹The reporting period varies among localities for the states in this column; however, each public library provided data for a 12-month period.

²October 2012 to September 2013.

³January 2012 to June 2013.

⁴January 2012 to December 2013.

⁵April 2012 to December 2013.

⁶December 2011 to September 2013.

⁷October 2011 to December 2013.

⁸July 2012 to December 2013.

⁹March 2012 to December 2013.

¹⁰February 2012 to December 2013.

¹¹October 2011 to June 2013.

SOURCE: Institute of Museum and Library Services, Survey of Public Libraries in the United States, Fiscal Year 2013.

Survey Population Items

The PLS has three population items: (1) Population of Legal Service Area for each public library, (2) Total Unduplicated Population of Legal Service Areas for each state, and (3) State Total Population Estimate. The population data are provided by the state library administrative agency. The methods of calculation of the first two items vary significantly among states; the state reporting periods also vary. The Total Unduplicated Population of Legal Service Areas does not include unserved areas and may vary from data provided by sources using standard methodology (e.g., the Census Bureau).

The total Population of Legal Service Area for all public libraries in a state may exceed the state's Total Unduplicated Population of Legal Service Areas or the State Total Population Estimate. This happens in states where there are overlaps in population of legal service areas served by individual libraries, resulting in the same population being counted twice. Twenty-nine states had such overlapping service areas in FY 2013 (**Table A-3**).

Table A-3. States with public libraries with overlapping service areas: Fiscal Year 2013

Arkansas	Minnesota
Arizona	Mississippi
Colorado	Missouri
Connecticut	Montana
Florida	New Hampshire
Idaho	New Jersey
Iowa	New York
Illinois	Rhode Island
Indiana	South Dakota
Kentucky	Tennessee
Louisiana	Vermont
Maine	Puerto Rico
Maryland	American Samoa
Massachusetts	
Michigan	

SOURCE: Institute of Museum and Library Services, Survey of Public Libraries in the United States, Fiscal Year 2013.

To enable meaningful state comparisons using total Population of Legal Service Area data (for example, the number of print materials per capita), the Population of Legal Service Area data were adjusted to eliminate duplicative reporting due to overlapping service areas. The Public Library Data File includes a derived unduplicated population of legal service area figure for *each library* for this purpose (the variable is called POPU_UND). This value was prorated for each library by calculating the ratio of a library's Population of Legal Service Area to the state's total Population of Legal Service Area and applying the ratio to the state's Total Unduplicated Population of Legal Service Areas. The latter item is a single, state-reported figure found on the Public Library State Summary State Characteristics Data File; the variable is called POPU_UND on this file.

Confidentiality

Two separate laws cover the protection of the confidentiality of individually identifiable information collected by the Institute of Museum and Library Services: the Privacy Act of 1974 and the E-Government Act of 2002. The Guidelines for Ensuring and Maximizing the Quality, Objectivity, Utility, and Integrity of Information Disseminated by the Institute of Museum and Library Services are prepared under the Treasury and General Government Appropriations Act for Fiscal Year 2001, Section 515(b). IMLS releases data to the public to use for statistical purposes only. Record matching or deductive disclosure by any user is prohibited. Procedures for disclosure avoidance were used in preparing public-use data files and tables of salary information for release.

Public- and Restricted-Use Data Files

The Public Library data file is available in two versions: public-use data and restricted-use data. Public-use data are available to all users. The public-use data file has some data suppressed to protect privacy and to prevent disclosure of personal information. If there is a need for access to suppressed information, data users should contact IMLS about procedures for obtaining access to the restricted-use data files.

Public-use data. On the public-use Public Library data file, selected expenditures data (i.e., Salaries, Employee Benefits, Total Staff Expenditures, and Other Operating Expenditures) of public libraries have been removed (i.e., the field is blank) when their total full-time equivalent (FTE) staff is less than or equal to 2.00, to protect the confidentiality of respondents. These data may also be suppressed for other libraries to ensure that all states that have suppressed data have a minimum of three suppressed records. The library's Total Operating Expenditures and Other Expenditures Data are not affected by the suppression of these data. No data are suppressed on the public-use versions of the Public Library State Summary State Characteristics Data File or Public Library Outlet Data File.

Restricted-use data. No data are suppressed on the restricted-use versions of the Public Library data file, Public Library State Summary State Characteristics data file, or Public Library Outlet data file. The inclusion of all expenditures data, irrespective of the number of FTE, staff enables the identification of individual salary data for some libraries. Researchers requiring access to the restricted-use data must contact IMLS to obtain the data for use.

Data Collection

The FY 2013 PLS was released to the states over the Internet on January 15, 2014. States were placed into one of three reporting groups,³ based on their fiscal cycles or claim of extraordinary reporting hardship. States reported their data over the Internet via a web-based reporting system called WebPLUS (Web Public Library Universe System). WebPLUS was developed by the Census Bureau, the data collection agent for the PLS FY 2013. Edit follow-up was completed in early October of 2014. The editing process is described below.

Editing

State level. The respondent generates an Edit Report following direct data entry or import of their data into WebPLUS. The Edit Report, which can be viewed on-screen or printed, is used to identify and correct any errors, and to confirm the accuracy of data that generated edit warnings but required no change, before submitting the final file to the Census Bureau. In the FY 2013 PLS, four types of edit checks were performed:

3 Survey due dates for groups 1, 2, and 3, were April 29, July 30, and August 20, 2014, respectively.

1. *Relational edit checks.* This is a data consistency check between related data elements. For example, an edit message is generated if the number of “ALA-MLS” Librarians (librarians with master’s degrees from programs of library and information studies accredited by the American Library Association) is greater than “Total Librarians”.
2. *Out-of-range edit checks.* This is a range check that compares the data reported for an item to the “acceptable range” of numeric values for the item. For example, an edit message is generated if average Public Service Hours per outlet per week is less than 11 or greater than 130, or if the change from current-year to past-year in Children’s Circulation is less than 0.30 or greater than 3.44.
3. *Arithmetic edit checks.* This is an arithmetical accuracy check of a reported total and its parts to the generated total. For example, an edit message is generated if Total Operating Revenue is not equal to the sum of its parts (Local Government Revenue, State Government Revenue, Federal Government Revenue, and Other Revenue).
4. *Blank, zero, or invalid data edit checks.* This is a check of reported data against acceptable values. For example, an edit message is generated if the Reporting Period Start Date is missing, or Print Materials is 0, or the Legal Basis Code is not a valid code.

The WebPLUS application generates state summary tables (showing state totals for all numeric data items) and single-library tables (showing data for individual public libraries in a state). State item response tables are also generated. Respondents were encouraged to review the tables for data quality issues before submitting their data to IMLS. State data submissions also included a signed form from the Chief Officer of the State Library Agency certifying the accuracy of the data.

National level. The Census Bureau and IMLS reviewed and edited the state data submissions, working closely with the PLS State Data Coordinators.

Imputation

Imputation is a procedure for estimating a value for a specific data item where the response is missing. This section describes the imputation methods that were used to fill in the missing data items for the FY 2013 survey year.

The responding and non-responding libraries were sorted into imputation cells based on region codes developed by the Bureau of Economic Analysis and the size of the population. Each state was assigned a BEA region code (e.g., New England (CT ME MA NH RI VT)). The cumulative root frequency method⁴ was used to determine the imputation cells. The cumulative root frequency method defines boundaries of a continuous variable for a number of cells (L) as follows:

1. Group the continuous variable into K classes, the ranges being equal within the classes. K is calculated by BEA region as:

$$K = (\text{maximum size of the population} - \text{minimum size of the population})/500;$$
2. Determine the frequency in each class, f_i ($i=1, 2, \dots, K$);
3. Calculate the square root of the frequencies in each class, $\sqrt{f_i}$;
4. Cumulate the square root of the frequencies, $\text{cum}f = \sum_{i=1}^K \sqrt{f_i}$;

⁴ Cochran, W. (1977). *Sampling Techniques*, 3rd ed. Wiley. (p. 129)

5. Divide the sum of the square root by the number of strata/cells, $Q = \frac{cumf}{L}$
6. Take the upper boundaries of each stratum/cell to be the values of the population size variable corresponding to $Q, 2Q, \dots (L-1) Q, LQ$.

Note that the number of cell categories (L) varies per BEA region, and there must be at least 15 respondents or a response rate greater than 75% in each cell. **Table A-4** shows the number of cells in each BEA region for the FY 2013 collection. In survey year FY 2013, a total of 53 data items were eligible for imputation.

Table A-4. Number of Cells/Strata (L) by Bureau of Economic Analysis (BEA) Region

Region	Number of Cells, L
01. New England	11
02. Mid-East	11
03. Great Lakes	14
04. Plains	10
05. South East	13
06. South West	10
07. Rocky Mountains	7
08. Far West	8

The imputation for non-responding libraries was performed using the data calculated from respondents in their imputation cells. Item imputation was performed on each record with non-response variables. Following are descriptions of each imputation method used for the Public Libraries Survey (PLS).

Imputations were performed in two stages. In the first stage, imputations were carried out for nearly all missing values using the following methods: prior year times cell mean growth rate, adjusted cell mean, cell mean, prior year ratio, cell median ratio, direct substitution of prior year data, cell median, and special imputations. In the second stage, imputed values are adjusted for some missing values (based on the variable) using the following methods: obtained value by relationship of total to detail items, raking of detail items to total, special imputations, and consistency checks.

First Stage: Initial imputations

For each missing value, one of these methods of imputation was used to fill out the FY 2013 PLS dataset.

METHOD 1: Prior year value multiplied by cell mean growth rate. The imputed value for a missing item is calculated by the cell mean growth rate. The mean growth rate is calculated within a cell of libraries having similar characteristics using the average of all libraries with reported current year and prior year values for the missing item. In this method, prior year reported data can be as old as four years.

METHOD 2: Adjusted cell mean. The imputed value for a missing item is equal to the mean of all libraries reporting a current year value for that variable within an imputation cell multiplied by an adjustment factor. The adjustment factor is the ratio of a library's population of legal service area to the mean population of legal service area for libraries within the imputation cell.

METHOD 3: Cell mean. The imputed value for a missing item is equal to the mean of all libraries reporting a current year value for that variable within an imputation cell.

METHOD 4: Prior year ratio to another item. The imputed value for a missing item is equal to the library's reported current year value of a highly correlated variable multiplied by a ratio. The ratio uses prior year reported values for that library of the missing item divided by the highly correlated variable. In this method, prior year reported data can be as old as four years.

METHOD 5: Current year cell median ratio to another item. The imputed value for a missing item is equal to the library's reported current year value of a highly correlated variable multiplied by a cell median ratio value. The median ratio value is calculated for all libraries within an imputation cell having reported current year values for the variables in the ratio. Ratios are calculated using reported current year values for the missing item and the highly correlated variable.

METHOD 6: Direct substitution of prior year reported data. The imputed value for a missing item uses a library's reported prior year data for that variable. In this method, reported prior year data can be as old as four years.

METHOD 7: Cell median. The imputed value for a missing item is equal to the median value of all libraries reporting a current year value for that variable within an imputation cell.

METHOD 8: Special impute for an item. The imputed value of an item is adjusted using its relationship with another reported item.

Each group of these PLS variables uses different methods of imputations:

Group One:

A group of PLS variables was imputed using method 1 (prior year multiplied by cell mean growth rate); if prior year reported data were not available then method 2 (the adjusted cell mean) was used; if the adjusted cell mean could not be calculated then method 3 (the cell mean) was used. Variables in this first group include:

- **Librarians with Master's degrees from programs accredited by the ALA (MASTER)**
- **Total Librarians (LIBRARIA)**
- **All Other Paid Staff (OTHPAID)**
- **Local Government Revenue (LOGVGT)**
- **Total Operating Revenue (TOTINCM)**
- **Salaries & Wages Expenditures (SALARIES)**
- **Total Staff Expenditures (STAFFEXP)**
- **Other Materials Expenditures (OTHMATEX)**
- **Total Collection Expenditures (TOTEXPCO)**
- **Other Operating Expenditures (OTHOPEXP)**
- **Total Operating Expenditures (TOTOPEXP)**
- **Video – Physical Units (VIDEO_PH)**
- **Print Materials (BKVOL)**
- **Library Visits (VISITS)**
- **Total Circulation (TOTCIR)**
- **Total Attendance at Library Programs (TOTATTEN)**
- **Number of Registered Borrowers (REGBOR)**
- **Current Print Serial Subscriptions (SUBSCRIP)**
- **Reference Transactions (REFERENC)**

The **Electronic Materials Expenditures (ELMATEXP)** and **Number of Internet Computers Used by General Public (GPTERMS)** variables were both considered part of both groups one and six. If a missing value for **ELMATEXP** was imputed using method 4, then the **Total Collection Expenditures (TOTEXPCO)** variable was used as the other item in the prior year ratio. If a missing value for **GPTERMS** was imputed using method 4, then the number of **Library Visits (VISITS)** was used as the other item in the prior year ratio.

The **Number of Children's Programs (KIDPRO)** and the **Interlibrary Loans Received From (LOANFM)** variables can both be considered part of both groups one and seven. If missing values for **KIDPRO** are imputed using method 5, then the **Total Number of Library Programs (TOTPRO)** variable is used as the highly correlated value in the cell median calculations. If missing values for **LOANFM** are imputed using method 5, then the **Interlibrary Loans Provided To (LOANTO)** variable is used as the highly correlated value in the cell median calculations.

Group Two:

A second group of variables was imputed using method 2 (adjusted cell mean); if the adjusted cell mean could not be calculated, then method 3 (the cell mean) was used. These variables include:

- **Total Capital Expenditures (CAPITAL)**
- **Local/Other Databases (DB_LO_OT)**

Group Three:

A third group of variables was imputed using method 1 (prior year multiplied by cell mean growth rate); if prior year reported data were not available to calculate growth rates, then method 7 (cell median) was used. These variables include:

- **State Government Revenue (STGVT)**
- **Other Operating Revenue (OTHINCM)**
- **Local Government Capital Revenue (LCAP_REV)**
- **Total Capital Revenue (CAP_REV)**
- **Electronic Books (EBOOK)**

Group Four:

A fourth group of variables was imputed using method 6 (direct substitution of prior year reported data). These variables include:

- **Databases (DATABASE)**
- **Audio – Physical Units (AUDIO_PH)**
- **Number of Young Adult Programs (YAPRO)**
- **Young Adult Program Attendance (YAATTEN)**

If prior year data were not available for **DATABASE**, then method 3 (the cell mean) was used. If prior year data were not available for **AUDIO_PH**, **YAPRO** or **YAATTEN**, then method 2 (adjusted cell mean) was used; if the adjusted cell mean could not be calculated, then method 3 (cell mean) was used.

Group Five:

A fifth group of variables was imputed using only method 7 (cell median); these variables were:

- **Federal Government Revenue (FEDGVT)**
- **State Government Capital Revenue (SCAP_REV)**

- **Federal Government Capital Revenue (FCAP_REV)**
- **Other Capital Revenue (OCAP_REV)**

Group Six:

A sixth group of variables was imputed using method 4 (prior year ratio to another item); if nonzero prior year reported unit data were not available, then method 2 (adjusted cell mean) was used; if the adjusted cell mean could not be calculated, then method 3 (cell mean) was used. The variables in the sixth group, along with the highly correlated variable(s) in the prior year ratio, include:

- **Employee Benefits Expenditures (BENEFIT):**
 - Total Staff Expenditures (STAFFEXP)
- **Inter-Library Loans Provided To (LOANTO):**
 - Inter-Library Loans Received From (LOANFM)

The **Electronic Materials Expenditures (ELMATEXP)** and **Number of Internet Computers Used by General Public (GPTERMS)** variables were both considered part of both groups one and six. If a missing value for **ELMATEXP** was imputed using method 4, then the **Total Collection Expenditures (TOTEXPCO)** variable was used as the other item in the prior year ratio. If a missing value for **GPTERMS** was imputed using method 4, then the number of **Library Visits (VISITS)** was used as the other item in the prior year ratio.

The **Inter-Library Loans Provided To (LOANTO)** can be considered part of both groups six and seven. If nonzero prior year reported unit data were available, then method 4 (prior year ratio to another item) was used; if not, then method 5 (cell median ratio with another item) was used as the backup method. For both methods, the **Interlibrary Loans Received From (LOANFM)** was used as the highly correlated variable when forming the ratios.

The **Public Service Hours per Year (HRS_OPEN)** variable is similar to the other variables in group six, and used method 4 (prior year ratio to another item) to impute for missing values. If a missing value for **HRS_OPEN** was imputed using method 4, then the correlated variable in the prior year ratio was an internal variable (**TOTOUT**), that was the sum of the following three variables: **Number of Branch Libraries (BRANLIB)**, **Number of Bookmobiles (BKMOB)** and **Number of Central Libraries (CENTLIB)**. If the missing value for **HRS_OPEN** could not be imputed using method 4, then method 8 (special imputation) was used instead. To impute for missing **HRS_OPEN** variables using special imputations, the internal **TOTOUT** variable was multiplied by the mean **HRS_OPEN** value divided by the sum of three items: the mean **CENTLIB**, mean **BRANLIB** and mean **BKMOB** values.

Group Seven:

A seventh group of variables was imputed using method 5 (cell median ratio with another item); if current year reported unit data were not available for the other variable in the ratio, then method 2 (adjusted cell mean) was used; if the adjusted cell mean could not be calculated, then method 3 (cell mean) was used. The variables in the seventh group, along with the highly correlated variable(s) used in the cell median ratio, include:

- **Print Material Expenditures (PRMATEXP):**
 - Total Collection Expenditures (TOTEXPCO)
- **State Databases (DB_ST):**
 - Total Licensed Databases (DATABASE)
- **Circulation of Children's Materials (KIDCIRCL):**
 - Total Circulation (TOTCIR)
- **Total Number of Library Programs (TOTPRO):**
 - Number of Children's Programs (KIDPRO)
- **Children's Program Attendance (KIDATTEN):**

- Total Attendance at Library Programs (TOTATTEN)
- **Number of Users of Public Internet Computers Per Year (PITUSR):**
 - Number of Internet Computers Used by General Public (GPTERMS)

The **Number of Children’s Programs (KIDPRO)** and the **Interlibrary Loans Received From (LOANFM)** variables can both be considered part of both groups one and seven. If missing values for **KIDPRO** are imputed using method 5, then the **Total Number of Library Programs (TOTPRO)** variable is used as the highly correlated value in the cell median calculations. If missing values for **LOANFM** are imputed using method 5, then the **Interlibrary Loans Provided To (LOANTO)** variable is used as the highly correlated value in the cell median calculations.

The Inter-Library Loans Provided To (LOANTO) can be considered part of both groups six and seven. If nonzero prior year reported unit data were available, then method 4 (prior year ratio to another item) was used; if not, then method 5 (cell median ratio with another item) was used as the backup method. For both methods, the **Interlibrary Loans Received From (LOANFM)** was used as the highly correlated variable when forming the ratios.

Group Eight:

An eighth group of variables was introduced in FY 2010.

- **Audio – Downloadable Titles (AUDIO_DL)**
- **Video – Downloadable Titles (VIDEO_DL)**

The **Audio – Downloadable Titles (AUDIO_DL)** variable, along with the **Audio – Physical Units (AUDIO_PH)** variable of group 4 are both subsets of the former PLS **AUDIO** variable. Similarly, the **Video – Downloadable Titles (VIDEO_DL)** variable, along with the **Video – Physical Units (VIDEO_PH)** variable of group 1 are both subsets of the former PLS **VIDEO** variable. Imputations for variables in group eight were carried out using method 8 (Special imputes), which depended on prior year values. For **AUDIO_DL**, prior year data were used from both **AUDIO_PH** and **AUDIO_DL** variables. For **VIDEO_DL**, prior year data were used from both **VIDEO_PH** and **VIDEO_DL** variables. If prior year data were not available, then method 2 (adjusted cell mean) was used to carry out the imputations. If the adjusted cell mean could not be calculated, then method 3 (cell mean) was used.

Second Stage: Adjustments

The methods listed below adjusted imputations for some of the missing values, based on the PLS variable. These adjustments verify that detail items sum to totals, making corrections as necessary.

METHOD 9: Obtained value by relationship of total to detail items.

The imputed value of a total was adjusted using its relationship with reported detail items.

METHOD 10: Raking of detail items to match total.

The imputed value for a detail item was adjusted by raking methods so that it matches a reported total.

METHOD 11: Changed by consistency check. The imputed value was adjusted using customized consistency checks specific to that variable.

Each group of these PLS variables uses different methods to adjust imputations:

Group One:

Imputed values for these variables were checked for anomalies and adjusted when necessary using methods 9 (obtained value by relationship of total to detail items) or method 10 (raking) after the initial stage of imputation:

- **All Other Paid Staff (OTHPAID)**
- **Local Government Capital Revenue (LCAP_REV)**
- **State Government Capital Revenue (SCAP_REV)**
- **Federal Capital Revenue (FCAP_REV)**
- **Other Capital Revenue (OCAP_REV)**

Group Two:

Imputed values for these variables were checked for anomalies and adjusted when necessary using method 9 (obtained value by relationship of total to detail items) after the initial stage of imputation:

- **Salaries & Wages Expenditures (SALARIES)**
- **Employee Benefits Expenditures (BENEFIT)**
- **Total Staff Expenditures (STAFFEXP)**
- **Total Paid Employees (TOTSTAFF)**
- **Print Materials Expenditures (PRMATEXP)**
- **Total Collection Expenditures (TOTEXPCO)**
- **Other Operating Expenditures (OTHOPEXP)**
- **Total Operating Expenditures (TOTOPEXP)**
- **Total Capital Revenue (CAP_REV)**
- **Total Operating Income (TOTINCM)**
- **Total Licensed Databases (DATABASE)**

Note that in certain sparse data conditions, imputed values for **Salaries & Wages Expenditures (SALARIES)**, **Employee Benefits Expenditures (BENEFIT)**, **Total Staff Expenditures (STAFFEXP)**, and **Total Collection Expenditures (TOTEXPCO)** were adjusted when necessary using a prior year ratio to another item (method 4) after the initial stage of imputation.

Group Three:

Imputed values for these variables were checked for anomalies and adjusted when necessary using method 10 (raking) after the initial stage of imputation:

- **Print Materials Expenditures (PRMATEXP)**
- **Electronic Materials Expenditures (ELMATEXP)**
- **Other Materials Expenditures (OTHMATEX)**
- **Federal Government Revenue (FEDGVT)**
- **State Government Revenue (STGVT)**
- **Local Government Revenue (LOGVGT)**
- **Other Operating Revenue (OTHINCM)**
- **State Databases (DB_ST)**
- **Local/Other Databases (DB_LO_OT)**

Group Four:

Imputed values for these variables were checked for anomalies and adjusted when necessary using method 11 (consistency check) after the initial stage of imputation:

- **Total Circulation (TOTCIR)**
- **Total Number of Library Programs (TOTPRO)**

- **Number of Children’s Programs (KIDPRO)**
- **Number of Young Adult Programs (YAPRO)**
- **Total Attendance at Library Programs (TOTATTEN)**
- **Children’s Program Attendance (KIDATTEN)**
- **Young Adult Program Attendance (YAATTEN)**
- **Number of Internet Computers Used by General Public (GPTERMS)**
- **Number of Users of Public Internet Computers Per Year (PITUSR)**

Imputed values for **Total Capital Expenditures (CAPITAL)** were checked for anomalies and adjusted when necessary using method 8 (special imputes) after the initial stage of imputation.

Imputed values for **Total Librarians (LIBRARIA)** were checked for anomalies and adjusted when necessary using methods 9 (obtained value by relationship of total to detail items), 10 (raking) or 11 (consistency check) after the initial stage of imputation.

Imputed values for **Librarians with Master’s degrees from programs accredited by the ALA (MASTER)** were checked for anomalies and adjusted when necessary using methods 9 (obtained value by relationship of total to detail items) or 11 (consistency check) after the initial stage of imputation.

Note that imputed values for **Total Number of Library Programs (TOTPRO)**, **Children’s Program Attendance (KIDATTEN)**, **Circulation of Children’s Materials (KIDCIRCL)** and **Interlibrary Loans Provided To (LOANTO)** were checked for anomalies and adjusted when necessary using cell median ratio to another item (method 5).

Non-sampling Errors

Because all units in the universe are surveyed, the data are not subject to sampling error, but they are subject to non-sampling errors, such as errors in response, non-response errors, coverage errors arising from an incomplete listing of public libraries, coding errors, or processing errors.

Every effort is made to mitigate such errors. The editing efforts described above are designed to decrease the number of errors due to inaccurate response or due to processing problems. Imputation lessens the effect of non-response. Efforts are made to obtain complete listings of public libraries from the state library administrative agencies. Although such efforts are made, some non-sampling error likely remains in the data.

Geocoding

As part of the post-processing of the data files, supplemental geographic information is provided for each record, where possible. This supplemental geographic information is available for administrative entities and outlets. All supplemental geography codes are assigned based on the address information reported by the respondent. The following supplemental geography information is provided with the release of the PLS FY 2013 data:

- Longitude
- Latitude
- FIPS State Code
- FIPS County Code
- FIPS Place Code
- County Population
- Locale Code
- Census Tract

Census Block
Congressional District
Core based statistical area
Metropolitan/Micropolitan area flag
Geocoding Accuracy Level
GAL Match Status
Postal Match Status

This supplemental geographic information is available for administrative entities and outlets that are central or branch libraries. Starting for FY 2009, bookmobiles and books by mail only outlets were also geocoded. All supplemental geography codes are assigned based on the address information reported by the respondent.

Starting with FY 2009, the state and county code variables, PUB_FIPS and CNTYFIPS, were discontinued. When supplemental geocodes are provided, state and county codes are on the files resulting from the geocoding processing for variables FIPSSST and FIPSCO. To avoid duplication or discrepancies, only one set of state and county codes is included on the files.

The geocodes were processed in batch using an online geocoding service. Physical addresses for administrative entities and outlets (state, city, address, zip code, zip code + 4) were input into the server, processed and sent back to IMLS as a text file.

There are six different geographic levels at which an address could be matched: address point, house, intersection, extended postal code (ZIP+4), street, and postal code (ZIP). This denotes the accuracy of the matched results e.g. geocoding accuracy levels (GALs). An address point match means that the input address matched to an exact latitude/longitude location. A house match means that the input address matched to a house number along an address range. An intersection match means that the input address matched to two streets that intersect. An extended postal code (postalcode-sub) match means that the input address matched to an extended postcode (ZIP+4). A street match means that the input address matched to a street edge in the database (i.e., the midpoint of a street chain within a city). A postal code match (postalcode-main) means that the input address matched to a main postal code (ZIP). When the geocoding service failed to match, records were processed manually. These records were identified as ALT.

Of the 9,309 libraries in the 50 states, the District of Columbia, American Samoa, Guam, and Puerto Rico that appear in the administrative entity level, 33.8 percent of the records were address point matches, 56.3 percent were house matches, 0.2 percent were intersection matches, 4.9 percent were extended postal code matches, 2.2 percent were street matches, and 2.6 percent were postal code matches. Zero records failed to match.

Of the 17,554 central, branch, bookmobiles, and books by mail only outlets in the 50 states, the District of Columbia, American Samoa, Guam, and Puerto Rico that appear in the outlet-level file, 38.2 percent were address point matches, 51.2 percent were house matches, 0.1 percent were intersection matches, 5.1 percent were extended postal code matches, 2.4 percent were street matches, and 3.0 percent were postal code matches. Zero records failed to match.

Locale codes. Locale codes are added to the data files as part of post-processing (first added to the PLS files in FY2008). Locale codes allow users to identify whether or not library outlets and administrative entities are located in cities, suburbs, towns, or rural areas. These codes were assigned to libraries using the same methodology that is used to assign public schools locale codes in the National Center for Education Statistics' Common Core of Data datasets. This locale coding system classifies areas into four major types – city, suburban, town, and rural – each with three subcategories. The 12 different locale codes and the criteria for their assignment are as follows:

11 - City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more.

12 - City, Midsize: Territory inside an urbanized area and inside a principal city with population less than 250,000 and greater than or equal to 100,000.

13 - City, Small: Territory inside an urbanized area and inside a principal city with population less than 100,000.

21 - Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more.

22 - Suburb, Midsize: Territory outside a principal city and inside an urbanized area with population less than 250,000 and greater than or equal to 100,000.

23 - Suburb, Small: Territory outside a principal city and inside an urbanized area with population less than 100,000.

31 - Town, Fringe: Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area.

32 - Town, Distant: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area.

33 - Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area.

41 - Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster.

42 - Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster.

43 - Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster.

Library outlets were assigned locale codes based on the geocoded latitude and longitude values of their street addresses. Administrative entities were assigned locale codes based on the modal locale codes among central and branch libraries of that library system (excluding bookmobiles and books-by-mail). Whenever there was a tie, the administrative entity retained its prior local code, if that code was among the tied values. If the tie involved locale codes that were different from the locale code corresponding to the administrative entity's prior locale code, the most urban code of the tied locale codes was assigned to that administrative entity. The order of urbanicity of locale codes is from the highest, most urban (11) to the lowest, most rural (43).

The geocoding service returned the following geographic identifiers that appear on the administrative entity and outlet-level files: longitude, latitude, FIPS state code, FIPS county code, FIPS place code, Census tract, Census block, core based statistical area, metropolitan/micropolitan area flag, geocoding accuracy level, GAL match status, and postal match status. The Census Bureau added locale codes, Congressional district codes, and county population estimates to the file. The World Geodetic System 1984 (WGS 1984, Mercator Web) map projection was used throughout the geocoding process.

II. B. Guidelines for Processing the Data Files

See *Introduction*, *Confidentiality*, and *Public- and Restricted-Use Data Files* above for a description of the files.

The Census Bureau developed the software that the states used to report the PLS data. At survey mail-out, all numeric data fields were initialized with “-2”, and respondents were instructed to replace the “-2” with valid data. Alphanumeric fields that are blank or that contain “M” and numeric fields that contain “-1” indicate nonresponse. A zero (0) response is reported data and indicates the library or outlet had none of the item.⁵ For the 50 states and the District of Columbia, missing data for numeric items were imputed. Missing data were not imputed for outlying areas. See the *Imputation* section above for a discussion of the imputation methodology. See Appendix G for imputation flags and their definitions.

Removing imputed values from the data. If the value of the flag begins with ‘I’, then the value for the associated variable was imputed. To remove all imputed values from the data, the values of variables that have an associated imputation flag beginning with ‘I’ should be removed.

Caveats for Using these Data

The data include imputations, at the unit and item levels, for non-responding libraries. For a discussion of the imputation methodology, see the *Imputation* section. Comparisons to estimates prior to FY 1992 should be made with caution, as earlier estimates do not include imputations for nonresponse, and the percentage of libraries responding to a given item varied widely among the states.

State data comparisons should be made with caution because of differences in reporting periods (see **Table A–2**) and adherence to survey definitions. The definitions used by some states in collecting data from their public libraries may not be consistent with the PLS definitions.

The District of Columbia, although not a state, is included in this report. Special care should be used in comparing data for a city to state data. Caution should also be used in comparing Hawaii’s data to other states as all public library data are reported under one entity, the Hawaii State Public Library System.

⁵ On the public-use file, blank fields for the variables SALARIES, BENEFIT, STAFFEXP, and OTHOPEXP indicate that the data have been removed to protect the confidentiality of individual respondents.

**Appendix A—Record Layout for Public Library Data File, FY 2013
(pupld13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
Data Source: Public Libraries Survey, Fiscal Year 2013 Number of records = 9,309 (one record per observation) Number of fields per record = 157 ASCII file (pupld13a.txt) is fixed width (file size = 10,009 KB)					
IDENTIFICATION					
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
FSCSKEY	06	3	A	150	Library identification code assigned by IMLS
LIBID	20	9	A	151	Library identification code assigned by the state. IMLS assigns the FSCSKEY to this field if the state did not assign a code.
LIBNAME	60	29	A	152	Name of library (administrative entity)
STREET ADDRESS					
ADDRESS	35	89	A	153	Street address of administrative entity
CITY	20	124	A	154	City or town (of street address) of administrative entity
ZIP	05	144	A	155	Standard five-digit postal zip code (of street address) of administrative entity. M = Missing (unknown, not reported)
ZIP4	04	149	A	†	Four-digit postal zip code extension (of street address) of administrative entity. M = Missing (unknown, not reported)
MAILING ADDRESS					
ADDRES_M	35	153	A	157	Mailing address of administrative entity
CITY_M	20	188	A	158	City or town (of mailing address) of administrative entity
ZIP_M	05	208	A	159	Standard five-digit postal zip code (of mailing address) of administrative entity M = Missing (unknown, not reported)
ZIP4_M	04	213	A	†	Four-digit postal zip code extension (of mailing address) of administrative entity M = Missing (unknown, not reported)
CNTY	20	217	A	161	County in which the headquarters of the administrative entity is physically located
PHONE	10	237	A	162	Telephone number, in following format: area code/exchange/number (for example, 7037315072) M = Missing (unknown, not reported) -3 = Not applicable
C_RELATN	02	247	A	200	Interlibrary Relationship Code HQ—Headquarters of a federation or cooperative ME—Member of a federation or cooperative NO—Not a member of a federation or cooperative

**Appendix A—Record Layout for Public Library Data File, FY 2013
(pupld13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
C_LEGBAS	02	249	A	201	Legal Basis Code CC—City/County CI—Municipal Government (city, town, or village) CO—County/Parish LD—Library District MJ—Multi-jurisdictional NL—Native American Tribal Government NP—Non-profit Association or Agency SD—School District OT—Other (Note: Prior to FY 98, this variable was called C_LEGBASE.)
C_ADMIN	02	251	A	202	Administrative Structure Code MA—Administrative Entity with multiple direct service outlets where administrative offices are separate MO—Administrative Entity with multiple direct service outlets where administrative offices are not separate SO—Single Outlet Administrative Entity
C_FSCS	01	253	A	203	FSCS Public Library Definition (Public library meets all criteria in the definition.) Y—Yes N—No
GEOCODE	03	254	A	204	Geographic Code C11—Municipal Government (city, town, or village) (exactly) C12—Municipal Government (city, town, or village) (most nearly) CO1—County/Parish (exactly) CO2—County/Parish (most nearly) MA1—Metropolitan Area (exactly) MA2—Metropolitan Area (most nearly) MC1—Multi-County (exactly) MC2—Multi-County (most nearly) SD1—School District (exactly) SD2—School District (most nearly) OTH—Other
LSABOUND	01	257	A	205	Legal service area boundary change in last year Y—Yes N—No
STARTDAT	10	258	A	206	Reporting period starting date, in mm/dd/yyyy format (e.g., 07/01/2012) M—Missing (unknown, not reported)
F_STDAT	04	268	A	†	STARTDAT imputation flag. (See Appendix G for definition of flags.)
ENDDATE	10	272	A	207	Reporting period ending date, in mm/dd/yyyy format (e.g., 06/30/2013) M—Missing (unknown, not reported)
F_ENDDAT	04	282	A	†	ENDDATE imputation flag. (See Appendix G for definition of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2013
(pupld13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
POPU_LSA	09	286	N	208	POPULATION Population of the Legal Service Area
F_POPLSA	04	295	A	†	POPU_LSA imputation flag. (See Appendix G for definition of flags.)
POPU_UND	09	299	N	209	Unduplicated population of the legal service area for the library. This value is calculated by prorating the library's population of legal service area (POPU_LSA) to the state's total population of legal service areas (total POPU_LSA), and applying the ratio to the state-reported total unduplicated population of legal service areas. The latter item, a single figure reported by the state data coordinator, is also named POPU_UND but is located on the State Summary/State Characteristics Data File.
F_POPUND	04	308	A	†	POPU_UND imputation flag. (See Appendix G for definitions of flags.)
CENTLIB	03	312	N	210	SERVICE OUTLETS Number of central libraries
F_CENLIB	04	315	A	†	CENTLIB imputation flag. (See Appendix G for definitions of flags.)
BRANLIB	03	319	N	211	Number of branch libraries
F_BRLIB	04	322	A	†	BRANLIB imputation flag. (See Appendix G for definitions of flags.)
BKMOB	03	326	N	212	Number of bookmobiles
F_BKMOB	04	329	A	†	BKMOB imputation flag. (See Appendix G for definitions of flags.)
MASTER	09	333	N	250	FULL-TIME EQUIVALENT (FTE) PAID STAFF Unduplicated population of the legal service area for the library. This value is calculated by prorating the library's population of legal service area (POPU_LSA) to the state's total population of legal service areas (total POPU_LSA), and applying the ratio to the state-reported total unduplicated population of legal service areas. The latter item, a single figure reported by the state data coordinator, is also named POPU_UND but is located on the State Summary/State Characteristics Data File.
F_MASTER	04	342	A	†	MASTER imputation flag. (See Appendix G for definitions of flags.)
LIBRARIA	09	346	N	251	Total number of FTE employees holding the title of librarian. This field consists of six integers and two decimals, with an explicit decimal point.
F_LIBRAR	04	355	A	†	LIBRARIA imputation flag. (See Appendix G for definitions of flags.)
OTHPAID	09	359	N	252	All other paid FTE employees. This field consists of six integers and two decimals, with an explicit decimal point.

**Appendix A—Record Layout for Public Library Data File, FY 2013
(pupld13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_OTHSTF	04	368	A	†	OTHPAID imputation flag. (See Appendix G for definitions of flags.)
TOTSTAFF	10	372	N	253	Total paid FTE employees (i.e., sum of LIBRARIA and OTHPAID). This field consists of seven integers and two decimals, with an explicit decimal point.
F_TOTSTF	04	382	A	†	TOTSTAFF imputation flag. (See Appendix G for definitions of flags.)
OPERATING REVENUE					
LOGGVT	09	386	N	300	Operating revenue from local government
F_LOGGVT	04	395	A	†	LOGGVT imputation flag. (See Appendix G for definitions of flags.)
STGVT	09	399	N	301	Operating revenue from state government
F_STGVT	04	408	A	†	STGVT imputation flag. (See Appendix G for definitions of flags.)
FEDGVT	09	412	N	302	Operating revenue from federal government
F_FEDGVT	04	421	A	†	FEDGVT imputation flag. (See Appendix G for definitions of flags.)
OTHINCM	09	425	N	303	Other operating revenue (i.e., operating revenue not included in LOGGVT, STGVT, and FEDGVT)
F_OTHINC	04	434	A	†	OTHINCM imputation flag. (See Appendix G for definitions of flags.)
TOTINCM	10	438	N	304	Total operating revenue (i.e., sum of LOGGVT, STGVT, FEDGVT, and OTHINCM)
F_TOTINC	04	448	A	†	TOTINCM imputation flag. (See Appendix G for definitions of flags.)
OPERATING EXPENDITURES					
Staff Expenditures					
SALARIES	09	452	N	350	Salaries and wages for all library staff
F_SALX	04	461	A	†	SALARIES imputation flag. (See Appendix G for definitions of flags.)
BENEFIT	09	465	N	351	Employee benefits for all library staff
F_BENX	04	474	A	†	BENEFIT imputation flag. (See Appendix G for definitions of flags.)
STAFFEXP	09	478	N	352	Total staff expenditures (i.e., sum of SALARIES and BENEFIT)
F_TOSTFX	04	487	A	†	STAFFEXP imputation flag. (See Appendix G for definitions of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2013
(pupld13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
					Collection expenditures
PRMATEXP	09	491	N	353	Operating expenditures for print materials (including books, current serial subscriptions, government documents, and any other print acquisitions)
F_PRMATX	04	500	A	†	PRMATEXP imputation flag. (See Appendix G for definitions of flags.)
ELMATEXP	09	504	N	354	Operating expenditures for electronic (digital) materials (including e-books, e-serials, government documents, databases, electronic files, reference tools, scores, maps, or pictures, including materials digitized by the library)
F_ELMATX	04	513	A	†	ELMATEXP imputation flag. (See Appendix G for definitions of flags.)
OTHMATEX	09	517	N	355	Operating expenditures for all other library materials (microform, audio, video, DVD, and new formats)
F_OTMATX	04	526	A	†	OTHMATEX imputation flag. (See Appendix G for definitions of flags.)
TOTEXPCO	09	530	N	356	Total expenditures on library collection (i.e., sum of PRMATEXP, ELMATEXP, and OTHMATEX)
F_TOCOLX	04	539	A	†	TOTEXPCO imputation flag. (See Appendix G for definitions of flags.)
					Other operating expenditures
OTHOPEXP	09	543	N	357	Other operating expenditures (i.e., operating expenditures not included in STAFFEXP and TOTEXPCO)
F_OTHOPX	04	552	A	†	OTHOPEXP imputation flag. (See Appendix G for definitions of flags.)
TOTOPEXP	10	556	N	358	Total operating expenditures (i.e., sum of STAFFEXP, TOTEXPCO, and OTHOPEXP)
F_TOTOPX	04	566	A	†	TOTOPEXP imputation flag. (See Appendix G for definitions of flags.)
					CAPITAL REVENUE
LCAP_REV	09	570	N	400	Local government capital revenue
F_LCAPRV	04	579	A	†	LCAP_REV imputation flag. (See Appendix G for definitions of flags.)
SCAP_REV	09	583	N	401	State government capital revenue
F_SCAPRV	04	592	A	†	SCAP_REV imputation flag. (See Appendix G for definition of flags.)
FCAP_REV	09	596	N	402	Federal government capital revenue
F_FCAPRV	04	605	A	†	FCAP_REV imputation flag. (See Appendix G for definitions of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2013
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Variable name	Field length	Start position	Data type	Survey item	Description
OCAP_REV	09	609	N	403	Other capital revenue (i.e., capital revenue not included in LCAP_REV, SCAP_REV, and OCAP_REV)
F_OCAPRV	04	618	A	†	OCAP_REV imputation flag. (See Appendix G for definition of flags.)
CAP_REV	09	622	N	404	Total capital revenue (i.e., sum of LCAP_REV, SCAP_REV, FCAP_REV, and OCAP_REV)
F_TCAPRV	04	631	A	†	CAP_REV imputation flag. (See Appendix G for definitions of flags.)
CAPITAL EXPENDITURES					
CAPITAL	09	635	N	405	Total capital expenditures
F_TCAPX	04	644	A	†	CAPITAL imputation flag. (See Appendix G for definitions of flags.)
LIBRARY COLLECTION					
BKVOL	09	648	N	450	Print materials (including books and government documents)
F_BKVOL	04	657	A	†	BKVOL imputation flag. (See Appendix G for definitions of flags.)
EBOOK	09	661	N	451	Electronic books (E-books) (digital documents, including non-serial government documents in digital format)
F_EBOOK	04	670	A	†	EBOOK imputation flag. (See Appendix G for definitions of flags.)
AUDIO_PH	09	674	N	452	Audio - physical units (including records, audiocassettes, audio cartridges, audio discs—including audio-CD-ROMS, audio reels, talking books, and other sound recordings)
F_AUD_PH	04	683	A	†	AUDIO_PH imputation flag. (See Appendix G for definitions of flags.)
AUDIO_DL	09	687	N	453	Audio - downloadable titles
F_AUD_DL	04	696	A	†	AUDIO_DL imputation flag. (See Appendix G for definitions of flags.)
VIDEO_PH	09	700	N	454	Video - physical units (including video tapes, DVDs, video CD-ROMs, etc.)
F_VID_PH	04	709	A	†	VIDEO_PH imputation flag. (See Appendix G for definitions of flags.)
VIDEO_DL	09	713	N	455	Video - downloadable titles
F_VID_DL	04	722	A	†	VIDEO_DL imputation flag. (See Appendix G for definitions of flags.)
LICENSED DATABASES					
DB_LO_OT	09	726	N	456	Local/Other cooperative agreements

**Appendix A—Record Layout for Public Library Data File, FY 2013
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Variable name	Field length	Start position	Data type	Survey item	Description
F_DB_L_O	04	735	A	†	DB_LO_OT imputation flag. (See Appendix G for definitions of flags.)
DB_ST	09	739	N	457	State (state government or state library) licensed databases
F_DB_ST	04	748	A	†	DB_ST imputation flag. (See Appendix G for definitions of flags.)
DATABASE	09	752	N	459	Total Licensed Databases
F_DBASE	04	761	A	†	DATABASE imputation flag. (See Appendix G for definitions of flags.)
SUBSCRIP	09	765	N	460	Current print serial subscriptions
F_PRSUB	04	774	A	†	SUBSCRIP imputation flag. (See Appendix G for definitions of flags.)
PUBLIC SERVICE HOURS					
HRS_OPEN	09	778	N	500	Total annual public service hours for all service outlets
F_HRS_OP	04	787	A	†	HRS_OPEN imputation flag. (See Appendix G for definitions of flags.)
LIBRARY SERVICES					
VISITS	09	791	N	501	Total annual library visits
F_VISITS	04	800	A	†	VISITS imputation flag. (See Appendix G for definitions of flags.)
REFERENC	09	804	N	502	Total annual reference transactions
F_REFER	04	813	A	†	REFERENC imputation flag. (See Appendix G for definitions of flags.)
REGBOR	09	817	N	503	Registered Users
F_REGBOR	04	826	A	†	REGBOR imputation flag. (See Appendix G for definitions of flags.)
CIRCULATION					
TOTCIR	09	830	N	550	Total annual circulation transactions
F_TOTCIR	04	839	A	†	TOTCIR imputation flag. (See Appendix G for definitions of flags.)
KIDCIRCL	09	843	N	551	Total annual circulation (including renewals) of all children's materials in all formats to all users
F_KIDCIR	04	852	A	†	KIDCIRCL imputation flag. (See Appendix G for definitions of flags.)
ELMATCIR	09	856	N	552	Total annual circulation of all electronic materials
F_EMTCIR	04	865	A	†	ELMATCIR imputation flag. (See Appendix G for definitions of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2013
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Variable name	Field length	Start position	Data type	Survey item	Description
INTER-LIBRARY LOANS					
LOANTO	09	869	N	553	Total annual loans provided to other libraries
F_LOANTO	04	878	A	†	LOANTO imputation flag. (See Appendix G for definitions of flags.)
LOANFM	09	882	N	554	Total annual loans received from other libraries
F_LOANFM	04	891	A	†	LOANFM imputation flag. (See Appendix G for definitions of flags.)
LIBRARY PROGRAMS					
TOTPRO	09	895	N	600	Total library programs
F_TOTPRO	04	904	A	†	TOTPRO imputation flag. (See Appendix G for definitions of flags.)
KIDPRO	09	908	N	601	Total children's programs
F_KIDPRO	04	917	A	†	KIDPRO imputation flag. (See Appendix G for definitions of flags.)
YAPRO	09	921	N	602	Total young adult programs
F_YAPRO	04	930	A	†	YAPRO imputation flag. (See Appendix G for definitions of flags.)
TOTATTEN	09	934	N	603	Total audience at all library programs
F_TOTATT	04	943	A	†	TOTATTEN imputation flag. (See Appendix G for definitions of flags.)
KIDATTEN	09	947	N	604	Total audience at all children's programs
F_KIDATT	04	956	A	†	KIDATTEN imputation flag. (See Appendix G for definitions of flags.)
YAATTEN	09	960	N	605	Total audience at all young adult programs
F_YAATT	04	969	A	†	YAATTEN imputation flag. (See Appendix G for definitions of flags.)
ELECTRONIC TECHNOLOGY					
GPTERMS	06	973	N	650	Internet computers used by general public
F_GPTERM	04	979	A	†	GPTERMS imputation flag. (See Appendix G for definitions of flags.)
PITUSR	09	983	N	651	Uses of public internet computers per year
F_PITUSR	04	992	A	†	PITUSR imputation flag. (See Appendix G for definitions of flags.)
YR_SUB	04	996	A	†	FSCS submission year of public library data in 4-digit format (YYYY)

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Variable name	Field length	Start position	Data type	Survey item	Description
OBEREG	02	1000	A	†	Bureau of Economic Analysis Region Code (formerly, Office of Business Economics) 01—New England (CT ME MA NH RI VT) 02—Mid East (DE DC MD NJ NY PA) 03—Great Lakes (IL IN MI OH WI) 04—Plains (IA KS MN MO NE ND SD) 05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV) 06—Southwest (AZ NM OK TX) 07—Rocky Mountains (CO ID MT UT WY) 08—Far West (AK CA HI NV OR WA) 09—Outlying Areas (AS GU MP PR VI)
RSTATUS	01	1002	A	†	Reporting status 1—Respondent, with no imputed data 2—Respondent, with both reported and imputed data 3—Non-respondent, not imputed 4—Non-respondent with imputed data
STATSTRU	02	1003	A	†	Structure Change Code 00—No change from last year 01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet 02—Newly created Administrative Entity or Outlet 03—Closed 04—Move Outlet to a newly created Administrative Entity 05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet 06—(reserved) 07—(reserved) 08—Restored a closed Administrative Entity or Outlet record 09—Restored an incorrectly deleted Administrative Entity or Outlet 10—Delete an incorrect record 11—Outlet moved to a different previously existing Administrative Entity 12—(reserved) 13—Add an existing Administrative Entity or Outlet not previously reported 22—Future Administrative Entity FSCS ID Request 23—Temporary Closure 24—Restore/Undo Was a 23 (Reopen a Temporarily Closed Administrative Entity) (Note: This code records structure changes to administrative entities and outlets, and is included on the Public Library Data File and the Public Library Outlet File. Structure changes include actions such as adding, deleting, or merging administrative entities or outlets. The full list of codes is provided; however, some codes are specific to one of the data files (e.g., code 11 would appear only on the Public Library Outlet Data File.)
STATNAME	02	1005	A	152A	Name Change Code 00—No change from last year 06—Official name change 14—Minor name change

**Appendix A—Record Layout for Public Library Data File, FY 2013
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Variable name	Field length	Start position	Data type	Survey item	Description
STATADDR	02	1007	A	153A	Address Change Code 00—No change from last year 07—Moved to a new location 15—Minor address change
LONGITUD	12	1009	N	†	Longitude. Formatted –X00.0000000 (X is blank or 1) This field consists of a negative sign, three integers and seven decimal places, with an explicit decimal point. 0.0000000—Missing
LATITUDE	10	1021	N	†	Latitude. Formatted 00.0000000 This field consists of two integers and seven decimal places, with an explicit decimal point. 0.0000000—Missing
FIPSST	02	1031	A	†	Two-digit American National Standards Institute (ANSI) State Code (assigned based on the physical location of the administrative entity headquarters). See Appendix D for list of State Codes. 00—Missing
FIPSCO	03	1033	A	†	Three-digit ANSI County Code (assigned based on the physical location of the administrative entity headquarters) 000—Missing
FIPSPLAC	05	1036	A	†	Five-digit ANSI Place Code. Not every address will fall within a Place. 00000—Missing
CNTYPOP	08	1041	N	†	County Population -1—Missing
LOCALE	02	1049	A	†	Urban-centric locale code. The geographic location in terms of the size of the community in which it is located and the proximity of that community to urban and metropolitan areas. .—Missing 11—City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more. 12—City, Mid-size: Territory inside an urbanized area and inside a principal city with a population less than 250,000 and greater than or equal to 100,000. 13—City, Small: Territory inside an urbanized area and inside a principal city with a population less than 100,000. 21—Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more. 22—Suburb, Mid-size: Territory outside a principal city and inside an urbanized area with a population less than 250,000 and greater than or equal to 100,000. 23—Suburb, Small: Territory outside a principal city and inside an urbanized area with a population less than 100,000. 31—Town, Fringe: Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area.

**Appendix A—Record Layout for Public Library Data File, FY 2013
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Variable name	Field length	Start position	Data type	Survey item	Description
					32–Town, Distant: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area. 33–Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area. 41–Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster. 42–Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster. 43–Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster.
CENTRACT	07	1051	N	†	Census Tract code. 7 character - Formatted 0000.XX (XX=blank or numeric) A small, relatively permanent statistical subdivision of a county or statistically equivalent entity delineated by local participants as part of the Census Bureau’s Participant Statistical Areas Program. This field consists of four integers and two decimals, with an explicit decimal point. 0–Missing
CENBLOCK	04	1058	N	†	Census Block code. 4 character - An area bounded on all sides by visible features, such as streets, roads, streams, and railroads tracks, and by invisible boundaries, such as city, town, township, and county limits, property lines, and short, imaginary extensions of streets and roads (designated by the Census Bureau). 0–Missing
CDCODE	04	1062	A	†	Congressional District. ANSI code based on the location of the administrative entity/outlet. Legislatively defined subdivisions of the state for the purpose of electing representatives to the House of Representatives of the U.S. Congress. .–Missing
CBSA	05	1066	N	†	Core based statistical area. Core based statistical areas (CBSAs) and Principal cities of Metropolitan and Micropolitan statistical areas (MSAs) 0–Missing https://www.census.gov/population/metro/data/def.html
MICROF	01	1071	A	†	Metropolitan and micropolitan statistical area flag. .–Missing 0–metropolitan area 1–micropolitan area
GAL	22	1072	A	†	Geocoding Accuracy Level addresspoint–Input address matches to an exact latitude/longitude location. poi–Input address matches to a Point of Interest (POI). house–Input address matches to a house number along an address range.

**Appendix A—Record Layout for Public Library Data File, FY 2013
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Variable name	Field length	Start position	Data type	Survey item	Description
					intersection—Input address matches to two streets that intersect. postalcode-sub—Input address matches to an extended postcode (e.g. USA ZIP+4, UK full postcode). street—Input address matches to a street edge in the database. postalcode-partial-sub—Input address matches to an extended postcode (e.g. USA ZIP+2). postalcode-main—Input address matches to a main postal code (e.g. USA ZIP, UK main postcode). city—Input address matches to a city/locality. state—Input address matches to a state. country—Input address matches to a country.
GALMS	03	1094	A	†	GAL Match Status. Result of the attempt to match using supplied address data EXT—Exact Match. Input field content matches the output in the fields relevant to the GAL achieved. STD—Standardized Match was obtained using slight standardizations for input data. ADV—Adjunct Variation Match was achieved despite slight variations in adjunct type. SPV—Spelling Variation Match was obtained allowing for spelling variations. DGL—Different GAL. The output GAL is less granular than the one that the populated input fields might indicate. NCF—No Matching Candidates Found. ABG—Ambiguous - Request Too General. ABR—Ambiguous - More Top Results Than Requested. TMO—Timeout. PCR—Postal Match More Accurate.
POSTMS	03	1097	A	†	Postal Match Status. Result of the attempt to match using supplied postal code data (if required) POC—Successful. CLF—Could Not Determine Country. PCF—Postal Information not Found. NND—Sufficient Match Found. NPC—No Postal Code.

N Numeric field.

A Alpha character field.

† Not applicable.

NOTE: The survey questionnaire is in Appendix F.

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2013
(pusum13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
Data Source: Public Libraries Survey, Fiscal Year 2013					
Number of records = 56 (one record per observation)					
Number of fields per record = 122					
ASCII file (pusum13a.txt) is fixed width (file size = 46 KB)					
					IDENTIFICATION
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
					POPULATION
POPU_LSA	10	3	N	208	Population of the legal service area
F_POPLSA	04	13	A		POPU_LSA imputation flag. (See Appendix G for definitions of flags.)
POPU_UND	10	17	N	103	Total unduplicated population of legal service areas. (Note: This is a single, state-reported figure. This item is on the State Characteristics data entry screen.)
F_POPUND	04	27	A	†	POPU_UND imputation flag. (See Appendix G for definitions of flags.)
POPU_ST	10	31	N	102	Reported state total population estimate. (Note: This item is on the State Characteristics data entry screen.)
F_POPST	04	41	A	†	POPU_ST imputation flag. (See Appendix G for definitions of flags.)
					SERVICE OUTLETS
CENTLIB	05	45	N	209	Number of central libraries
F_CENLIB	04	50	A	†	CENTLIB imputation flag. (See Appendix G for definitions of flags.)
BRANLIB	05	54	N	210	Number of branch libraries
F_BRLIB	04	59	A	†	BRANLIB imputation flag. (See Appendix G for definitions of flags.)
BKMOB	05	63	N	211	Number of bookmobiles
F_BKMOB	04	68	A	†	BKMOB imputation flag. (See Appendix G for definitions of flags.)
					FULL-TIME EQUIVALENT (FTE) PAID STAFF
MASTER	11	72	N	250	"ALA-MLS" Librarians. Number of FTE paid librarians with master's degrees from programs of library and information studies accredited by the American Library Association. This field consists of eight integers and two decimals, with an explicit decimal point.
F_MASTER	04	83	A	†	MASTER imputation flag. (See Appendix G for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/
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Variable name	Field length	Start position	Data type	Survey item	Description
LIBRARIA	11	87	N	251	Total number of FTE employees holding the title of librarian. This field consists of eight integers and two decimals, with an explicit decimal point.
F_LIBRAR	04	98	A	†	LIBRARIA imputation flag. (See Appendix G for definitions of flags.)
OTHPAID	11	102	N	252	All other paid FTE employees. This field consists of eight integers and two decimals, with an explicit decimal point.
F_OTHSTF	04	113	A	†	OTHPAID imputation flag. (See Appendix G for definitions of flags.)
TOTSTAFF	12	117	N	253	Total paid FTE employees (i.e., sum of LIBRARIA and OTHPAID). This field consists of nine integers and two decimals, with an explicit decimal point.
F_TOTSTF	04	129	A	†	TOTSTAFF imputation flag. (See Appendix G for definitions of flags.)
OPERATING REVENUE					
LOGGVT	11	133	N	300	Operating revenue from local government
F_LOGGVT	04	144	A	†	LOGGVT imputation flag. (See Appendix G for definitions of flags.)
STGVT	11	148	N	301	Operating revenue from state government
F_STGVT	04	159	A	†	STGVT imputation flag. (See Appendix G for definitions of flags.)
FEDGVT	11	163	N	302	Operating revenue from federal government
F_FEDGVT	04	174	A	†	FEDGVT imputation flag. (See Appendix G for definitions of flags.)
OTHINCM	11	178	N	303	Other operating revenue (i.e., revenue not included in LOGGVT, STGVT, and FEDGVT)
F_OTHINC	04	189	A	†	OTHINCM imputation flag. (See Appendix G for definitions of flags.)
TOTINCM	12	193	N	304	Total operating revenue (i.e., sum of LOGGVT, STGVT, FEDGVT, and OTHINCM)
F_TOTINC	04	205	A	†	TOTINCM imputation flag. (See Appendix G for definitions of flags.)
OPERATING EXPENDITURES					
Staff expenditures					
SALARIES	11	209	N	350	Salaries and wages for all library staff
F_SALX	04	220	A	†	SALARIES imputation flag. (See Appendix G for definitions of flags.)
BENEFIT	11	224	N	351	Employee benefits for all library staff

**Appendix B—Record Layout for Public Library State Summary/
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Variable name	Field length	Start position	Data type	Survey item	Description
F_BENX	04	235	A	†	BENEFIT imputation flag. (See Appendix G for definitions of flags.)
STAFFEXP	11	239	N	352	Total staff expenditures (i.e., sum of SALARIES and BENEFIT)
F_TOSTFX	04	250	A	†	STAFFEXP imputation flag. (See Appendix G for definitions of flags.)
PRMATEXP	09	254	N	353	Collection Expenditures Operating expenditures for print materials (including books, current serial subscriptions, government documents, and any other print acquisitions)
F_PRMATX	04	263	A	†	PRMATEXP imputation flag. (See Appendix G for definitions of flags.)
ELMATEXP	09	267	N	354	Operating expenditures for electronic (digital) materials (including e-books, e-serials, government documents, databases, electronic files, reference tools, scores, maps, or pictures, including materials digitized by the library)
F_ELMATX	04	276	A	†	ELMATEXP imputation flag. (See Appendix G for definitions of flags.)
OTHMATEX	09	280	N	355	Operating expenditures for other library materials (microform, audio, video, DVD, and new formats)
F_OTMATX	04	289	A	†	OTHMATEX imputation flag. (See Appendix G for definitions of flags.)
TOTEXPCO	11	293	N	356	Total expenditures on library collection (i.e., sum of PRMATEXP, ELMATEXP, and OTHMATEX)
F_TOCOLX	04	304	A	†	TOTEXPCO imputation flag. (See Appendix G for definitions of flags.)
OTHOPEXP	11	308	N	357	Other operating expenditures Other operating expenditures (i.e., operating expenditures not included in STAFFEXP and TOTEXPCO)
F_OTHOPX	04	319	A	†	OTHOPEXP imputation flag. (See Appendix G for definitions of flags.)
TOTOPEXP	12	323	N	358	Total operating expenditures (i.e., sum of STAFFEXP, TOTEXPCO, and OTHOPEXP)
F_TOTOPX	04	335	A	†	TOTOPEXP imputation flag. (See Appendix G for definitions of flags.)
LCAP_REV	10	339	N	400	CAPITAL REVENUE Local government capital revenue
F_LCAPRV	04	349	A	†	LCAP_REV imputation flag. (See Appendix G for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/
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Variable name	Field length	Start position	Data type	Survey item	Description
SCAP_REV	10	353	N	401	State government capital revenue
F_SCAPRV	04	363	A	†	SCAP_REV imputation flag. (See Appendix G for definitions of flags.)
FCAP_REV	10	367	N	402	Federal government capital revenue
F_FCAPRV	04	377	A	†	FCAP_REV imputation flag. (See Appendix G for definitions of flags.)
OCAP_REV	10	381	N	403	Other capital revenue (i.e., capital revenue not included in LCAP_REV, SCAP_REV, and FCAP_REV)
F_OCAPRV	04	391	A	†	OCAP_REV imputation flag. (See Appendix G for definitions of flags.)
CAP_REV	11	395	N	404	Total capital revenue (i.e., sum of LCAP_REV, SCAP_REV, FCAP_REV, and OCAP_REV)
F_TCAPRV	04	406	A	†	CAP_REV imputation flag. (See Appendix G for imputation flags.)
CAPITAL EXPENDITURES					
CAPITAL	11	410	N	405	Total capital expenditures
F_TCAPX	04	421	A	†	CAPITAL imputation flag. (See Appendix G for definitions of flags.)
LIBRARY COLLECTION					
BKVOL	11	425	N	450	Print materials (including books and government documents)
F_BKVOL	04	436	A	†	BKVOL imputation flag. (See Appendix G for definitions of flags.)
EBOOK	09	440	N	451	Electronic books (E-books) (digital documents, including non-serial government documents in digital format)
F_EBOOK	04	449	A	†	EBOOK imputation flag. (See Appendix G for definitions of flags.)
AUDIO_PH	11	453	N	452	Audio - physical units (including records, audiocassettes, audio cartridges, audio discs—including audio-CD-ROMS, audio reels, talking books, and other sound recordings)
F_AUD_PH	04	464	A	†	AUDIO_PH imputation flag. (See Appendix G for definitions of flags.)
AUDIO_DL	11	468	N	453	Audio - downloadable titles
F_AUD_DL	04	479	A	†	AUDIO_DL imputation flag. (See Appendix G for definitions of flags.)
VIDEO_PH	11	483	N	454	Video - physical units (including video tapes, DVDs, video CD-ROMs, etc.)

**Appendix B—Record Layout for Public Library State Summary/
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(pusum13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_VID_PH	04	494	A	†	VIDEO_PH imputation flag. (See Appendix G for definitions of flags.)
VIDEO_DL	11	498	N	455	Video - downloadable titles
F_VID_DL	04	509	A	†	VIDEO_DL imputation flag. (See Appendix G for definitions of flags.)
LICENSED DATABASES					
DB_LO_OT	09	513	N	456	Local/Other cooperative agreements
F_DB_L_O	04	522	A	†	DB_LO_OT imputation flag. (See Appendix G for definitions of flags.)
DB_ST	09	526	N	457	State (state government or state library) licensed databases
F_DB_ST	04	535	A	†	F_DB_ST imputation flag. (See Appendix G for definitions of flags.)
DATABASE	09	539	N	459	Total Licensed Databases
F_DBASE	04	548	A	†	DATABASE imputation flag. (See Appendix G for definitions of flags.)
SUBSCRIP	11	552	N	460	Current print serial subscriptions
F_PRSUB	04	563	A	†	SUBSCRIP imputation flag. (See Appendix G for definitions of flags.)
PUBLIC SERVICE HOURS					
HRS_OPEN	11	567	N	500	Total annual public service hours for all service outlets
F_HRS_OP	04	578	A	†	HRS_OPEN imputation flag. (See Appendix G for definitions of flags.)
LIBRARY SERVICES					
VISITS	11	582	N	501	Total annual library visits
F_VISITS	04	593	A	†	VISITS imputation flag. (See Appendix G for definitions of flags.)
REFERENC	11	597	N	502	Total annual reference transactions
F_REFER	04	608	A	†	REFERENC imputation flag. (See Appendix G for definitions of flags.)
REGBOR	11	612	N	503	Registered Users
F_REGBOR	04	623	A	†	F_REGBOR imputation flag. (See Appendix G for definitions of flags.)
CIRCULATION					
TOTCIR	11	627	N	550	Total annual circulation transactions
F_TOTCIR	04	638	A	†	TOTCIR imputation flag. (See Appendix G for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2013
(pusum13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
KIDCIRCL	09	642	N	551	Total annual circulation (including renewals) of all children's materials in all formats to all users
F_KIDCIR	04	651	A	†	KIDCIRCL imputation flag. (See Appendix G for definitions of flags.)
ELMATCIR	09	655	N	552	Total annual circulation of all electronic materials.
F_EMTCIR	04	664	A	†	ELMATCIR imputation flag. (See Appendix G for definitions of flags.)
INTER-LIBRARY LOANS					
LOANTO	08	668	N	553	Total annual loans provided to other libraries
F_LOANTO	04	676	A	†	LOANTO imputation flag. (See Appendix G for definitions of flags.)
LOANFM	08	680	N	554	Total annual loans received from other libraries
F_LOANFM	04	688	A	†	LOANFM imputation flag. (See Appendix G for definitions of flags.)
LIBRARY PROGRAMS					
TOTPRO	09	692	N	600	Total library programs
F_TOTPRO	04	701	A	†	TOTPRO imputation flag. (See Appendix G for definitions of flags.)
KIDPRO	09	705	N	601	Total children's programs
F_KIDPRO	04	714	A	†	KIDPRO imputation flag. (See Appendix G for definitions of flags.)
YAPRO	09	718	N	602	Total young adult programs
F_YAPRO	04	727	A	†	YAPRO imputation flag. (See Appendix G for definitions of flags.)
TOTATTEN	09	731	N	603	Total audience at all library programs
F_TOTATT	04	740	A	†	TOTATTEN imputation flag. (See Appendix G for definitions of flags.)
KIDATTEN	09	744	N	604	Total audience at all children's programs
F_KIDATT	04	753	A	†	KIDATTEN imputation flag. (See Appendix G for definitions of flags.)
YAATTEN	09	757	N	605	Total audience at all young adult programs
F_YAATT	04	766	A	†	YAATT imputation flag. (See Appendix G for definitions of flags.)
OTHER ELECTRONIC INFORMATION					
GPTERMS	06	770	N	650	Internet computers used by general public
F_GPTE RM	04	776	A	†	GPTE RM imputation flag. (See Appendix G for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2013
(pusum13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
PITUSR	09	780	N	651	Uses of public Internet computers per year
F_PITUSR	04	789	A	†	PITUSR imputation flag. (See Appendix G for definitions of flags.)
STARTDAT	07	793	A	100	OTHER Reporting period starting date, in mm/yyyy format (e.g., 07/2012). (Note: This item is on the State Characteristics data entry screen.) M—Missing (unknown, not reported)
F_STDAT	04	800	A	†	STARTDAT imputation flag. (See Appendix G for definitions of flags.)
ENDDATE	07	804	A	101	Reporting period ending date, in mm/yyyy format (e.g., 06/2013). (Note: This item is on the State Characteristics data entry screen.) M—Missing (unknown, not reported)
F_ENDDAT	04	811	A	†	ENDDATE imputation flag. (See Appendix G for definitions of flags.)
FIPSST	02	815	A	†	Two-digit American National Standards Institute (ANSI) State Code. (See Appendix D for list of State Codes.)
YR_SUB	04	817	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
OBereg	02	821	A	†	Bureau of Economic Analysis Region Code (formerly, Office of Business Economics) 01—New England (CT ME MA NH RI VT) 02—Mid East (DE DC MD NJ NY PA) 03—Great Lakes (IL IN MI OH WI) 04—Plains (IA KS MN MO NE ND SC) 05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV) 06—Southwest (AZ NM OK TX) 07—Rocky Mountains (CO ID MT UT WY) 08—Far West (AK CA HI NV OR WA) 09—Outlying Areas (AS GU MP PR VI)

N Numeric field.
A Alpha character field.
† Not applicable.

NOTE: The survey questionnaire is in Appendix F.

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2013
(puout13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
<p>Data Source: Public Libraries Survey, Fiscal Year 2013 Number of records = 17,554 (one record per observation) Number of fields per record = 40 ASCII file (puout13a.txt) is fixed width (file size = 5,555 KB)</p>					
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
FSCSKEY	06	3	A	700	Outlet identification code assigned by IMLS. Outlets of an administrative entity have the same FSCSKEY as their administrative entity. The outlet is separately identified by a unique 3-digit suffix called FSCS_SEQ.
FSCS_SEQ	03	9	A	†	Outlet's unique three-digit suffix to FSCSKEY, assigned by IMLS.
LIBID	20	12	A	701	Outlet identification code assigned by the state. If the state did not assign a code, IMLS assigns a combination of FSCSKEY and FSCS_SEQ, separated by a dash (e.g., AK0003-002).
LIBNAME	60	32	A	702	Name of outlet
ADDRESS	35	92	A	703	Complete street address of outlet
CITY	20	127	A	704	City or town of outlet
ZIP	05	147	A	705	Standard five-digit postal zip code for street address of outlet M = Missing (unknown, not reported)
ZIP4	04	152	A	†	Four-digit postal zip code extension for street address of outlet M = Missing (unknown, not reported)
CNTY	20	156	A	707	County in which the outlet is physically located
PHONE	10	176	A	708	Telephone number of the outlet, in following format: area code/exchange/number (e.g., 7037315072) M = missing (unknown, not reported) -3 = Not applicable
C_OUT_TY	02	186	A	709	Outlet type CE—Central Library BR—Branch Library BS—Bookmobile(s) BM—Books-by-Mail Only
C_MSA	02	188	A	710	Metropolitan Status Code CC—Central City NC—Metropolitan Area, but not within central city limits NO—Not in a Metropolitan Area M—Missing (unknown, not reported)
SQ_FEET	08	190	N	711	Area in square feet of the public library outlet -1 = Missing -3 = Not applicable

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2013
(puout13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_SQ_FT	04	198	A	†	SQ_FEET imputation flag. (See Appendix G for definitions of flags.)
L_NUM_BM	02	202	N	712	Number of bookmobiles in the bookmobile outlet record (i.e., record with C_OUT_TY = BS)
F_BKMOB	04	204	A	†	L_NUM_BM imputation flag. (See Appendix G for definitions of flags.)
HOURS	04	208	N	713	Public Service Hours Per Year (actual hours)
F_HOURS	04	212	A	†	HOURS imputation flag. (See Appendix G for definitions of flags.)
WKS_OPEN	02	216	N	714	Number of Weeks a Library is Open (actual weeks)
F_WKSOPN	04	218	A	†	WKS_OPEN imputation flag. (See Appendix G for definitions of flags.)
YR_SUB	04	222	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
STATSTRU	02	226	A	†	Structure Change Code 00—No change from last year 01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet 02—Newly created Administrative Entity or Outlet 03—Closed 04—Move Outlet to a newly created Administrative Entity 05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet 06—(reserved) 07—(reserved) 08—Restored a closed Administrative Entity or Outlet record 09—Restored an incorrectly deleted Administrative Entity or Outlet 10—Delete an incorrect record 11—Outlet moved to a different previously existing Administrative Entity 12—(reserved) 13—Add an existing Administrative Entity or Outlet not previously reported 22—Future Administrative Entity FSCS ID Request 23—Temporary Closure 24—Restore/Undo Was a 23 (Reopen a Temporarily Closed Administrative Entity) (Note: This code records structure changes to administrative entities and outlets, and is included on the Public Library Data File and the Public Library Outlet File. Structure changes include actions such as adding, deleting, or merging administrative entities or outlets. The full list of codes is provided; however, some codes are specific to one of the data files (e.g., code 11 would appear only on the Public Library Outlet Data File).
STATNAME	02	228	A	702A	Name Change Code

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2013
(puout13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
					00—No change from last year 06—Official name change 14—Minor name change
STATADDR	02	230	A	703A	Address Change Code 00—No change from last year 07—Moved to a new location 15—Minor address change
LONGITUD	12	232	N	†	Longitude. Formatted –X00.0000000 (X is blank or 1) This field consists of a negative sign, three integers and seven decimal places, with an explicit decimal point. 0.0000000 - Missing
LATITUDE	10	244	N	†	Latitude. Formatted 00.0000000 This field consists of two integers and seven decimal places, with an explicit decimal point. 0.0000000 - Missing
FIPSST	02	254	A	†	Two-digit American National Standards Institute (ANSI) State Code (assigned based on the physical location of the outlet). (See Appendix D for list of State Codes.) 00 - Missing
FIPSCO	03	256	A	†	Three-digit ANSI County Code (assigned based on the physical location of the outlet) 000 - Missing
FIPSPLAC	05	259	A	†	Five-digit ANSI Place Code. Not every address will fall within a Place. 00000 - Missing
CNTYPOP	08	264	N	†	County Population -1 = Missing
LOCALE	02	272	A	†	Urban-centric locale code. The geographic location in terms of the size of the community in which it is located and the proximity of that community to urban and metropolitan areas. .-Missing 11—City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more. 12—City, Mid-size: Territory inside an urbanized area and inside a principal city with a population less than 250,000 and greater than or equal to 100,000. 13—City, Small: Territory inside an urbanized area and inside a principal city with a population less than 100,000. 21—Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more. 22—Suburb, Mid-size: Territory outside a principal city and inside an urbanized area with a population less than 250,000 and greater than or equal to 100,000. 23—Suburb, Small: Territory outside a principal city and inside an urbanized area with a population less than 100,000.

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2013
(puout13a)**

Variable name	Field length	Start position	Data type	Survey item	Description
					31—Town, Fringe: Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area. 32—Town, Distant: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area. 33—Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area. 41—Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster. 42—Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster. 43—Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster.
CENTRACT	07	274	N	†	Census Tract code. 7 character - Formatted 0000.XX (XX=blank or numeric) A small, relatively permanent statistical subdivision of a county or statistically equivalent entity delineated by local participants as part of the Census Bureau's Participant Statistical Areas Program. This field consists of four integers and two decimals, with an explicit decimal point. 0 - Missing
CENBLOCK	04	281	N	†	Census Block code. 4 character - An area bounded on all sides by visible features, such as streets, roads, streams, and railroads tracks, and by invisible boundaries, such as city, town, township, and county limits, property lines, and short, imaginary extensions of streets and roads (designated by the Census Bureau). 0 - Missing
CDCODE	04	285	A	†	Congressional District. ANSI code based on the location of the administrative entity/outlet. Legislatively defined subdivisions of the state for the purpose of electing representatives to the House of Representatives of the U.S. Congress. .-Missing
CBSA	05	289	N	†	Core based statistical area. Core based statistical areas (CBSAs) and Principal cities of Metropolitan and Micropolitan statistical areas (MSAs) 0- Missing https://www.census.gov/population/metro/data/def.html
MICROF	01	294	A	†	Metropolitan and micropolitan statistical area flag. .-Missing 0—metropolitan area 1—micropolitan area
GAL	22	295	A	†	Geocoding Accuracy Level addresspoint—Input address matches to an exact latitude/longitude location. poi—Input address matches to a Point of Interest (POI).

Appendix C—Record Layout for Public Library Outlet Data File, FY 2013 (puout13a)

Variable name	Field length	Start position	Data type	Survey item	Description
					house—Input address matches to a house number along an address range. intersection—Input address matches to two streets that intersect. postalcode-sub—Input address matches to an extended postcode (e.g. USA ZIP+4, UK full postcode). street—Input address matches to a street edge in the database. postalcode-partial-sub—Input address matches to an extended postcode (e.g. USA ZIP+2). postalcode-main—Input address matches to a main postal code (e.g. USA ZIP, UK main postcode). city—Input address matches to a city/locality. state—Input address matches to a state. country—Input address matches to a country.
GALMS	03	317	A	†	GAL Match Status. Result of the attempt to match using supplied address data EXT—Exact Match. Input field content matches the output in the fields relevant to the GAL achieved. STD—Standardized Match was obtained using slight standardizations for input data. ADV—Adjunct Variation Match was achieved despite slight variations in adjunct type. SPV—Spelling Variation Match was obtained allowing for spelling variations. DGL—Different GAL. The output GAL is less granular than the one that the populated input fields might indicate. NCF—No Matching Candidates Found. ABG—Ambiguous - Request Too General. ABR—Ambiguous - More Top Results Than Requested. TMO—Timeout. PCR—Postal Match More Accurate.
POSTMS	03	320	A	†	Postal Match Status. Result of the attempt to match using supplied postal code data (if required) POC—Successful. CLF—Could Not Determine Country. PCF—Postal Information not Found. NND—Sufficient Match Found. NPC—No Postal Code.

N Numeric field.
A Alpha character field.
† Not applicable.

NOTE: The survey questionnaire is in Appendix F.

Appendix D – State Codes

ANSI 2-Letter State Code	State	ANSI 2-Digit State Code ¹
AL	Alabama	01
AK	Alaska	02
AZ	Arizona	04
AR	Arkansas	05
CA	California	06
CO	Colorado	08
CT	Connecticut	09
DE	Delaware	10
DC	District of Columbia	11
FL	Florida	12
GA	Georgia	13
HI	Hawaii	15
ID	Idaho	16
IL	Illinois	17
IN	Indiana	18
IA	Iowa	19
KS	Kansas	20
KY	Kentucky	21
LA	Louisiana	22
ME	Maine	23
MD	Maryland	24
MA	Massachusetts	25
MI	Michigan	26
MN	Minnesota	27
MS	Mississippi	28
MO	Missouri	29
MT	Montana	30
NE	Nebraska	31
NV	Nevada	32
NH	New Hampshire	33
NJ	New Jersey	34
NM	New Mexico	35
NY	New York	36
NC	North Carolina	37
ND	North Dakota	38
OH	Ohio	39
OK	Oklahoma	40
OR	Oregon	41
PA	Pennsylvania	42
RI	Rhode Island	44
SC	South Carolina	45
SD	South Dakota	46
TN	Tennessee	47
TX	Texas	48
UT	Utah	49
VT	Vermont	50
VA	Virginia	51
WA	Washington	53
WV	West Virginia	54
WI	Wisconsin	55
WY	Wyoming	56
Outlying Areas		
AS	American Samoa	60
GU	Guam	66
MP	Northern Mariana Islands	69
PR	Puerto Rico	72
VI	Virgin Islands	78

¹American National Standards Institute codes (ANSI codes) are a standardized set of numeric or alphabetic codes issued by the American National Standards Institute (ANSI) to ensure uniform identification of geographic entities through all federal government agencies.

Appendix E—Libraries with No Central Outlet

187 libraries reporting no central outlet

Obs	FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles
1	AL0123	MARSHALL COUNTY COOPERATIVE LIBRARY	1	0	0	1
2	AL0255	MARENGO LIBRARY SYSTEM	1	0	0	1
3	AZ0001	APACHE COUNTY LIBRARY DISTRICT OFFICE	7	0	7	0
4	AZ0028	MARICOPA COUNTY LIBRARY DISTRICT OFFICE	17	0	17	0
5	AZ0042	MOHAVE COUNTY LIBRARY DISTRICT	12	0	10	2
6	AZ0067	YAVAPAI COUNTY FREE LIBRARY DISTRICT	12	0	12	0
7	AZ0177	LA PAZ COUNTY SERVICES	2	0	2	0
8	AZ0181	HOPI PUBLIC LIBRARY	1	0	0	1
9	AR0002	WASHINGTON COUNTY LIBRARY SYSTEM	8	0	8	0
10	AR0004	SOUTHWEST ARKANSAS REGIONAL LIBRARY	16	0	16	0
11	AR0007	WHITE RIVER REGIONAL LIBRARY	14	0	14	0
12	AR0041	LONOKE/PRAIRIE COUNTY REGIONAL LIBRARY	8	0	8	0
13	CA0028	CONTRA COSTA COUNTY LIBRARY	26	0	26	0
14	CA0047	IMPERIAL COUNTY LIBRARY	4	0	4	0
15	CA0062	COUNTY OF LOS ANGELES PUBLIC LIBRARY	88	0	85	3
16	CA0065	MARIN COUNTY FREE LIBRARY	11	0	10	1
17	CA0071	MONO COUNTY FREE LIBRARY	8	0	7	1
18	CA0073	MONTEREY COUNTY FREE LIBRARIES	18	0	15	3
19	CA0084	ORANGE COUNTY PUBLIC LIBRARIES	32	0	32	0
20	CA0109	SAN BERNARDINO COUNTY LIBRARY	33	0	32	1
21	CA0112	SAN DIEGO COUNTY LIBRARY	35	0	33	2
22	CA0120	SAN MATEO COUNTY LIBRARY	13	0	12	1
23	CA0126	SANTA CLARA COUNTY LIBRARY	11	0	8	3
24	CA0136	SOLANO COUNTY LIBRARY	8	0	8	0
25	CA0152	VENTURA COUNTY LIBRARY	13	0	13	0
26	CA0157	YOLO COUNTY LIBRARY	7	0	7	0
27	CA0194	RANCHO CUCAMONGA PUBLIC LIBRARY	3	0	2	1
28	CA0199	RIVERSIDE COUNTY LIBRARY SYSTEM	37	0	35	2
29	CA0210	SANTA CLARITA PUBLIC LIBRARY	3	0	3	0
30	CO0001	RANGEVIEW LIBRARY DISTRICT	8	0	7	1
31	CO0005	ARAPAHOE LIBRARY DISTRICT	10	0	8	2
32	CO0037	DOUGLAS COUNTY LIBRARIES	6	0	6	0
33	CO0039	EAGLE VALLEY LIBRARY DISTRICT	3	0	3	0
34	CO0040	ELBERT COUNTY LIBRARY DISTRICT	4	0	4	0
35	CO0046	POUDRE RIVER PUBLIC LIBRARY DISTRICT	3	0	3	0
36	CO0049	GARFIELD COUNTY PUBLIC LIBRARY DISTRICT	6	0	6	0
37	CO0051	GRAND COUNTY LIBRARY DISTRICT	5	0	5	0
38	CO0060	JEFFERSON COUNTY PUBLIC LIBRARY	11	0	10	1

Appendix E—Libraries with No Central Outlet

Obs	FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles
39	CO0071	LINCOLN COUNTY BOOKMOBILE	1	0	0	1
40	CO0094	PARK COUNTY PUBLIC LIBRARY	4	0	4	0
41	CO0103	SOUTH ROUTT LIBRARY DISTRICT	2	0	2	0
42	CO0108	NORTHERN SAGUACHE COUNTY LIBRARY DISTRICT	2	0	2	0
43	CO0143	CLEAR CREEK COUNTY LIBRARY DISTRICT	2	0	2	0
44	CO0144	DELTA COUNTY PUBLIC LIBRARY DISTRICT	5	0	5	0
45	CO0145	HIGH PLAINS LIBRARY DISTRICT	13	0	12	1
46	CO9026	NORTHEAST COLORADO BOOKMOBILE SERVICES	1	0	0	1
47	DE0030	SUSSEX COUNTY DEPT. OF LIBRARIES	4	0	3	1
48	DE0046	DEPARTMENT OF COMMUNITY SERVICES	9	0	9	0
49	FL0018	CITRUS COUNTY LIBRARY SYSTEM	5	0	5	0
50	FL0035	HILLSBOROUGH COUNTY PUBLIC LIBRARY COOPERATIVE	29	0	27	2
51	FL0039	LAKE COUNTY LIBRARY SYSTEM	15	0	15	0
52	FL0042	LEE COUNTY LIBRARY SYSTEM	14	0	13	1
53	FL0056	BOCA RATON PUBLIC LIBRARY	2	0	2	0
54	FL0065	PASCO COUNTY PUBLIC LIBRARY COOPERATIVE	8	0	8	0
55	FL0091	ST. JOHNS COUNTY PUBLIC LIBRARY SYSTEM	8	0	6	2
56	FL0093	SARASOTA COUNTY PUBLIC LIBRARIES	9	0	9	0
57	FL0099	VOLUSIA COUNTY PUBLIC LIBRARY	13	0	13	0
58	FL0127	PINELLAS PUBLIC LIBRARY COOPERATIVE	25	0	25	0
59	FL0135	WILDERNESS COAST PUBLIC LIBRARIES	4	0	4	0
60	FL0136	PANHANDLE PUBLIC LIBRARY COOPERATIVE SYSTEM	14	0	13	1
61	FL0146	SUMTER COUNTY LIBRARY SYSTEM	7	0	6	1
62	FL0147	THREE RIVERS REGIONAL LIBRARY SYSTEM	5	0	4	1
63	FL0149	NEW RIVER PUBLIC LIBRARY COOPERATIVE	5	0	3	2
64	FL0150	HEARTLAND LIBRARY COOPERATIVE	7	0	7	0
65	FL0255	SANTA ROSA COUNTY LIBRARY SYSTEM	5	0	5	0
66	FL0259	PAL PUBLIC LIBRARY COOPERATIVE	25	0	23	2
67	FL8001	POLK COUNTY LIBRARY COOPERATIVE	18	0	17	1
68	FL8003	OKALOOSA COUNTY PUBLIC LIBRARY COOPERATIVE	6	0	6	0
69	ID0062	JEFFERSON COUNTY DISTRICT	3	0	3	0
70	ID0112	BENEWAH DISTRICT	2	0	2	0
71	ID0120	COMMUNITY LIBRARY NETWORK	9	0	7	2
72	MD0002	ANNE ARUNDEL COUNTY PUBLIC LIBRARY	15	0	15	0
73	MD0004	BALTIMORE COUNTY PUBLIC LIBRARY	23	0	19	4
74	MD0007	CARROLL COUNTY PUBLIC LIBRARY	10	0	7	3
75	MD0009	CHARLES COUNTY PUBLIC LIBRARY	4	0	4	0
76	MD0013	HARFORD COUNTY PUBLIC LIBRARY	13	0	11	2
77	MD0016	MONTGOMERY COUNTY PUBLIC LIBRARIES	20	0	20	0

Appendix E—Libraries with No Central Outlet

Obs	FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles
78	MD0017	PRINCE GEORGE'S COUNTY MEMORIAL LIBRARY SYSTE	19	0	19	0
79	MD0019	ST. MARY'S COUNTY LIBRARY	3	0	3	0
80	MD0022	WASHINGTON COUNTY FREE LIBRARY	10	0	9	1
81	MD0024	WORCESTER COUNTY LIBRARY	5	0	5	0
82	MI0171	IOSCO-ARENAC DISTRICT LIBRARY	8	0	8	0
83	MI0182	KENT DISTRICT LIBRARY	18	0	18	0
84	MI0240	MUSKEGON AREA DISTRICT LIBRARY	10	0	10	0
85	MI0310	COMMUNITY DISTRICT LIBRARY	7	0	7	0
86	MN0001	ARROWHEAD LIBRARY SYSTEM	1	0	0	1
87	MN0038	CARVER COUNTY LIBRARY SYSTEM	6	0	6	0
88	MN0039	DAKOTA COUNTY LIBRARY	9	0	9	0
89	MN0043	RAMSEY COUNTY LIBRARY	7	0	7	0
90	MN0045	SCOTT COUNTY LIBRARY SYSTEM	8	0	8	0
91	MN0046	WASHINGTON COUNTY LIBRARY	7	0	7	0
92	MN0109	VIKING LIBRARY SYSTEM	2	0	0	2
93	MN0145	KITCHIGAMI REGIONAL LIBRARY	10	0	9	1
94	MN9030	SIBLEY COUNTY LIBRARY	5	0	5	0
95	MS0006	CENTRAL MISSISSIPPI REGIONAL LIBRARY	20	0	20	0
96	MS0013	FIRST REGIONAL LIBRARY	14	0	13	1
97	MS8001	LAMAR COUNTY LIBRARY SYSTEM	4	0	4	0
98	MO0004	CONSOLIDATED LIBRARY DISTRICT NO. 3	31	0	31	0
99	MO0035	SAINT CHARLES CITY-COUNTY LIBRARY DISTRICT	12	0	12	0
100	MO0039	BOONSLICK REGIONAL LIBRARY	5	0	4	1
101	MO0040	CASS COUNTY PUBLIC LIBRARY	8	0	7	1
102	MO0045	TRAILS REGIONAL LIBRARY	8	0	8	0
103	MO0059	NORTHEAST MISSOURI LIBRARY SERVICE	4	0	4	0
104	MO0137	REYNOLDS COUNTY LIBRARY DISTRICT	5	0	5	0
105	MO0147	JEFFERSON COUNTY LIBRARY DISTRICT	3	0	3	0
106	MO0164	OREGON COUNTY LIBRARY DISTRICT	5	0	5	0
107	MO0172	MONITEAU COUNTY LIBRARY	2	0	2	0
108	MO0174	HEARTLAND REGIONAL LIBRARY SYSTEM	4	0	4	0
109	NV0008	LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT	25	0	25	0
110	NV0025	WASHOE COUNTY LIBRARY SYSTEM	12	0	12	0
111	NV0027	ESMERALDA COUNTY LIBRARIES	3	0	3	0
112	NY0041	SENECA NATION LIBRARY	2	0	2	0
113	NC0002	APPALACHIAN REGIONAL LIBRARY	5	0	5	0
114	NC0003	AVERY-MITCHELL-YANCEY REGIONAL LIBRARY	5	0	4	1
115	NC0006	CRAVEN-PAMLICO-CARTERET REGIONAL LIBRARY	10	0	10	0
116	NC0008	FONTANA REGIONAL LIBRARY	6	0	6	0

Appendix E—Libraries with No Central Outlet

Obs	FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles
117	NC0011	NANTAHALA REGIONAL LIBRARY	5	0	4	1
118	NC0013	NORTHWESTERN REGIONAL LIBRARY	14	0	13	1
119	NC0014	PETTIGREW REGIONAL LIBRARY	4	0	4	0
120	NC0015	SANDHILL REGIONAL LIBRARY SYSTEM	17	0	15	2
121	NC0018	BRUNSWICK COUNTY LIBRARY	5	0	5	0
122	NC0054	ROCKINGHAM COUNTY PUBLIC LIBRARY	6	0	5	1
123	NC0063	WAKE COUNTY PUBLIC LIBRARIES	20	0	20	0
124	ND0078	SIOUX COUNTY LIBRARY	1	0	0	1
125	OH0018	CLERMONT COUNTY PUBLIC LIBRARY	10	0	10	0
126	OH0046	GEAUGA COUNTY PUBLIC LIBRARY	7	0	6	1
127	OH0050	PICKAWAY CNTY DISTRICT PUBLIC LIBRARY	4	0	1	3
128	OH0052	CUYAHOGA COUNTY PUBLIC LIBRARY	27	0	27	0
129	OH0053	CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS PL	4	0	4	0
130	OH0075	PREBLE COUNTY DISTRICT LIBRARY	9	0	9	0
131	OH0089	PORTAGE COUNTY DISTRICT LIBRARY	5	0	5	0
132	OH0099	SOUTHWEST PUBLIC LIBRARIES	2	0	2	0
133	OH0100	LANE PUBLIC LIBRARY	5	0	3	2
134	OH0129	ADAMS COUNTY PUBLIC LIBRARY	4	0	4	0
135	OH0242	WILLOUGHBY-EASTLAKE PUBLIC LIBRARY	4	0	4	0
136	OH0246	WORTHINGTON PUBLIC LIBRARY	3	0	3	0
137	OH0247	GREENE COUNTY PUBLIC LIBRARY	8	0	7	1
138	OR0115	COOS COUNTY LIBRARY SERVICE DISTRICT	0	0	0	0
139	OR0117	WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES	1	0	1	0
140	OR0134	LINCOLN COUNTY LIBRARY DISTRICT	1	0	1	0
141	PA0222	DAUPHIN COUNTY LIBRARY SYSTEM	8	0	8	0
142	PA0529	BUTLER SYS ADMIN UNIT	1	0	1	0
143	PA0532	ALLEGHENY SYS ADMIN UNIT	3	0	0	3
144	PA0534	LANCASTER SYS ADMIN UNIT	1	0	0	1
145	RI0053	PROVIDENCE COMMUNITY LIBRARY	9	0	9	0
146	SC0002	ABBE REGIONAL LIBRARY SYSTEM	15	0	14	1
147	SC0023	KERSHAW COUNTY LIBRARY SYSTEM	4	0	3	1
148	TX0024	BRAZORIA COUNTY LIBRARY SYSTEM	12	0	12	0
149	TX0101	HARRIS COUNTY PUBLIC LIBRARY	28	0	28	0
150	UT0005	BOX ELDER COUNTY BOOKMOBILE LIBRARY	3	0	1	2
151	UT0009	CACHE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
152	UT0015	CARBON COUNTY BOOKMOBILE LIBRARY	1	0	0	1
153	UT0022	EMERY COUNTY LIBRARY	8	0	8	0
154	UT0028	JUAB COUNTY BOOKMOBILE LIBRARY	1	0	0	1
155	UT0030	KANE COUNTY BOOKMOBILE LIBRARY	1	0	0	1

Appendix E—Libraries with No Central Outlet

Obs	FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles
156	UT0032	MILLARD COUNTY BOOKMOBILE LIBRARY	1	0	0	1
157	UT0036	PIUTE COUNTY BOOKMOBILE LIBRARY	1	0	0	1
158	UT0038	SANPETE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
159	UT0043	SEVIER COUNTY BOOKMOBILE LIBRARY	1	0	0	1
160	UT0049	SALT LAKE COUNTY LIBRARY SYSTEM	19	0	19	0
161	UT0050	SAN JUAN COUNTY LIBRARY	7	0	7	0
162	UT0068	WAYNE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
163	VT0220	FRANKLIN-GRAND ISLE BOOKMOBILE	1	0	0	1
164	VA0026	FAIRFAX COUNTY PUBLIC LIBRARY	23	0	23	0
165	VA0036	HENRICO COUNTY PUBLIC LIBRARY	11	0	10	1
166	VA0044	LOUDOUN COUNTY PUBLIC LIBRARY	9	0	8	1
167	VA0051	MONTGOMERY-FLOYD REGIONAL LIBRARY	4	0	4	0
168	VA0053	NEWPORT NEWS PUBLIC LIBRARY SYSTEM	5	0	5	0
169	VA0057	PAMUNKEY REGIONAL LIBRARY	10	0	10	0
170	VA0064	PRINCE WILLIAM PUBLIC LIBRARY SYSTEM	10	0	10	0
171	VA0078	SOUTHSIDE REGIONAL LIBRARY	6	0	6	0
172	VA0086	WILLIAMSBURG REGIONAL LIBRARY	6	0	2	4
173	VA0091	CENTRAL VIRGINIA REGIONAL LIBRARY	2	0	2	0
174	WA0047	WALLA WALLA COUNTY RURAL LIBRARY DISTRICT	5	0	5	0
175	WA0057	WHATCOM COUNTY LIBRARY SYSTEM	10	0	9	1
176	WA0058	FORT VANCOUVER REGIONAL LIBRARY DISTRICT	17	0	15	2
177	WA0059	KING COUNTY LIBRARY SYSTEM	60	0	48	12
178	WA0061	MID-COLUMBIA LIBRARY SYSTEM	13	0	12	1
179	WA0063	PIERCE COUNTY LIBRARY SYSTEM	19	0	18	1
180	WA0065	SNO-ISLE LIBRARIES	22	0	21	1
181	WA0066	SPOKANE COUNTY LIBRARY DISTRICT	10	0	10	0
182	WA0069	TIMBERLAND REGIONAL LIBRARY	27	0	27	0
183	WA0072	STEVENS COUNTY RURAL LIBRARY DISTRICT	8	0	8	0
184	WI0148	KENOSHA PUBLIC LIBRARY	5	0	4	1
185	WI0153	KIMBERLY-LITTLE CHUTE PUBLIC LIBRARY	2	0	2	0
186	WI0390	LA CROSSE COUNTY LIBRARY	5	0	5	0
187	VI0002	DPNR/DIVISION OF LIBRARIES, ARCHIVES & MUS.	6	0	5	1
			1,791	0	1,670	121

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State Characteristics			
Item No.	Item	Current Year	Prior Year
100	Reporting Period Start Date (MM/YYYY)		
101	Reporting Period End Date (MM/YYYY)		
102	State Total Population Estimate		
103	Total Unduplicated Population of Legal Service Areas		

Administrative Entity – Name/Addresses			
Item No.	Item	Current Year	Prior Year
150	FSCS ID		
150a	Structure Status		
151	LIB ID		
152	Name		
152a	Name Status		
	Street Address		
153	Address		
153a	Address Status		
154	City		
155	ZIP Code		
	Mailing Address		
157	Address		
158	City		
159	ZIP Code		

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Administrative Entity – Other Identification			
Item No.	Item	Current Year	Prior Year
161	County		
162	Phone		
200	Interlibrary Relationship Code	▽	
201	Legal Basis Code	▽	
202	Administrative Structure Code	▽	
203	FSCS Public Library Definition	▽	
204	Geographic Code	▽	
205	Legal Service Area Boundary Change	▽	
206	Reporting Period Start Date (MM/DD/YYYY)		
207	Reporting Period End Date (MM/DD/YYYY)		

Administrative Entity – Population/Outlets/Staff			
Item No.	Item	Current Year	Prior Year
208	Population of the Legal Service Area		
	Service Outlets		
209	Number of Centrals		
210	Number of Branches		
211	Number of Bookmobiles		
	Paid Staff (Full-Time Equivalent)		
250	ALA-MLS Librarians		
251	Total Librarians		
252	All Other Paid Staff		
253	Total Paid Employees		

Administrative Entity – Operating Revenue			
Item No.	Item	Current Year	Prior Year
300	Local Government Operating Revenue		
301	State Government Operating Revenue		
302	Federal Government Operating Revenue		
303	Other Operating Revenue		
304	Total Operating Revenue		

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Administrative Entity – Operating Expenditures			
Item No.	Item	Current Year	Prior Year
	Staff Expenditures		
350	Salaries & Wages Expenditures		
351	Employee Benefits Expenditures		
352	Total Staff Expenditures		
	Collection Expenditures		
353	Print Materials Expenditures		
354	Electronic Materials Expenditures		
355	Other Materials Expenditures		
356	Total Collection Expenditures		
357	Other Operating Expenditures		
358	Total Operating Expenditures		

Administrative Entity – Capital			
Item No.	Item	Current Year	Prior Year
	Capital Revenue		
400	Local Government Capital Revenue		
401	State Government Capital Revenue		
402	Federal Government Capital Revenue		
403	Other Capital Revenue		
404	Total Capital Revenue		
	Capital Expenditures		
405	Total Capital Expenditures		

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Administrative Entity – Library Collections			
Item No.	Item	Current Year	Prior Year
450	Print Materials		
451	Electronic Books		
452	Audio - Physical Units		
453	Audio – Downloadable Units		
454	Video - Physical Units		
455	Video – Downloadable Units		
	Licensed Databases		
456	Local/Other cooperative agreements		
457	State (state government or state library)		
458	Total Licensed Databases		
460	Current Print Serial Subscriptions		

Administrative Entity – Service Measures			
Item No.	Item	Current Year	Prior Year
500	Public Service Hours Per Year		
501	Library Visits		
502	Reference Transactions		
503	Registered Users		
550	Total Circulation		
551	Children's Circulation		
552	Circulation of Electronic Materials		
553	Interlibrary Loans Provided to		
554	Interlibrary Loans Received From		

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Administrative Entity – Programs/Other Electronic			
Item No.	Item	Current Year	Prior Year
	Library Programs		
600	Total Library Programs		
601	Children's Programs		
602	Young Adult Programs		
603	Total Program Attendance		
604	Children's Program Attendance		
605	Young Adult Program Attendance		
	Other Electronic Information		
650	Internet Computers Used by the General Public		
651	Uses of Public Internet Computers Per Year		

Associated Outlets			
Item No.	Item	Current Year	Prior Year
700	FSCS ID		
700a	Structure Status		
701	LIB ID		
702	Name		
702a	Name Status		
703	Street Address		
703a	Address Status		
704	City		
705	ZIP Code		
707	County		
708	Phone		
709	Outlet Type Code		
710	Metropolitan Status Code		
711	Square Footage of Outlet		
712	Number of Bookmobiles		
713	Public Service Hours Per Year		
714	Number of Weeks a Library is Open		

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State Characteristics Data Element Definitions

Note: The items below are answered by the state library agency.

#	<u>Data Element Name</u>	<u>Data Element Definition</u>
100	Reporting Period Starting Date	<p>This is the earliest date (month and year) for a 12-month period that applies to the state's data being submitted to IMLS.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year. If data are collected for different local reporting periods, provide the earliest starting date.</p>
101	Reporting Period Ending Date	<p>This is the latest date (month and year) for a 12-month period that applies to the state's data being submitted to IMLS.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year. If data are collected for different local reporting periods, provide the latest ending date.</p>
102	State Total Population Estimate	<p>This is the most recent total population figure for your state that matches the local population figures that you are submitting to IMLS. The State Data Coordinator should obtain this figure annually from the State Data Center or other state sources.</p>
103	Total Unduplicated Population of Legal Service Areas	<p>This is the total unduplicated population of those areas in your state that receive library services. The population of unserved areas is not included in this figure.</p> <p>Note: A state's actual total population of legal service areas may be different from the total population of legal service areas as calculated by WebPLUS. This happens in states where there are overlaps in population of legal service areas served by individual libraries, resulting in the same population being counted twice in the WebPLUS calculation. For states that have no overlapping jurisdictions, this number will be identical to your state's total population of legal service areas as calculated by WebPLUS. For states that do have overlaps in population of legal service areas served by individual libraries, this number must be calculated separately.</p> <p>Use your state's most recent state population figures for jurisdictions in your state as the basis for calculating the total unduplicated population of legal service areas.</p>

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Administrative Entity Data Element Definitions

Administrative Entity. (This is not a WebPLUS Data Element.) This is the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet, or it may have more than one outlet.

#	<u>Data Element Name</u>	<u>Data Element Definition</u>
150	FSCS ID (Automatic Display)	This is the identification code assigned by WebPLUS to the administrative entity.
150a	Structure Status	This is the Structure Change Code to record actions such as adding, deleting, or merging.
151	LIB ID	This is the state-assigned identification code for the administrative entity.
152	Name	This is the legal name of the administrative entity. Note: Provide the name of the public library. Do not use acronyms. Do not abbreviate the name unless it exceeds the WebPLUS field length of 60 characters. Avoid abbreviations at the beginning of the name and do not punctuate abbreviations. (See Standard Abbreviations for WebPLUS in Appendix G.)
152a	Name Status	This is the Name Change Code to identify whether the change is an official name change.

Street Address

153	Street Address	This is the complete street address of the administrative entity. Note: Do not report a post office box or general delivery.
153a	Address Status	This is the Address Change Code to identify whether the address change is an actual location change.
154	City (of street address)	This is the city or town in which the administrative entity is located.
155	ZIP Code (of street address)	This is the standard five-digit postal zip code for the street address of the administrative entity.

Mailing Address

157	Mailing Address	This is the mailing address of the administrative entity.
158	City (of mailing address)	This is the city or town of the mailing address for the administrative entity.

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159	ZIP Code (of mailing address)	This is the standard five-digit postal ZIP code for the mailing address of the administrative entity.
161	County of the Entity	This is the county in which the headquarters of the administrative entity is physically located.
162	Phone	<p>This is the telephone number of the administrative entity, including area code.</p> <p>Note: Report telephone number without spacing or punctuation. If the Administrative Entity has no phone, enter “-3” (for Not Applicable).</p>
200	Interlibrary Relationship Code	<p>Select one of the following:</p> <p>HQ—Headquarters of a Federation or Cooperative. The library or entity that provides the physical space and staff who manage, coordinate, or administer the programs of the federation or cooperative.</p> <p>Note: Agencies that serve other libraries rather than the public should not be reported to FSCS.</p> <p>ME—Member of a Federation or Cooperative. An autonomous library joined by formal or informal agreement(s) with (a) other autonomous libraries in the same state to perform various services cooperatively, such as resource sharing, communications, etc., and (b) libraries that are part of national, multi-state or statewide library federations or cooperatives. (Do not include OCLC.) Do not include multiple-outlet administrative entities (e.g., libraries with branches and that have the word "system" in their legal name) if the entity does not have an agreement with another autonomous library.</p> <p>NO—Not a Member of a Federation or Cooperative.</p>
201	Legal Basis Code	<p>The legal basis is the type of local government structure within which the entity functions. It reflects the state or local law, which authorizes the library.</p> <p>Select one of the following:</p> <p>CC—City/County. A multi-jurisdictional entity that is operated jointly by a county and a city.</p> <p>CI—Municipal Government (city, town or village). A municipal government is an organized local government authorized in a state’s constitution and statutes and established to provide general government for a specific concentration of population in a defined area.</p> <p>CO—County/Parish. An organized local government authorized in a state’s constitution and statutes and</p>

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established to provide general government.

LD—Library District. A library district is a local entity other than a county, municipality, township, or school district that is authorized by state law to establish and operate a public library as defined by FSCS. It has sufficient administrative and fiscal autonomy to qualify as a separate government. Fiscal autonomy requires support from local taxation dedicated to library purposes (e.g., a library tax).

MJ—Multi-jurisdictional. An entity operated jointly by two or more units of local government under an intergovernmental agreement which creates a jointly appointed board or similar means of joint governance; to be distinguished from a library which contracts to serve other jurisdictions and from special library districts.

Note: Please put city/county combinations under 'CC', rather than under Multi-jurisdictional.

NL—Native American Tribal Government. An organized local government authorized and established to provide general government to residents of a Native American reservation.

Note: Include native Alaskan villages in this category.

NP—Non-profit Association or Agency. An entity privately controlled but meeting the statutory definition of a public library in a given state; includes association libraries and libraries with 501(c) designation.

SD—School District. An organized local entity providing public elementary, secondary, and/or higher education which, under state law, has sufficient administrative and fiscal autonomy to qualify as a separate government. Excludes "dependent public school systems" of county, municipal, township, or state governments.

OT—Other.

202 Administrative
Structure Code

This code identifies an autonomous library entity (administrative entity) that has its own governance and funding.

An administrative entity is the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet, or it may have more than one outlet.

Select one of the following:

MA—Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are separate. An administrative entity that serves the public directly with two or

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more service outlets, including some combination of one central library, branch(es), bookmobile(s), and/or books-by-mail only. The administrative offices are separate from the direct service outlets and do not provide direct library services.

MO—Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are Not Separate. An administrative entity that serves the public directly with two or more service outlets, including some combination of one central library, branch(es), bookmobile(s), and/or books-by-mail only.

SO—Administrative Entity with a Single Direct Service Outlet. An administrative entity that serves the public directly with one central library, books-by-mail only, or one bookmobile.

203 FSCS Public Library Definition

Answer <Y>es or <N>o to the following question: “*Does this public library meet all the criteria of the FSCS public library definition?*”

A public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

Note: If the library meets all of the requirements of this definition, respond with a <Y>es. If the library does not meet one or more of the requirements, respond with a <N>o.

204 Geographic Code

Choose from among the following types of readily available Census geography, one code that either exactly or most nearly describes the geographic area for which the public library has been established to offer services and from which (or on behalf of which) the library derives revenue, plus any areas served under contract for which the library is the primary service provider.

Note: The Population of Legal Service Area

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(data element #208) should be reflected in the geographic code selected. For further clarification of municipal government, county/parish, and school district, refer to definitions under Legal Basis Code (data element #201). For further clarification of metropolitan area, see Metropolitan Status Code “NC—Metropolitan Area, but Not Within Central City Limits” (data element #710—Outlet Data Element Definitions).

CI1—Municipal Government (city, town or village) (exactly)

CI2—Municipal Government (city, town or village) (most nearly)

CO1—County/Parish (exactly)

CO2—County/Parish (most nearly)

MA1—Metropolitan Area (exactly)

MA2—Metropolitan Area (most nearly)

MC1—Multi-County (exactly)

MC2—Multi-County (most nearly)

SD1—School District (exactly)

SD2—School District (most nearly)

OTH—Other

205 Legal Service Area Boundary Change

Answer <Y>es or <N>o to the following question: “*Did the administrative entity’s legal service area boundaries change since last year?*”

Note: Changes are likely to result, for example, when a municipality annexes land, when one municipality in a county becomes either an independent city or its own county necessitating its exclusion from the first county’s geography, or when an administrative entity contracts to provide public library service for some additional geographic area other than the geographic area for which it was established (e.g., a municipal library contracts to serve county residents).

206 Reporting Period Starting Date

This is the starting date (month, day, and year) for a 12-month period that applies to the administrative entity’s data being submitted to IMLS.

Note: Reporting period means data for the fiscal year that ended in the previous calendar year.

207 Reporting Period Ending Date

This is the ending date (month, day, and year) for a 12-month period that applies to the administrative entity’s data being submitted to IMLS.

Note: Reporting period means data for the fiscal year that ended in the previous calendar year.

208 Population of the Legal Service Area

The number of people in the geographic area for which a public library has been established to offer services and from which (or on behalf of which) the library derives revenue,

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plus any areas served under contract for which the library is the primary service provider.

Note: The determination of this population figure shall be the responsibility of the state library agency. This population figure should be based on the most recent state population figures for jurisdictions in your state available from the State Data Center. The State Data Coordinator should obtain these figures annually from the State Data Center or other state sources.

209 Number of Central Libraries

This is one type of single outlet library (SO) or the library, which is the operational center of a multiple-outlet library (MO or MA). Usually all processing is centralized here and the principal collections are housed here. Synonymous with main library.

Note: Each administrative entity may report either no central library or one central library. No administrative entity may report more than one central library. In the administrative entity file, this simply means reporting “0” or “1” for central library. Where two or more libraries are considered “centrals” for state or local purposes, one central library and one or more branch libraries should be reported to FSCS. If you wish to identify a central library in the outlet file, identify the library with the largest collection as the central library for FSCS purposes, and report all others as branches. Where there are several co-equal outlets and no principal collection, report all such outlets as branches, not central libraries.

210 Number of Branch Libraries

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. Separate quarters;
2. An organized collection of library materials;
3. Paid staff; and
4. Regularly scheduled hours for being open to the public.

211 Number of Bookmobiles

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. A truck or van that carries an organized collection of library materials;
2. Paid staff; and
3. Regularly scheduled hours (bookmobile stops) for being open to the public.

Note: Count the number of vehicles in use, not the number of stops the vehicle makes.

PAID STAFF (FULL-TIME EQUIVALENT)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's

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budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

250	ALA-MLS	Librarians with master’s degrees from programs of library and information studies accredited by the American Library Association.
251	Total Librarians	Persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect. This data element also includes ALA-MLS (data element #250).
252	All Other Paid Staff	This includes all other FTE employees paid from the reporting unit budget, including plant operations, security, and maintenance staff.
253	Total Paid Employees	This is the sum of Total Librarians and All Other Paid Staff (data elements #251 and #252).

OPERATING REVENUE

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). (Funds transferred from one public library to another public library should be reported by only one of the public libraries. The State Data Coordinator shall determine which library will report these funds.)

300	Local Government Revenue	<p>This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants.</p> <p>Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.</p> <p>Note: Significant funding provided by other local government agencies with the authority to levy taxes "on behalf of" the library should be included if the information is available to the reporting agency and if such funds are supported by documentation (such as certified budgets, payroll records, etc.)</p>
301	State Government Revenue	These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

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Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

- | | | |
|-----|----------------------------|--|
| 302 | Federal Government Revenue | This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the state. |
| 303 | Other Operating Revenue | This is all operating revenue other than that reported under local, state, and federal (data elements #300, #301, and #302). Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations. |
| 304 | Total Operating Revenue | This is the sum of Local Government Revenue, State Government Revenue, Federal Government Revenue, and Other Operating Revenue (data elements #300 through #303). |

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category.

Staff Expenditures

- | | | |
|-----|--------------------------------|---|
| 350 | Salaries & Wages Expenditures | This includes salaries and wages for all library staff (including plant operations, security, and maintenance staff) for the fiscal year. Include salaries and wages before deductions but exclude employee benefits. |
| 351 | Employee Benefits Expenditures | These are the benefits outside of salaries and wages paid and accruing to employees (including plant operations, security, and maintenance staff), regardless of whether the benefits or equivalent cash options are available to all employees. Include amounts for direct paid employee benefits including Social Security, retirement, medical insurance, life insurance, guaranteed disability income protection, unemployment compensation, workmen's compensation, tuition, and housing benefits. |
| 352 | Total Staff Expenditures | This is the sum of Salaries & Wages Expenditures and Employee Benefits Expenditures (data elements #350 and #351). |

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Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

- | | | |
|-----|-----------------------------------|---|
| 353 | Print Materials Expenditures | Report all operating expenditures for the following print materials: books, current serial subscriptions, government documents, and any other print acquisitions. |
| 354 | Electronic Materials Expenditures | <p>Report all operating expenditures for electronic (digital) materials. Types of electronic materials include e-books, audio and video downloadables, e-serials (including journals), government documents, databases (including locally mounted, full text or not), electronic files, reference tools, scores, maps, or pictures in electronic or digital format, including materials digitized by the library. Electronic materials can be distributed on magnetic tape, diskettes, computer software, CD-ROM, or other portable digital carrier, and can be accessed via a computer, via access to the Internet, or by using an e-book reader. Include expenditures for materials held locally and for remote materials for which permanent or temporary access rights have been acquired. Include expenditures for database licenses. [Note: Based on ISO 2789 definition.]</p> <p>Note: Expenditures for computer software used to support library operations or to link to external networks, including the Internet, are reported under Other Operating Expenditures (data element #357).</p> |
| 355 | Other Materials Expenditures | Report all operating expenditures for other materials, such as microform, audio and video physical units, DVD, and materials in new formats. |
| 356 | Total Collection Expenditures | This is the sum of Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355). |
| 357 | Other Operating Expenditures | <p>This includes all expenditures other than those reported for Total Staff Expenditures (data element #352) and Total Collection Expenditures (data element #356).</p> <p>Note: Include expenses such as binding, supplies, repair or replacement of existing furnishings and equipment; and costs of computer hardware and software used to support library operations or to link to external networks, including the Internet. Report contracts for services, such as costs of operating and maintaining physical facilities, and fees paid to a consultant, auditor, architect, attorney, etc.</p> |
| 358 | Total Operating Expenditures | This is the sum of Total Staff Expenditures, Total Collection Expenditures, and Other Operating Expenditures (data elements #352, #356, and #357). |

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CAPITAL REVENUE

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

400	Local Government Capital Revenue	Report all governmental funds designated by the community, district, or region and available to the public library for the purpose of major capital expenditures, except for state and/or federal money distributed by the local government.
401	State Government Capital Revenue	Report all funds distributed to public libraries by state government for expenditure by the public libraries for the purpose of major capital expenditures, except for federal money distributed by the state.
402	Federal Government Capital Revenue	Report federal governmental funds, including federal funds distributed by the state or locality, and grants and aid received by the library for the purpose of major capital expenditures.
403	Other Capital Revenue	Report private (non-governmental funds), including grants received by the library for the purpose of major capital expenditures.
404	Total Capital Revenue	This is the sum of Local Government Capital Revenue, State Government Capital Revenue, Federal Government Capital Revenue, and Other Capital Revenue (data elements #400 through #403).

Note: The amounts reported for Total Capital Revenue and Total Capital Expenditures are not expected to be equal.

CAPITAL EXPENDITURES

405	Total Capital Expenditures	Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs
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are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

LIBRARY COLLECTION

This section of the survey (450-460) collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355). Under this category, report only items the library has acquired as part of the collection, whether purchased, leased, licensed, or donated as gifts.

450 Print Materials

Report a single figure that includes the following:

Books in print. Books are non-serial printed publications (including music and maps) that are bound in hard or soft covers, or in loose-leaf format. Include non-serial government documents. Report the number of physical units, including duplicates. For smaller libraries, if volume data are not available, count the number of titles. Books packaged together as a unit (e.g., a 2-volume set) and checked out as a unit are counted as one physical unit.

451 Electronic Books (E-Books)*

E-books are digital documents (including those digitized by the library), licensed or not, where searchable text is prevalent, and which can be seen in analogy to a printed book (monograph). Include non-serial government documents. E-books are loaned to users on portable devices (e-book readers) or by transmitting the contents to the user's personal computer for a limited time. Include e-books held locally and remote e-books for which permanent or temporary access rights have been acquired. Report the number of physical or electronic units, including duplicates, for all outlets. For smaller libraries, if volume data are not available, the number of titles may be counted. E-books packaged together as a unit (e.g., multiple titles on a single e-book reader) and checked out as a unit are counted as one unit.

Report the number of units. Report only items the library has selected as part of the collection (exclude public domain / uncopyrighted e-books that have unlimited access).

Note: For purposes of this survey, units are defined as "units of acquisition or purchase". The "unit" is determined by considering whether the item is restricted to a finite number of simultaneous users or an unlimited number of simultaneous users.

Finite simultaneous use: units of acquisition or purchase is based on the number of simultaneous usages acquired

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(equivalent to purchasing multiple copies of a single title). For example, if a library acquires a title with rights to a single user at a time, then that item is counted as 1 “unit”; if the library acquires rights to a single title for 10 simultaneous users, then that item is counted as 10 “units”.

Unlimited simultaneous use: units of acquisition or purchase is based on the number of titles acquired. For example, if a library acquires a collection of 100 books with unlimited simultaneous users, then that collection would be counted as 100 “units”.

452 Audio – physical units

These are materials circulated in a fixed, physical format on which sounds (only) are stored (recorded) and that can be reproduced (played back) mechanically, electronically, or both. Include records, audiocassettes, audio cartridges, audio discs (including audio-CD-ROMs), audio-reels, talking books, and other sound recordings stored in a fixed, physical format. Do not include downloadable electronic audio files.

Report the number of units, including duplicates. Items packaged together as a unit (e.g. two audiocassettes for one recorded book) and checked out as a unit are counted as one physical unit.

453 Audio – downloadable units*

These are downloadable electronic files on which sounds (only) are stored (recorded) and that can be reproduced (played back) electronically.

Report the number of units. Report only items the library has selected as part of the collection.

Note: For purposes of this survey, units are defined as “units of acquisition or purchase”. The “unit” is determined by considering whether the item is restricted to a finite number of simultaneous users or an unlimited number of simultaneous users.

Finite simultaneous use: units of acquisition or purchase is based on the number of simultaneous usages acquired (equivalent to purchasing multiple copies of a single title). For example, if a library acquires a title with rights to a single user at a time, then that item is counted as 1 “unit”; if the library acquires rights to a single title for 10 simultaneous users, then that item is counted as 10 “units”.

Unlimited simultaneous use: units of acquisition or purchase is based on the number of titles acquired. For example, if a library acquires a collection of 100 books with unlimited simultaneous users, then that collection would be counted as 100 “units”.

454 Video – physical units

These are materials circulated in a fixed, physical format on which moving pictures are recorded, with or without sound. Electronic playback reproduces pictures, with or without

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sound, using a television receiver or computer monitor. Video formats may include tape, DVD and CD-ROM. Do not include downloadable electronic video files.

Report the number of units, including duplicates. Items packaged together as a unit (e.g. two DVDs for one movie) and checked out as a unit are counted as one physical unit.

455 Video – downloadable units*

These are downloadable electronic files on which moving pictures are recorded, with or without sound. Electronic playback reproduces pictures, with or without sound, using a television receiver, computer monitor or video-enabled mobile device.

Report the number of units. Report only items the library has selected as part of the collection.

Note: For purposes of this survey, units are defined as “units of acquisition or purchase”. The “unit” is determined by considering whether the item is restricted to a finite number of simultaneous users or an unlimited number of simultaneous users.

Finite simultaneous use: units of acquisition or purchase is based on the number of simultaneous usages acquired (equivalent to purchasing multiple copies of a single title). For example, if a library acquires a title with rights to a single user at a time, then that item is counted as 1 “unit”; if the library acquires rights to a single title for 10 simultaneous users, then that item is counted as 10 “units”.

Unlimited simultaneous use: units of acquisition or purchase is based on the number of titles acquired. For example, if a library acquires a collection of 100 books with unlimited simultaneous users, then that collection would be counted as 100 “units”.

Licensed Databases

Report the number of licensed databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have been acquired through payment by the library (directly or through a cooperative agreement within the state or region), or acquired by formal agreement with the State Library. A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data.

Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

Report the number of licensed databases acquired through payment or formal agreement, by source of access:

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- 456 Local/Other cooperative agreements
- 457 State (state government or state library)
- 458 Total Licensed Databases This is the sum of Local/Other cooperative agreements, and State, licensed databases (data elements #456 and #457).

Current Print Serial Subscriptions

Current serial subscriptions are arrangements by which, in return for a sum paid in advance, serials are provided for a specified number of issues. Include current serial subscriptions in print.

- 460 Current Print Serial Subscriptions Report the number of current print serial subscriptions, including duplicates, for all outlets. Examples of serials are periodicals (magazines), newspapers, annuals, some government documents, some reference tools, and numbered monographic series.

SERVICES

- 500 Public Service Hours Per Year This is the sum of annual public service hours for outlets.
- Note: Include the hours open for public service for Centrals (data element #209), Branches (data element #210), Bookmobiles (data element #211), and Books-by-Mail Only. For each bookmobile, count only the hours during which the bookmobile is open to the public. For administrative entities that offer ONLY books-by-mail service, count the hours that the outlet is staffed for service. Minor variations in scheduled public service hours need not be included, however, extensive hours closed to the public due to natural disasters or other events should be excluded even if the staff is scheduled to work.
- 501 Library Visits This is the total number of persons entering the library for whatever purpose during the year.
- Note: If an actual count of visits is unavailable, determine an annual estimate by counting visits during a typical week in October and multiplying the count by 52. A “typical week” is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).

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- 502 Reference Transactions A reference transaction is an information contact which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by a member of the library staff. It includes information and referral services. Information sources include printed and non-printed materials, machine-readable databases, catalogs and other holdings records, and, through communication or referral, other libraries and institutions and people inside and outside the library. The request may come in person, by phone, by fax, or by mail, electronic mail, or through live or networked electronic reference service from an adult, a young adult, or a child.
- Do not count directional transactions or questions of rules or policies. Examples of directional transactions are “*Where are the children’s books?*” and “*I’m looking for a book with the call number 811.2G.*” An example of a question of rules or policies is “*Are you open until 9:00 tonight?*”
- Note: If an annual count of reference transactions is unavailable, determine an annual estimate by counting reference transactions during a typical week in October and multiply the count by 52. A “typical week” is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or in the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).
- 503 Number of Registered Users A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials or gain access to other library resources.
- Note: Files should have been purged within the past three (3) years.
- 550 Total Circulation The total annual circulation of all library materials of all types, including renewals.
- Note: Count all materials in all formats that are charged out for use outside the library. Interlibrary loan transactions included are only items borrowed for users. Do not include items checked out to another library.
- 551 Circulation of Children’s Materials The total annual circulation of all children’s materials in all formats to all users, including renewals.
- 552 Circulation of Electronic Materials* The total annual circulation of all electronic materials. Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable

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electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

INTER-LIBRARY LOANS

- 553 Provided To* These are library materials, or copies of the materials, provided by one autonomous library to another upon request. The libraries involved in interlibrary loans are not under the same library administration. "Library administration" means Administrative Entity (not anything broader). Do not include items loaned between outlets within the same library administrative entity. These data are reported as annual figures.
- 554 Received From* These are library materials, or copies of the materials, received by one autonomous library from another upon request. The libraries involved in interlibrary loans are not under the same library administration. "Library administration" means Administrative Entity (not anything broader). Do not include items loaned between outlets within the same library administrative entity. These data are reported as annual figures.

LIBRARY PROGRAMS

- 600 Total Number of Library Programs A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions.
- Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities.
- If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.
- Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

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601 Number of Children's Programs

A children's program is any planned event for which the primary audience is children and which introduces the group of children attending to any of the broad range of library services or activities for children or which directly provides information to participants. Children's programs may cover use of the library, library services, or library tours. Children's programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include story hours and summer reading events.

Count all children's programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Do not include children's programs sponsored by other groups that use library facilities. If children's programs are offered as a series, count each program in the series. For example, a story hour offered once a week, 48 weeks a year, should be counted as 48 programs. Exclude library activities for children delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. This figure is a subset of the Total Number of Library Programs (data element #600).

Note: The National Center for Education Statistics (NCES): Children and Young Adults Defined (*Services and Resources for Children and Young Adults in Public Libraries* [August 1995, NCES 95357]) defines children as persons age 11 years and under.

602 Number of Young Adult Programs

A young adult program is any planned event for which the primary audience is young adult and which introduces the group of young adults attending to any of the broad range of library services or activities for young adults or which directly provides information to participants. Young adult programs may cover use of the library, library services, or library tours. Young adult programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include book clubs and summer reading events.

Count all young adult programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Do not include young adult programs sponsored by other groups that use library facilities. If young adult programs are offered as a series, count each program in the series. For example, a book club offered every two weeks, 24 weeks a year, should be counted as 24 programs. Exclude library activities for young adults delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. This figure is a subset of the Total Number of Library Programs (data element #600).

Note: Young Adult age is defined as 12 through 18 years and

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includes 18 year olds. Click on the following link to view information:

- The [Young Adult Services Association](#) (YASLA) defines young adults as age 12 through 18.

603 Total Attendance at Library Programs This is a total count of the audience at all library programs during the reporting period. (See Total Number of Library Programs, data element #600, for the definition of a library program.)

604 Children’s Program Attendance The count of the audience at all programs for which the primary audience is children 11 years and under. Include adults who attend programs intended primarily for children.

Note: Do not count attendance at library activities for children that are delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. (See Number of Children’s Programs, data element #601, for the definition of a children’s library program.)

605 Young Adult Program Attendance The count of the audience at all programs for which the primary audience is young adults 12 to 18 years and includes 18 year olds. Include adults* who attend programs intended primarily for young adults.

Note: Do not count attendance at library activities for young adults that are delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities.

*Please count all patrons that attend the young adult programs regardless of age.

(See Number of Young Adult Programs, data element #602, for the definition of a young adult library program.)

OTHER ELECTRONIC INFORMATION

650 Number of Internet Computers Used by General Public Report the number of the library’s Internet computers [personal computers (PCs) and laptops], whether purchased, leased, or donated, used by the general public in the library.

651 Number of Uses (Sessions) of Public Internet Computers Per Year Report the total number of uses (sessions) of the library’s Internet computers in the library during the last year. If the computer is used for multiple purposes (Internet access, word-processing, OPAC, etc.) and Internet uses (sessions) cannot be isolated, report all usage. A typical week or other reliable estimate may be used to determine the annual number. Sign-up forms or Web-log tracking software also may provide a reliable count of uses (sessions).

Note: This count includes only the library’s Internet

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computers. Do not include wifi access using nonlibrary computers. The number of uses (sessions) may be counted manually, using registration logs. Count each use (session) for public internet computers, regardless of the amount of time spent on the computer. A use (session) on the library's public internet computer(s) three times a year would count as three uses (sessions). Software such as "Historian" can also be used to track the number of uses (sessions) at each public internet computer. If the data element is collected as a weekly figure, multiply that figure by 52 to annualize it.

* Revised or new data element name and/or definition

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Outlet Data Element Definitions

#	<u>Data Element Name</u>	<u>Data Element Definition</u>
700	FSCS ID and SEQ (Automatic Display)	This is the identification code assigned by WebPLUS. Outlets are assigned the same FSCS ID as the administrative entity to which they belong, with a unique three-digit suffix added to distinguish each outlet.
700a	Structure Status	This is the Structure Change Code to record actions such as adding, deleting, or merging.
701	LIB ID (Optional)	This is the state-assigned identification code for the outlet.
702	Name	This is the legal name of the outlet. Note: Provide the legal name of the outlet. Do not use acronyms. Do not abbreviate the name unless it exceeds the WebPLUS field length of 60 characters. Avoid abbreviations at the beginning of the name and do not punctuate abbreviations. (See Standard Abbreviations for WebPLUS in Appendix G.)
702a	Name Status	This is the Name Change Code to identify whether the change is an official name change.
703	Street Address	This is the complete street address of the outlet. Note: Do not report a post office box or general delivery. For a bookmobile that operates from an administrative entity, branch, or central library, report the address of the administrative entity, branch or central library from which it operates. For a bookmobile that is itself the administrative entity, report the address where the bookmobile is parked at night.
703a	Address Status	This is the Address Change Code to identify whether the address change is an actual location change.
704	City	This is the city or town in which the outlet is located.
705	ZIP Code	This is the standard five-digit postal ZIP code for the street address of the outlet.
707	County of the Outlet	This is the county in which the outlet is physically located.
708	Phone	This is the telephone number of the outlet, including area code. Note: Report telephone number without spacing or punctuation. If the outlet has no phone, enter “-3” (for Not Applicable).
709	Outlet Type Code	An outlet is a unit of an administrative entity that provides direct public library service.

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Select one of the following:

BM—Books-by-Mail Only. A direct mail order service which provides books and other library materials. Books-by-mail typically serves rural residents, the disabled, the homebound, and others without access to another type of public library outlet. Requests for materials are usually received by mail and by telephone only. Only books-by-mail services that are housed separately from any other type of direct public service outlet (that is, central library, branches, or bookmobiles) should be coded here.

BR—Branch Library. A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. Separate quarters;
2. An organized collection of library materials;
3. Paid staff; and
4. Regularly scheduled hours for being open to the public.

BS—Bookmobile(s). A bookmobile is a traveling branch library. It consists of at least all of the following:

1. A truck or van that carries an organized collection of library materials;
2. A paid staff; and
3. Regularly scheduled hours (bookmobile stops) for being open to the public.

Note: A separate outlet record may be created for each bookmobile. You may wish to create separate outlet records for individual bookmobiles if (1) they have different addresses and/or (2) they have different Metropolitan Status Codes (see outlet data element #710). Alternatively, a bookmobile outlet record may include more than one bookmobile.

CE—Central Library. This is one type of single outlet library (SO) or the library which is the operational center of a multiple-outlet library (MO or MA). Usually all processing is centralized here and the principal collections are housed here. Synonymous with main library.

Note: Each administrative entity may report either no central library or one central library. No administrative entity may report more than one central library. If you wish to identify a central library in the outlet file, identify the library with the largest collection as the central library for FSCS purposes, and report all others as branches. Where there are several co-equal outlets and no principal collection, report all such outlets as branches, not central libraries.

710 Metropolitan Status Code

Select one of the following. Bookmobiles should report the code which best describes their primary service area.

Note: Contact the State Data Center for specific information about Metropolitan Areas in your state.

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CC—Central City. The largest central city and, in some cases, up to two additional central cities are included in the title of the Metropolitan Area; there also are central cities that are not included in a Metropolitan Area title. A Metropolitan Area central city does not include any part of that city that extends outside the Metropolitan Area boundary.

NC—Metropolitan Area, but Not Within Central City Limits. A large population nucleus, together with adjacent communities that have a high degree of economic and social integration with that nucleus. Some Metropolitan Areas are defined around two or more nuclei. Each Metropolitan Area must contain a place with a minimum population of 50,000 or a Census Bureau-defined urbanized area and a total Metropolitan Area population of at least 100,000 (75,000 in New England). A Metropolitan Area comprises one or more central counties. (Independent cities are considered county equivalents.) A Metropolitan Area may also include one or more outlying counties that have close economic and social relationships with the central county. An outlying county must have a specified level of commuting to the central counties and also must meet certain standards regarding metropolitan character, such as population density, urban population, and population growth. In New England, Metropolitan Areas are composed of cities and towns rather than whole counties.

NO—Not in a Metropolitan Area.

711	Square Footage of Outlet	Provide the area, in square feet, of the public library outlet (central library or branch). Report the total area in square feet for each library outlet (central library or branch) separately. This is the area on all floors enclosed by the outer walls of the library outlet. Include all areas occupied by the library outlet, including those areas off-limits to the public. Include any areas shared with another agency or agencies if the outlet has use of that area.
712	Number of Bookmobiles in the Bookmobile Outlet Record	<p>The number of bookmobiles in the bookmobile outlet record.</p> <p>Note: A bookmobile outlet record may include one or more bookmobiles. Complete this data element only if the outlet record is of the type BS—Bookmobile(s) (see outlet data element #709). A bookmobile is a traveling branch library. It consists of at least all of the following:</p> <ol style="list-style-type: none"> 1. A truck or van that carries an organized collection of library materials; 2. A paid staff; and 3. Regularly scheduled hours (bookmobile stops) for being open to the public. Count vehicles in use, not the number of stops the vehicle makes.
713	Public Service Hours Per Year (actual hours)	This is the number of annual public service hours for outlets (reported individually by central, branch, bookmobile and Books-by-Mail Only)

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Note: Include the **actual** hours open for public service for centrals (data element #209), branches (data element #210), and bookmobiles (data element #211), and Books-by-Mail Only. For each bookmobile, count only the hours during which the bookmobile is open to the public. For administrative entities that offer ONLY books-by-mail service, count the hours that the outlet is staffed for service. Minor variations in public service hours need not be included. Extensive hours closed to the public due to natural disasters or other events should be excluded from the count.

714 Number of Weeks a Library is Open (actual weeks)

This is the number of weeks during the year that an outlet was open to the public.

Note: Include the number of weeks open for public service for Centrals (data element #209), Branches (data element #210), Bookmobiles (data element #211), and Books-by-Mail Only. For each bookmobile, count only the weeks during which the bookmobile is open to the public. For administrative entities that offer ONLY books-by-mail service, count the weeks that the outlet is staffed for service. The count should be based on the number of weeks that a library outlet was open for half or more of its scheduled service hours. Extensive weeks closed to the public due to natural disasters or other events should be excluded from the count. **Do not** calculate based on total number of service hours per year at the outlet level. For example, by dividing total hours by the average hours open per week. Round to the nearest whole number of weeks. If the library was open half or more of its scheduled hours in a given week, round up to the next week. If the library was open less than half of its scheduled hours, round down.

* Revised or new data element name and/or definition

Appendix G – Imputation Flags and Definitions for Public Library Data Files

Note: See the Imputation section for more details on the imputation methodology.

R_13	The variable was not imputed.
IG12, IG11, IG10, IG09	Prior year data multiplied by cell mean growth rate, using the most current reported data from (2012, 2011, 2010, or 2009)
IQ13	Adjusted cell mean (the ratio of population of legal service area to the cell mean population of legal service area was used to adjust the imputed value)
IJ13	Unadjusted cell mean
IK12, IK11, IK10, IK09	Prior year ratio to another item, using the most current reported data from (2012, 2011, 2010, or 2009)
ID13	Cell median ratio to another item
IP12, IP11, IP10, IP09	Data carried forward, using the most current reported data that are available from (2012, 2011, 2010, or 2009)
IM13	Unadjusted cell median
IT13	Value obtained by relationship of total to detail items
IB13	Raking of detail items to match totals
IS13	Special imputation procedures
IY13	Consistency check derived value
U_13	New item or outlying areas- no imputation done
H_13	Data were suppressed (to protect confidentiality of respondents) (public-use file only)

State-level Flags:

R_13	All detail comprising total is reported data
IF13	Some detail comprising total is imputed data
IA13	All detail comprising total is imputed data
U_13	New item or outlying areas – no imputation done
H_13	Total is suppressed (public-use file only)

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

Item Response Rate—The ratio of the number of eligible units responding to an item to the number of responding units eligible to have responded to the item.

Total Quantity Response Rate(TQRR)—The ratio of total quantity of data from responding units to the total estimated quantity for all units eligible for tabulation (includes imputed data). The TQRR measures the percentage of the total quantity of a given variable that was actually reported by respondents, as opposed to being imputed during data processing.

STATE ABBREVIATION=AK

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	77.4*	96.9

STATE ABBREVIATION=AL

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
REFERENC	REFERENCE TRANS	94.2	94.5
SQ_FEET	SQUARE FOOTAGE OF OUTLET	93.8	100.0

STATE ABBREVIATION=AR

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	91.2	99.7
LIBRARIA	TOTAL LIBRARIANS	93.0	95.2
OTHPAID	ALL OTHER PAID STAFF	91.2	97.3
TOTSTAFF	TOTAL PAID EMPLOYEES	91.2	96.6
LOGVGT	LOCAL GOVERNMENT REVENUE	87.7	98.4
STGVT	STATE GOVERNMENT REVENUE	86.0	97.5
FEDGVT	FEDERAL GOVERNMENT REVENUE	86.0	99.4
OTHINCM	OTHER OPERATING REVENUE	87.7	90.6
TOTINCM	TOTAL OPERATING REVENUE	87.7	98.3
SALARIES	SALARIES & WAGES EXP	86.0	93.5

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BENEFIT	EMPLOYEE BENEFITS	86.0	93.6
STAFFEXP	TOTAL STAFF EXP	87.7	98.5
PRMATEXP	OP EXP FOR PRINT MAT	89.5	95.4
ELMATEXP	OP EXP FOR ELECTRONIC MAT	89.5	97.9
OTHMATEX	OP EXP FOR OTHER MAT	87.7	98.6
TOTEXPCO	TOTAL COLLECTION EXP	89.5	96.0
OTHOPEXP	OTHER OPERATING EXP	89.5	98.7
TOTOPEXP	TOTAL OPERATING EXP	86.0	96.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	71.9*	64.4**
SCAP_REV	STATE GOVT CAPITAL REVENUE	73.7*	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	73.7*	†
OCAP_REV	OTHER CAPITAL REVENUE	73.7*	100.0
CAP_REV	TOTAL CAPITAL REVENUE	71.9*	68.1**
CAPITAL	TOTAL CAPITAL EXPENDITURES	75.4*	65.2**
BKVOL	PRINT MATERIALS	89.5	95.8
EBOOK	ELECTRONIC BOOKS	87.7	95.3
AUDIO_PH	AUDIO - PHYSICAL UNITS	87.7	95.7
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	86.0	94.4
VIDEO_PH	VIDEO - PHYSICAL UNITS	89.5	97.9
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	91.2	73.9
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	86.0	87.3
DATABASE	TOTAL LICENSED DATABASES	94.7	93.0
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	87.7	91.2
HRS_OPEN	PUBLIC SERV HRS/YR	89.5	91.0
VISITS	LIBRARY VISITS	87.7	94.4
REFERENC	REFERENCE TRANS	84.2	83.7
REGBOR	REGISTERED USERS	87.7	93.0
TOTCIR	TOTAL CIRCULATION	87.7	94.9
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	86.0	92.1
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
LOANTO	LOAN TO	89.5	89.1
LOANFM	LOAN FROM	87.7	86.0
TOTPRO	TOTAL LIBRARY PROGRAMS	87.7	96.9
KIDPRO	TOTAL KIDS PROGRAMS	87.7	96.5
YAPRO	TOTAL YOUNG ADULT PROGRAMS	87.7	98.5
TOTATTEN	TOTAL PROGRAM ATTENDANCE	87.7	96.8
KIDATTEN	KIDS PROGRAM ATTENDANCE	87.7	96.5
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	87.7	99.2

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
GP TERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	89.5	91.8
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	86.0	89.8
SQ_FEET	SQUARE FOOTAGE OF OUTLET	93.1	90.2
HOURS	PUBLIC SERVICE HOURS PER YEAR	92.2	100.0
WKS_OPEN	NUMBER OF WEEKS A LIBRARY IS OPEN	92.2	100.0

STATE ABBREVIATION=AS

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BKMOB	# OF BOOKMOBILES	100.0	‡
LOGVLT	LOCAL GOVERNMENT REVENUE	100.0	‡
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	100.0	‡
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
OCAP_REV	OTHER CAPITAL REVENUE	100.0	‡
CAP_REV	TOTAL CAPITAL REVENUE	100.0	‡
CAPITAL	TOTAL CAPITAL EXPENDITURES	100.0	‡
EBOOK	ELECTRONIC BOOKS	100.0	‡
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	100.0	‡
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	100.0	‡
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	100.0	‡
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
LOANTO	LOAN TO	100.0	‡
LOANFM	LOAN FROM	100.0	‡
YAPRO	TOTAL YOUNG ADULT PROGRAMS	0.0*	—
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	0.0*	—
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡

STATE ABBREVIATION=AZ

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	89.0	99.7

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LIBRARIA	TOTAL LIBRARIANS	90.1	98.8
OTHPAID	ALL OTHER PAID STAFF	87.9	99.0
TOTSTAFF	TOTAL PAID EMPLOYEES	87.9	98.9
LOGVGT	LOCAL GOVERNMENT REVENUE	84.6	99.3
STGVT	STATE GOVERNMENT REVENUE	85.7	99.6
FEDGVT	FEDERAL GOVERNMENT REVENUE	84.6	100.0
OTHINCM	OTHER OPERATING REVENUE	83.5	99.6
TOTINCM	TOTAL OPERATING REVENUE	82.4	99.2
SALARIES	SALARIES & WAGES EXP	82.4	98.9
BENEFIT	EMPLOYEE BENEFITS	82.4	99.6
STAFFEXP	TOTAL STAFF EXP	82.4	99.1
PRMATEXP	OP EXP FOR PRINT MAT	86.8	99.3
ELMATEXP	OP EXP FOR ELECTRONIC MAT	83.5	99.8
OTHMATEX	OP EXP FOR OTHER MAT	86.8	99.7
TOTEXPCO	TOTAL COLLECTION EXP	82.4	99.3
OTHOPEXP	OTHER OPERATING EXP	86.8	99.6
TOTOPEXP	TOTAL OPERATING EXP	78.0*	99.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	84.6	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	84.6	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	83.5	†
OCAP_REV	OTHER CAPITAL REVENUE	84.6	100.0
CAP_REV	TOTAL CAPITAL REVENUE	83.5	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	82.4	86.7
BKVOL	PRINT MATERIALS	86.8	98.2
EBOOK	ELECTRONIC BOOKS	70.3*	78.1
AUDIO_PH	AUDIO - PHYSICAL UNITS	87.9	99.2
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	73.6*	85.5
VIDEO_PH	VIDEO - PHYSICAL UNITS	86.8	99.1
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	74.7*	83.7
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	81.3	76.5
DATABASE	TOTAL LICENSED DATABASES	81.3	79.8
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	82.4	94.4
HRS_OPEN	PUBLIC SERV HRS/YR	85.7	94.8
VISITS	LIBRARY VISITS	83.5	98.8
REFERENC	REFERENCE TRANS	68.1*	24.5**
REGBOR	REGISTERED USERS	86.8	98.4
TOTCIR	TOTAL CIRCULATION	87.9	99.6
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	84.6	95.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	73.6*	100.0
LOANTO	LOAN TO	85.7	99.6
LOANFM	LOAN FROM	85.7	99.6
TOTPRO	TOTAL LIBRARY PROGRAMS	84.6	99.1
KIDPRO	TOTAL KIDS PROGRAMS	85.7	98.8
TOTATTEN	TOTAL PROGRAM ATTENDANCE	84.6	98.3
KIDATTEN	KIDS PROGRAM ATTENDANCE	86.8	98.1
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	89.0	98.2
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	84.6	91.5
SQ_FEET	SQUARE FOOTAGE OF OUTLET	93.9	100.0
HOURS	PUBLIC SERVICE HOURS PER YEAR	93.0	100.0
WKS_OPEN	NUMBER OF WEEKS A LIBRARY IS OPEN	93.9	100.0

STATE ABBREVIATION=CA

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CAPITAL	TOTAL CAPITAL EXPENDITURES	97.8	90.6
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	94.0	98.1
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	94.5	100.0
DB_ST	STATE LICENSED DATABASES	98.9	69.1**
VISITS	LIBRARY VISITS	94.5	97.9
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	87.4	100.0

STATE ABBREVIATION=CO

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
DB_ST	STATE LICENSED DATABASES	100.0	‡
REFERENC	REFERENCE TRANS	91.2	97.8
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	94.7	99.6
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	83.3	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=CT

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	93.8	93.1
LIBRARIA	TOTAL LIBRARIANS	93.8	93.6
OTHPAID	ALL OTHER PAID STAFF	93.8	92.2
TOTSTAFF	TOTAL PAID EMPLOYEES	93.8	92.9
LOGVGT	LOCAL GOVERNMENT REVENUE	93.8	93.0
STGVT	STATE GOVERNMENT REVENUE	93.8	82.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	93.8	100.0
OTHINCM	OTHER OPERATING REVENUE	93.8	96.2
TOTINCM	TOTAL OPERATING REVENUE	93.8	93.3
SALARIES	SALARIES & WAGES EXP	93.8	93.2
BENEFIT	EMPLOYEE BENEFITS	83.9	86.6
STAFFEXP	TOTAL STAFF EXP	83.9	83.5
PRMATEXP	OP EXP FOR PRINT MAT	93.3	93.1
ELMATEXP	OP EXP FOR ELECTRONIC MAT	93.8	93.7
OTHMATEX	OP EXP FOR OTHER MAT	93.3	91.7
TOTEXPCO	TOTAL COLLECTION EXP	93.8	93.1
OTHOPEXP	OTHER OPERATING EXP	93.8	92.9
TOTOPEXP	TOTAL OPERATING EXP	83.9	83.8
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	93.8	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	93.8	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	93.8	100.0
OCAP_REV	OTHER CAPITAL REVENUE	93.8	100.0
CAP_REV	TOTAL CAPITAL REVENUE	93.8	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	93.8	84.9
BKVOL	PRINT MATERIALS	93.8	91.2
EBOOK	ELECTRONIC BOOKS	91.2	87.9
AUDIO_PH	AUDIO - PHYSICAL UNITS	93.8	94.1
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	91.7	92.9
VIDEO_PH	VIDEO - PHYSICAL UNITS	93.8	94.0
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	93.8	80.9
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	93.8	86.1
DB_ST	STATE LICENSED DATABASES	93.8	93.4
DATABASE	TOTAL LICENSED DATABASES	93.8	91.7
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	93.8	93.0
HRS_OPEN	PUBLIC SERV HRS/YR	93.8	95.6

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VISITS	LIBRARY VISITS	93.8	92.1
REFERENC	REFERENCE TRANS	91.7	94.3
REGBOR	REGISTERED USERS	93.3	91.5
TOTCIR	TOTAL CIRCULATION	93.8	93.3
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	93.8	93.4
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	78.8*	100.0
LOANTO	LOAN TO	93.3	84.3
LOANFM	LOAN FROM	93.8	84.8
TOTPRO	TOTAL LIBRARY PROGRAMS	93.8	94.4
KIDPRO	TOTAL KIDS PROGRAMS	93.8	94.1
YAPRO	TOTAL YOUNG ADULT PROGRAMS	93.8	94.9
TOTATTEN	TOTAL PROGRAM ATTENDANCE	93.8	94.2
KIDATTEN	KIDS PROGRAM ATTENDANCE	93.8	93.6
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	93.8	95.7
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	93.8	93.3
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	90.2	91.3
SQ_FEET	SQUARE FOOTAGE OF OUTLET	93.4	99.3

STATE ABBREVIATION=DC

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BKMOB	# OF BOOKMOBILES	100.0	‡
STGVT	STATE GOVERNMENT REVENUE	100.0	‡
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
OCAP_REV	OTHER CAPITAL REVENUE	100.0	‡
DB_ST	STATE LICENSED DATABASES	100.0	‡
VISITS	LIBRARY VISITS	0.0*	—
REFERENC	REFERENCE TRANS	0.0*	—
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=DE

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	100.0	‡
SQ_FEET	SQUARE FOOTAGE OF OUTLET	94.1	100.0

STATE ABBREVIATION=FL

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	92.5	99.6
LIBRARIA	TOTAL LIBRARIANS	91.3	99.3
OTHPAID	ALL OTHER PAID STAFF	91.3	99.8
TOTSTAFF	TOTAL PAID EMPLOYEES	91.3	99.6
LOGVGT	LOCAL GOVERNMENT REVENUE	91.3	99.7
STGVT	STATE GOVERNMENT REVENUE	91.3	99.9
FEDGVT	FEDERAL GOVERNMENT REVENUE	91.3	100.0
OTHINCM	OTHER OPERATING REVENUE	91.3	99.9
TOTINCM	TOTAL OPERATING REVENUE	91.3	99.7
SALARIES	SALARIES & WAGES EXP	91.3	99.7
BENEFIT	EMPLOYEE BENEFITS	91.3	99.8
STAFFEXP	TOTAL STAFF EXP	91.3	99.7
PRMATEXP	OP EXP FOR PRINT MAT	90.0	99.5
ELMATEXP	OP EXP FOR ELECTRONIC MAT	86.3	99.8
OTHMATEX	OP EXP FOR OTHER MAT	90.0	99.9
TOTEXPCO	TOTAL COLLECTION EXP	86.3	99.2
OTHOPEXP	OTHER OPERATING EXP	91.3	99.9
TOTOPEXP	TOTAL OPERATING EXP	86.3	99.2
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	91.3	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	91.3	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	91.3	100.0
OCAP_REV	OTHER CAPITAL REVENUE	91.3	100.0
CAP_REV	TOTAL CAPITAL REVENUE	91.3	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	91.3	99.7
BKVOL	PRINT MATERIALS	91.3	99.4

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
EBOOK	ELECTRONIC BOOKS	91.3	93.0
AUDIO_PH	AUDIO - PHYSICAL UNITS	90.0	99.6
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	91.3	97.8
VIDEO_PH	VIDEO - PHYSICAL UNITS	90.0	99.6
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	91.3	98.9
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	91.3	99.1
DATABASE	TOTAL LICENSED DATABASES	91.3	93.8
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	90.0	99.4
HRS_OPEN	PUBLIC SERV HRS/YR	88.8	97.1
VISITS	LIBRARY VISITS	88.8	99.5
REFERENC	REFERENCE TRANS	80.0	98.8
REGBOR	REGISTERED USERS	91.3	99.7
TOTCIR	TOTAL CIRCULATION	90.0	99.8
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	87.5	93.1
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	77.5*	100.0
LOANTO	LOAN TO	87.5	97.3
LOANFM	LOAN FROM	85.0	97.9
TOTPRO	TOTAL LIBRARY PROGRAMS	91.3	99.6
KIDPRO	TOTAL KIDS PROGRAMS	91.3	99.4
TOTATTEN	TOTAL PROGRAM ATTENDANCE	88.8	98.9
KIDATTEN	KIDS PROGRAM ATTENDANCE	88.8	98.6
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	88.8	98.9
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	90.0	99.5
HOURS	PUBLIC SERVICE HOURS PER YEAR	94.9	100.0

STATE ABBREVIATION=GA

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	88.5	88.5

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=GU

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	100.0	‡
LIBRARIA	TOTAL LIBRARIANS	100.0	‡
STGVT	STATE GOVERNMENT REVENUE	100.0	‡
FEDGVT	FEDERAL GOVERNMENT REVENUE	100.0	‡
OTHMATEX	OP EXP FOR OTHER MAT	100.0	‡
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	100.0	‡
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
OCAP_REV	OTHER CAPITAL REVENUE	100.0	‡
CAPITAL	TOTAL CAPITAL EXPENDITURES	100.0	‡
EBOOK	ELECTRONIC BOOKS	100.0	‡
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	100.0	‡
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	100.0	‡
DB_ST	STATE LICENSED DATABASES	100.0	‡
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	100.0	‡
LOANFM	LOAN FROM	100.0	‡
SQ_FEET	SQUARE FOOTAGE OF OUTLET	85.7	100.0

STATE ABBREVIATION=HI

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LOGVGT	LOCAL GOVERNMENT REVENUE	100.0	‡
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
OCAP_REV	OTHER CAPITAL REVENUE	100.0	‡
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	100.0	‡
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	100.0	‡

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=IA

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SALARIES	SALARIES & WAGES EXP	94.7	99.4
BENEFIT	EMPLOYEE BENEFITS	94.3	99.6
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	96.1	85.7
REFERENC	REFERENCE TRANS	91.0	97.9
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	94.7	99.6
SQ_FEET	SQUARE FOOTAGE OF OUTLET	94.9	99.8

STATE ABBREVIATION=ID

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
EBOOK	ELECTRONIC BOOKS	93.2	98.2
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	94.2	100.0
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	94.2	85.8
REFERENC	REFERENCE TRANS	93.2	94.6
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	96.1	84.0
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	93.2	100.0
LOANTO	LOAN TO	99.0	91.1
LOANFM	LOAN FROM	99.0	91.4
YAPRO	TOTAL YOUNG ADULT PROGRAMS	95.1	93.2
SQ_FEET	SQUARE FOOTAGE OF OUTLET	91.0	100.0

STATE ABBREVIATION=IL

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	79.0*	98.9
PRMATEXP	OP EXP FOR PRINT MAT	99.0	83.5
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	87.7	98.2
SCAP_REV	STATE GOVT CAPITAL REVENUE	87.5	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	87.8	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
OCAP_REV	OTHER CAPITAL REVENUE	87.8	100.0
CAP_REV	TOTAL CAPITAL REVENUE	87.4	98.4
CAPITAL	TOTAL CAPITAL EXPENDITURES	84.0	93.4
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	93.6	92.2
HRS_OPEN	PUBLIC SERV HRS/YR	92.0	94.6
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
TOTPRO	TOTAL LIBRARY PROGRAMS	98.7	82.1
KIDPRO	TOTAL KIDS PROGRAMS	98.7	82.2
YAPRO	TOTAL YOUNG ADULT PROGRAMS	99.5	79.9
TOTATTEN	TOTAL PROGRAM ATTENDANCE	98.6	94.1
KIDATTEN	KIDS PROGRAM ATTENDANCE	98.7	94.0
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	99.7	80.8
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	94.1	98.1
HOURS	PUBLIC SERVICE HOURS PER YEAR	79.9*	100.0
WKS_OPEN	NUMBER OF WEEKS A LIBRARY IS OPEN	81.1	100.0

STATE ABBREVIATION=IN

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CAPITAL	TOTAL CAPITAL EXPENDITURES	91.1	94.3
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	92.8	96.9
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	93.2	99.7
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	92.8	100.0
SQ_FEET	SQUARE FOOTAGE OF OUTLET	92.4	99.9

STATE ABBREVIATION=KS

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
TOTINCM	TOTAL OPERATING REVENUE	94.8	99.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
EBOOK	ELECTRONIC BOOKS	97.9	93.7

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	93.3	72.7
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	94.8	100.0

STATE ABBREVIATION=KY

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SQ_FEET	SQUARE FOOTAGE OF OUTLET	73.5*	100.0

STATE ABBREVIATION=LA

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	98.5	94.4
SQ_FEET	SQUARE FOOTAGE OF OUTLET	93.9	100.0

STATE ABBREVIATION=MA

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VISITS	LIBRARY VISITS	81.9	84.4
REFERENC	REFERENCE TRANS	83.2	79.7
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	87.6	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=MD

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	95.8	58.0**
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
SQ_FEET	SQUARE FOOTAGE OF OUTLET	90.3	100.0

STATE ABBREVIATION=ME

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	97.0	†
DB_ST	STATE LICENSED DATABASES	99.2	1.6**
VISITS	LIBRARY VISITS	94.7	97.3
REFERENC	REFERENCE TRANS	83.1	90.9
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	94.0	98.4
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	94.7	98.6

STATE ABBREVIATION=MI

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
EBOOK	ELECTRONIC BOOKS	94.8	99.4
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	92.8	95.4
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	97.2	94.6
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	93.0	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=MN

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡

STATE ABBREVIATION=MO

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
EBOOK	ELECTRONIC BOOKS	99.3	94.1
HRS_OPEN	PUBLIC SERV HRS/YR	91.4	73.5
REFERENC	REFERENCE TRANS	69.5*	89.4
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	94.0	97.3
SQ_FEET	SQUARE FOOTAGE OF OUTLET	92.8	100.0

STATE ABBREVIATION=MP

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BKMOB	# OF BOOKMOBILES	100.0	‡
MASTER	ALA-MLS	0.0*	—
LIBRARIA	TOTAL LIBRARIANS	0.0*	—
OTHPAID	ALL OTHER PAID STAFF	0.0*	—
TOTSTAFF	TOTAL PAID EMPLOYEES	0.0*	—
LOGVGT	LOCAL GOVERNMENT REVENUE	0.0*	—
STGVT	STATE GOVERNMENT REVENUE	0.0*	—
FEDGVT	FEDERAL GOVERNMENT REVENUE	0.0*	—
OTHINCM	OTHER OPERATING REVENUE	0.0*	—
TOTINCM	TOTAL OPERATING REVENUE	0.0*	—
SALARIES	SALARIES & WAGES EXP	0.0*	—
BENEFIT	EMPLOYEE BENEFITS	0.0*	—
STAFFEXP	TOTAL STAFF EXP	0.0*	—

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PRMATEXP	OP EXP FOR PRINT MAT	0.0*	—
ELMATEXP	OP EXP FOR ELECTRONIC MAT	0.0*	—
OTHMATEX	OP EXP FOR OTHER MAT	0.0*	—
TOTEXPCO	TOTAL COLLECTION EXP	0.0*	—
OTHOPEXP	OTHER OPERATING EXP	0.0*	—
TOTOPEXP	TOTAL OPERATING EXP	0.0*	—
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0*	—
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0*	—
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	0.0*	—
OCAP_REV	OTHER CAPITAL REVENUE	0.0*	—
CAP_REV	TOTAL CAPITAL REVENUE	0.0*	—
CAPITAL	TOTAL CAPITAL EXPENDITURES	0.0*	—
BKVOL	PRINT MATERIALS	0.0*	—
EBOOK	ELECTRONIC BOOKS	0.0*	—
AUDIO_PH	AUDIO - PHYSICAL UNITS	0.0*	—
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	0.0*	—
VIDEO_PH	VIDEO - PHYSICAL UNITS	0.0*	—
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	0.0*	—
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	0.0*	—
DB_ST	STATE LICENSED DATABASES	0.0*	—
DATABASE	TOTAL LICENSED DATABASES	0.0*	—
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	0.0*	—
HRS_OPEN	PUBLIC SERV HRS/YR	0.0*	—
VISITS	LIBRARY VISITS	0.0*	—
REFERENC	REFERENCE TRANS	0.0*	—
REGBOR	REGISTERED USERS	0.0*	—
TOTCIR	TOTAL CIRCULATION	0.0*	—
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	0.0*	—
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
LOANTO	LOAN TO	0.0*	—
LOANFM	LOAN FROM	0.0*	—
TOTPRO	TOTAL LIBRARY PROGRAMS	0.0*	—
KIDPRO	TOTAL KIDS PROGRAMS	0.0*	—
YAPRO	TOTAL YOUNG ADULT PROGRAMS	0.0*	—
TOTATTEN	TOTAL PROGRAM ATTENDANCE	0.0*	—
KIDATTEN	KIDS PROGRAM ATTENDANCE	0.0*	—
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	0.0*	—
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	0.0*	—

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	0.0*	—
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡
HOURS	PUBLIC SERVICE HOURS PER YEAR	0.0*	—
WKS_OPEN	NUMBER OF WEEKS A LIBRARY IS OPEN	0.0*	—

STATE ABBREVIATION=MS

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CAPITAL	TOTAL CAPITAL EXPENDITURES	96.2	65.8**

STATE ABBREVIATION=MT

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	81.7	100.0

STATE ABBREVIATION=NC

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SQ_FEET	SQUARE FOOTAGE OF OUTLET	94.1	100.0

STATE ABBREVIATION=ND

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SQ_FEET	SQUARE FOOTAGE OF OUTLET	88.5	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=NE

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	80.1	99.8
LIBRARIA	TOTAL LIBRARIANS	80.1	94.8
OTHPAID	ALL OTHER PAID STAFF	80.1	99.4
TOTSTAFF	TOTAL PAID EMPLOYEES	80.1	97.4
LOGVGT	LOCAL GOVERNMENT REVENUE	79.4*	98.5
STGVT	STATE GOVERNMENT REVENUE	79.8*	94.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	79.8*	100.0
OTHINCM	OTHER OPERATING REVENUE	79.8*	98.4
TOTINCM	TOTAL OPERATING REVENUE	79.4*	98.5
SALARIES	SALARIES & WAGES EXP	79.4*	98.5
BENEFIT	EMPLOYEE BENEFITS	79.4*	99.3
STAFFEXP	TOTAL STAFF EXP	79.4*	98.7
PRMATEXP	OP EXP FOR PRINT MAT	79.4*	97.9
ELMATEXP	OP EXP FOR ELECTRONIC MAT	79.4*	99.7
OTHMATEX	OP EXP FOR OTHER MAT	79.4*	98.5
TOTEXPCO	TOTAL COLLECTION EXP	79.4*	98.4
OTHOPEXP	OTHER OPERATING EXP	79.4*	97.8
TOTOPEXP	TOTAL OPERATING EXP	79.4*	98.5
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	99.3	68.0**
SCAP_REV	STATE GOVT CAPITAL REVENUE	99.6	†
CAP_REV	TOTAL CAPITAL REVENUE	99.3	87.7
CAPITAL	TOTAL CAPITAL EXPENDITURES	79.4*	97.5
BKVOL	PRINT MATERIALS	80.1	93.7
EBOOK	ELECTRONIC BOOKS	80.1	99.7
AUDIO_PH	AUDIO - PHYSICAL UNITS	80.1	97.9
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	80.1	96.2
VIDEO_PH	VIDEO - PHYSICAL UNITS	80.1	95.3
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	80.1	94.5
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	80.1	62.8**
DATABASE	TOTAL LICENSED DATABASES	80.1	77.6
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	80.1	95.6
VISITS	LIBRARY VISITS	80.1	98.6
REFERENC	REFERENCE TRANS	79.8*	98.4
REGBOR	REGISTERED USERS	79.8*	98.5
TOTCIR	TOTAL CIRCULATION	79.8*	98.8

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	79.4*	99.1
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	79.8*	100.0
LOANTO	LOAN TO	79.8*	87.2
LOANFM	LOAN FROM	79.8*	88.6
TOTPRO	TOTAL LIBRARY PROGRAMS	80.1	97.4
KIDPRO	TOTAL KIDS PROGRAMS	80.1	96.8
YAPRO	TOTAL YOUNG ADULT PROGRAMS	80.1	97.6
TOTATTEN	TOTAL PROGRAM ATTENDANCE	80.1	97.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	80.1	96.8
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	79.8*	97.7
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	80.1	94.7
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	80.1	98.1
SQ_FEET	SQUARE FOOTAGE OF OUTLET	91.5	100.0

STATE ABBREVIATION=NH

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BKMOB	# OF BOOKMOBILES	100.0	‡
TOTINCM	TOTAL OPERATING REVENUE	96.5	94.9
BENEFIT	EMPLOYEE BENEFITS	85.7	93.5
STAFFEXP	TOTAL STAFF EXP	96.5	93.9
OTHMATEX	OP EXP FOR OTHER MAT	93.9	97.8
TOTEXPCO	TOTAL COLLECTION EXP	94.3	97.6
TOTOPEXP	TOTAL OPERATING EXP	93.5	92.5
SCAP_REV	STATE GOVT CAPITAL REVENUE	97.4	†
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	97.4	†
CAPITAL	TOTAL CAPITAL EXPENDITURES	95.2	78.9
BKVOL	PRINT MATERIALS	93.9	97.5
AUDIO_PH	AUDIO - PHYSICAL UNITS	93.9	98.7
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	97.0	78.5
VISITS	LIBRARY VISITS	91.3	95.2
REFERENC	REFERENCE TRANS	65.2*	85.5
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	91.3	98.0
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	88.7	94.1
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=NJ

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	74.7*	82.7
LIBRARIA	TOTAL LIBRARIANS	91.2	97.0
OTHPAID	ALL OTHER PAID STAFF	90.9	97.6
TOTSTAFF	TOTAL PAID EMPLOYEES	90.9	97.4
LOGVGT	LOCAL GOVERNMENT REVENUE	91.2	98.7
STGVT	STATE GOVERNMENT REVENUE	91.2	97.4
FEDGVT	FEDERAL GOVERNMENT REVENUE	91.2	100.0
OTHINCM	OTHER OPERATING REVENUE	91.2	96.6
TOTINCM	TOTAL OPERATING REVENUE	91.2	98.6
SALARIES	SALARIES & WAGES EXP	90.9	98.6
BENEFIT	EMPLOYEE BENEFITS	90.9	99.1
STAFFEXP	TOTAL STAFF EXP	90.9	98.8
PRMATEXP	OP EXP FOR PRINT MAT	91.2	98.2
ELMATEXP	OP EXP FOR ELECTRONIC MAT	91.2	98.8
OTHMATEX	OP EXP FOR OTHER MAT	91.2	98.6
TOTEXPCO	TOTAL COLLECTION EXP	91.2	98.4
OTHOPEXP	OTHER OPERATING EXP	91.2	98.3
TOTOPEXP	TOTAL OPERATING EXP	90.9	98.6
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	91.2	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	91.2	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	91.2	100.0
OCAP_REV	OTHER CAPITAL REVENUE	91.2	100.0
CAP_REV	TOTAL CAPITAL REVENUE	91.2	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	91.2	94.1
BKVOL	PRINT MATERIALS	90.9	97.6
EBOOK	ELECTRONIC BOOKS	90.5	94.9
AUDIO_PH	AUDIO - PHYSICAL UNITS	90.9	98.4
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	75.7*	75.3
VIDEO_PH	VIDEO - PHYSICAL UNITS	90.5	97.6
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	66.2*	73.0
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	44.3*	43.1**
HRS_OPEN	PUBLIC SERV HRS/YR	90.5	94.4
VISITS	LIBRARY VISITS	90.9	98.2
REFERENC	REFERENCE TRANS	90.9	98.4

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
REGBOR	REGISTERED USERS	90.9	98.1
TOTCIR	TOTAL CIRCULATION	90.9	98.3
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	90.9	98.6
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	81.8	100.0
LOANTO	LOAN TO	89.5	92.7
LOANFM	LOAN FROM	89.2	92.4
TOTPRO	TOTAL LIBRARY PROGRAMS	90.9	97.1
KIDPRO	TOTAL KIDS PROGRAMS	90.9	96.9
TOTATTEN	TOTAL PROGRAM ATTENDANCE	90.9	97.5
KIDATTEN	KIDS PROGRAM ATTENDANCE	90.9	97.3
GPTEAMS	INTERNET COMPUTERS USED BY GEN PUBLIC	90.9	97.3
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	90.9	98.0
SQ_FEET	SQUARE FOOTAGE OF OUTLET	88.1	96.4
HOURS	PUBLIC SERVICE HOURS PER YEAR	65.6*	100.0

STATE ABBREVIATION=NV

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
VISITS	LIBRARY VISITS	95.2	90.1

STATE ABBREVIATION=OH

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	90.8	99.9
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	88.4	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	88.0	39.5**
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	88.4	†
OCAP_REV	OTHER CAPITAL REVENUE	88.0	100.0
CAP_REV	TOTAL CAPITAL REVENUE	88.4	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	93.2	94.1
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	99.2	94.8

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LOANTO	LOAN TO	96.8	90.9
SQ_FEET	SQUARE FOOTAGE OF OUTLET	93.3	100.0

STATE ABBREVIATION=OK

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—

STATE ABBREVIATION=OR

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VISITS	LIBRARY VISITS	91.5	94.1
REFERENC	REFERENCE TRANS	93.8	97.9
REGBOR	REGISTERED USERS	93.8	97.9
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	82.3	94.7
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	76.9*	100.0

STATE ABBREVIATION=PA

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	86.4	99.9
SCAP_REV	STATE GOVT CAPITAL REVENUE	86.4	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	86.4	100.0
OCAP_REV	OTHER CAPITAL REVENUE	86.4	100.0
CAP_REV	TOTAL CAPITAL REVENUE	86.4	100.0
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	56.9*	96.4
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	15.6*	98.3
REFERENC	REFERENCE TRANS	93.6	95.9
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=PR

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	63.8*	100.0
LIBRARIA	TOTAL LIBRARIANS	62.1*	100.0
OTHPAID	ALL OTHER PAID STAFF	58.6*	100.0
TOTSTAFF	TOTAL PAID EMPLOYEES	58.6*	100.0
LOGVGT	LOCAL GOVERNMENT REVENUE	25.9*	100.0
STGVT	STATE GOVERNMENT REVENUE	34.5*	100.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	37.9*	100.0
OTHINCM	OTHER OPERATING REVENUE	15.5*	100.0
TOTINCM	TOTAL OPERATING REVENUE	8.6*	100.0
SALARIES	SALARIES & WAGES EXP	39.7*	100.0
BENEFIT	EMPLOYEE BENEFITS	36.2*	100.0
STAFFEXP	TOTAL STAFF EXP	36.2*	100.0
PRMATEXP	OP EXP FOR PRINT MAT	46.6*	100.0
ELMATEXP	OP EXP FOR ELECTRONIC MAT	44.8*	100.0
OTHMATEX	OP EXP FOR OTHER MAT	43.1*	100.0
TOTEXPCO	TOTAL COLLECTION EXP	43.1*	100.0
OTHOPEXP	OTHER OPERATING EXP	19.0*	100.0
TOTOPEXP	TOTAL OPERATING EXP	12.1*	100.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	19.0*	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	37.9*	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	37.9*	100.0
OCAP_REV	OTHER CAPITAL REVENUE	31.0*	100.0
CAP_REV	TOTAL CAPITAL REVENUE	15.5*	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	12.1*	100.0
BKVOL	PRINT MATERIALS	53.4*	100.0
EBOOK	ELECTRONIC BOOKS	56.9*	100.0
AUDIO_PH	AUDIO - PHYSICAL UNITS	56.9*	100.0
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	60.3*	†
VIDEO_PH	VIDEO - PHYSICAL UNITS	58.6*	100.0
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	60.3*	100.0
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	55.2*	100.0
DB_ST	STATE LICENSED DATABASES	58.6*	100.0
DATABASE	TOTAL LICENSED DATABASES	55.2*	100.0
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	53.4*	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
HRS_OPEN	PUBLIC SERV HRS/YR	63.8*	100.0
VISITS	LIBRARY VISITS	56.9*	100.0
REFERENC	REFERENCE TRANS	34.5*	100.0
REGBOR	REGISTERED USERS	32.8*	100.0
TOTCIR	TOTAL CIRCULATION	32.8*	100.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	32.8*	100.0
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	31.0*	100.0
LOANTO	LOAN TO	63.8*	100.0
LOANFM	LOAN FROM	63.8*	100.0
TOTPRO	TOTAL LIBRARY PROGRAMS	58.6*	100.0
KIDPRO	TOTAL KIDS PROGRAMS	56.9*	100.0
YAPRO	TOTAL YOUNG ADULT PROGRAMS	56.9*	100.0
TOTATTEN	TOTAL PROGRAM ATTENDANCE	41.4*	100.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	44.8*	100.0
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	53.4*	100.0
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	63.8*	100.0
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	31.0*	100.0
SQ_FEET	SQUARE FOOTAGE OF OUTLET	59.3*	100.0
HOURS	PUBLIC SERVICE HOURS PER YEAR	79.3*	100.0
WKS_OPEN	NUMBER OF WEEKS A LIBRARY IS OPEN	79.3*	100.0

STATE ABBREVIATION=RI

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—

STATE ABBREVIATION=SC

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	92.9	100.0
SQ_FEET	SQUARE FOOTAGE OF OUTLET	86.0	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item
Only displaying response rates less than 95.0 percent**

STATE ABBREVIATION=SD

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
STGVT	STATE GOVERNMENT REVENUE	100.0	‡

STATE ABBREVIATION=TN

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CAPITAL	TOTAL CAPITAL EXPENDITURES	94.6	84.5
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—

STATE ABBREVIATION=TX

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	98.9	90.0
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	99.6	94.6

STATE ABBREVIATION=UT

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PRMATEXP	OP EXP FOR PRINT MAT	91.7	99.1
ELMATEXP	OP EXP FOR ELECTRONIC MAT	91.7	100.0
OTHMATEX	OP EXP FOR OTHER MAT	91.7	99.4
HRS_OPEN	PUBLIC SERV HRS/YR	91.7	98.4
VISITS	LIBRARY VISITS	83.3	96.6
REFERENC	REFERENCE TRANS	77.8*	94.6
REGBOR	REGISTERED USERS	93.1	99.8
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	93.1	99.8

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	86.1	98.9
SQ_FEET	SQUARE FOOTAGE OF OUTLET	88.5	100.0
HOURS	PUBLIC SERVICE HOURS PER YEAR	94.2	100.0

STATE ABBREVIATION=VA

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
REFERENC	REFERENCE TRANS	93.4	97.1
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	96.7	93.4
SQ_FEET	SQUARE FOOTAGE OF OUTLET	94.2	100.0

STATE ABBREVIATION=VI

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CENTLIB	# OF CENTRAL LIBRARIES	100.0	‡
MASTER	ALA-MLS	0.0*	—
LIBRARIA	TOTAL LIBRARIANS	0.0*	—
OTHPAID	ALL OTHER PAID STAFF	0.0*	—
TOTSTAFF	TOTAL PAID EMPLOYEES	0.0*	—
LOGVGT	LOCAL GOVERNMENT REVENUE	0.0*	—
STGVT	STATE GOVERNMENT REVENUE	0.0*	—
FEDGVT	FEDERAL GOVERNMENT REVENUE	0.0*	—
OTHINCM	OTHER OPERATING REVENUE	0.0*	—
TOTINCM	TOTAL OPERATING REVENUE	0.0*	—
SALARIES	SALARIES & WAGES EXP	0.0*	—
BENEFIT	EMPLOYEE BENEFITS	0.0*	—
STAFFEXP	TOTAL STAFF EXP	0.0*	—
PRMATEXP	OP EXP FOR PRINT MAT	0.0*	—
ELMATEXP	OP EXP FOR ELECTRONIC MAT	0.0*	—

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
OTHMATEX	OP EXP FOR OTHER MAT	0.0*	—
TOTEXPCO	TOTAL COLLECTION EXP	0.0*	—
OTHOPEXP	OTHER OPERATING EXP	0.0*	—
TOTOPEXP	TOTAL OPERATING EXP	0.0*	—
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0*	—
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0*	—
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	0.0*	—
OCAP_REV	OTHER CAPITAL REVENUE	0.0*	—
CAP_REV	TOTAL CAPITAL REVENUE	0.0*	—
CAPITAL	TOTAL CAPITAL EXPENDITURES	0.0*	—
BKVOL	PRINT MATERIALS	0.0*	—
EBOOK	ELECTRONIC BOOKS	0.0*	—
AUDIO_PH	AUDIO - PHYSICAL UNITS	0.0*	—
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	0.0*	—
VIDEO_PH	VIDEO - PHYSICAL UNITS	0.0*	—
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	0.0*	—
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	0.0*	—
DB_ST	STATE LICENSED DATABASES	0.0*	—
DATABASE	TOTAL LICENSED DATABASES	0.0*	—
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	0.0*	—
HRS_OPEN	PUBLIC SERV HRS/YR	0.0*	—
VISITS	LIBRARY VISITS	0.0*	—
REFERENC	REFERENCE TRANS	0.0*	—
REGBOR	REGISTERED USERS	0.0*	—
TOTCIR	TOTAL CIRCULATION	0.0*	—
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	0.0*	—
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
LOANTO	LOAN TO	0.0*	—
LOANFM	LOAN FROM	0.0*	—
TOTPRO	TOTAL LIBRARY PROGRAMS	0.0*	—
KIDPRO	TOTAL KIDS PROGRAMS	0.0*	—
YAPRO	TOTAL YOUNG ADULT PROGRAMS	0.0*	—
TOTATTEN	TOTAL PROGRAM ATTENDANCE	0.0*	—
KIDATTEN	KIDS PROGRAM ATTENDANCE	0.0*	—
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	0.0*	—
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	0.0*	—
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	0.0*	—
SQ_FEET	SQUARE FOOTAGE OF OUTLET	83.3	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
HOURS	PUBLIC SERVICE HOURS PER YEAR	0.0*	—
WKS_OPEN	NUMBER OF WEEKS A LIBRARY IS OPEN	0.0*	—

STATE ABBREVIATION=VT

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
TOTSTAFF	TOTAL PAID EMPLOYEES	94.5	98.8
LOGVVT	LOCAL GOVERNMENT REVENUE	88.5	98.4
STGVT	STATE GOVERNMENT REVENUE	100.0	‡
TOTINCM	TOTAL OPERATING REVENUE	88.5	98.6
SALARIES	SALARIES & WAGES EXP	79.7*	95.1
BENEFIT	EMPLOYEE BENEFITS	79.7*	96.0
STAFFEXP	TOTAL STAFF EXP	88.5	98.5
PRMATEXP	OP EXP FOR PRINT MAT	72.5*	81.1
ELMATEXP	OP EXP FOR ELECTRONIC MAT	73.1*	79.6
OTHMATEX	OP EXP FOR OTHER MAT	72.5*	82.0
TOTEXPCO	TOTAL COLLECTION EXP	88.5	96.4
OTHOPEXP	OTHER OPERATING EXP	87.9	96.2
TOTOPEXP	TOTAL OPERATING EXP	87.9	97.7
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	89.6	99.4
SCAP_REV	STATE GOVT CAPITAL REVENUE	89.6	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	89.6	†
OCAP_REV	OTHER CAPITAL REVENUE	89.6	100.0
CAP_REV	TOTAL CAPITAL REVENUE	89.6	99.7
CAPITAL	TOTAL CAPITAL EXPENDITURES	86.3	92.9
BKVOL	PRINT MATERIALS	87.9	93.5
EBOOK	ELECTRONIC BOOKS	88.5	100.0
AUDIO_PH	AUDIO - PHYSICAL UNITS	87.9	97.7
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	71.4*	50.4**
VIDEO_PH	VIDEO - PHYSICAL UNITS	87.4	97.0
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	68.7*	0.8**
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	89.0	96.2
HRS_OPEN	PUBLIC SERV HRS/YR	89.0	94.9
VISITS	LIBRARY VISITS	87.4	95.0
REFERENC	REFERENCE TRANS	88.5	98.4

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
REGBOR	REGISTERED USERS	86.8	96.1
TOTCIR	TOTAL CIRCULATION	87.9	97.5
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	48.9*	70.0
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	0.0*	—
LOANTO	LOAN TO	87.4	95.2
LOANFM	LOAN FROM	87.9	93.6
TOTPRO	TOTAL LIBRARY PROGRAMS	88.5	93.5
KIDPRO	TOTAL KIDS PROGRAMS	81.3	90.9
YAPRO	TOTAL YOUNG ADULT PROGRAMS	66.5*	70.5
TOTATTEN	TOTAL PROGRAM ATTENDANCE	86.3	94.3
KIDATTEN	KIDS PROGRAM ATTENDANCE	71.4*	84.0
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	63.7*	68.3**
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	88.5	97.7
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	86.3	88.4
HOURS	PUBLIC SERVICE HOURS PER YEAR	86.2	100.0
WKS_OPEN	NUMBER OF WEEKS A LIBRARY IS OPEN	86.2	100.0

STATE ABBREVIATION=WA

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
REFERENC	REFERENCE TRANS	83.6	95.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	70.5*	84.1
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	80.3	100.0
LOANFM	LOAN FROM	98.4	94.6
KIDPRO	TOTAL KIDS PROGRAMS	90.2	92.5
YAPRO	TOTAL YOUNG ADULT PROGRAMS	80.3	92.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	90.2	92.0
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	80.3	91.4

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix H—Item Response Rate and Total Quantity Response Rate
by State by Item**

Only displaying response rates less than 95.0 percent

STATE ABBREVIATION=WI

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VISITS	LIBRARY VISITS	85.8	90.8
REFERENC	REFERENCE TRANS	75.9*	88.5

STATE ABBREVIATION=WV

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
REFERENC	REFERENCE TRANS	99.0	94.8
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	97.9	84.8
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	67.0*	100.0

STATE ABBREVIATION=WY

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
OCAP_REV	OTHER CAPITAL REVENUE	100.0	‡
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	100.0	‡

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

Item Response Rate—The ratio of the number of eligible units responding to an item to the number of responding units eligible to have responded to the item.

Total Quantity Response Rate(TQRR)—The ratio of total quantity of data from responding units to the total estimated quantity for all units eligible for tabulation (includes imputed data). The TQRR measures the percentage of the total quantity of a given variable that was actually reported by respondents, as opposed to being imputed during data processing.

VARIABLE=CENTLIB DESCRIPTION=# OF CENTRAL LIBRARIES

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	100.0	‡

VARIABLE=BKMOB DESCRIPTION=# OF BOOKMOBILES

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AS	100.0	‡
DC	100.0	‡
MP	100.0	‡
NH	100.0	‡

VARIABLE=MASTER DESCRIPTION=ALA-MLS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	91.2	99.7
AZ	89.0	99.7
CT	93.8	93.1
FL	92.5	99.6
GU	100.0	‡
IL	79.0*	98.9
MP	0.0*	—
NE	80.1	99.8
NJ	74.7*	82.7
OH	90.8	99.9
PR	63.8*	100.0
VI	0.0*	—

VARIABLE=LIBRARIA DESCRIPTION=TOTAL LIBRARIANS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	93.0	95.2

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	90.1	98.8
CT	93.8	93.6
FL	91.3	99.3
GU	100.0	‡
MP	0.0*	—
NE	80.1	94.8
NJ	91.2	97.0
PR	62.1*	100.0
VI	0.0*	—

VARIABLE=OTHPAID DESCRIPTION=ALL OTHER PAID STAFF

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	91.2	97.3
AZ	87.9	99.0
CT	93.8	92.2
FL	91.3	99.8
MP	0.0*	—
NE	80.1	99.4
NJ	90.9	97.6
PR	58.6*	100.0
VI	0.0*	—

VARIABLE=TOTSTAFF DESCRIPTION=TOTAL PAID EMPLOYEES

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	91.2	96.6
AZ	87.9	98.9
CT	93.8	92.9
FL	91.3	99.6
MP	0.0*	—
NE	80.1	97.4
NJ	90.9	97.4
PR	58.6*	100.0
VI	0.0*	—
VT	94.5	98.8

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

VARIABLE=LOGVGT DESCRIPTION=LOCAL GOVERNMENT REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	98.4
AS	100.0	‡
AZ	84.6	99.3
CT	93.8	93.0
FL	91.3	99.7
HI	100.0	‡
MP	0.0*	—
NE	79.4*	98.5
NJ	91.2	98.7
PR	25.9*	100.0
VI	0.0*	—
VT	88.5	98.4

VARIABLE=STGVT DESCRIPTION=STATE GOVERNMENT REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	86.0	97.5
AZ	85.7	99.6
CT	93.8	82.0
DC	100.0	‡
FL	91.3	99.9
GU	100.0	‡
MP	0.0*	—
NE	79.8*	94.0
NJ	91.2	97.4
PR	34.5*	100.0
SD	100.0	‡
VI	0.0*	—
VT	100.0	‡

VARIABLE=FEDGVT DESCRIPTION=FEDERAL GOVERNMENT REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	86.0	99.4
AZ	84.6	100.0
CT	93.8	100.0
FL	91.3	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
GU	100.0	‡
MP	0.0*	—
NE	79.8*	100.0
NJ	91.2	100.0
PR	37.9*	100.0
VI	0.0*	—

VARIABLE=OTHINCM DESCRIPTION=OTHER OPERATING REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	90.6
AZ	83.5	99.6
CT	93.8	96.2
FL	91.3	99.9
MP	0.0*	—
NE	79.8*	98.4
NJ	91.2	96.6
PR	15.5*	100.0
VI	0.0*	—

VARIABLE=TOTINCM DESCRIPTION=TOTAL OPERATING REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	98.3
AZ	82.4	99.2
CT	93.8	93.3
FL	91.3	99.7
KS	94.8	99.0
MP	0.0*	—
NE	79.4*	98.5
NH	96.5	94.9
NJ	91.2	98.6
PR	8.6*	100.0
VI	0.0*	—
VT	88.5	98.6

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

VARIABLE=SALARIES DESCRIPTION=SALARIES & WAGES EXP

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	86.0	93.5
AZ	82.4	98.9
CT	93.8	93.2
FL	91.3	99.7
IA	94.7	99.4
MP	0.0*	—
NE	79.4*	98.5
NJ	90.9	98.6
PR	39.7*	100.0
VI	0.0*	—
VT	79.7*	95.1

VARIABLE=BENEFIT DESCRIPTION=EMPLOYEE BENEFITS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	86.0	93.6
AZ	82.4	99.6
CT	83.9	86.6
FL	91.3	99.8
IA	94.3	99.6
MP	0.0*	—
NE	79.4*	99.3
NH	85.7	93.5
NJ	90.9	99.1
PR	36.2*	100.0
VI	0.0*	—
VT	79.7*	96.0

VARIABLE=STAFFEXP DESCRIPTION=TOTAL STAFF EXP

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	98.5
AZ	82.4	99.1
CT	83.9	83.5
FL	91.3	99.7
MP	0.0*	—
NE	79.4*	98.7

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
NH	96.5	93.9
NJ	90.9	98.8
PR	36.2*	100.0
VI	0.0*	—
VT	88.5	98.5

VARIABLE=PRMATEXP DESCRIPTION=OP EXP FOR PRINT MAT

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	95.4
AZ	86.8	99.3
CT	93.3	93.1
FL	90.0	99.5
IL	99.0	83.5
MP	0.0*	—
NE	79.4*	97.9
NJ	91.2	98.2
PR	46.6*	100.0
UT	91.7	99.1
VI	0.0*	—
VT	72.5*	81.1

VARIABLE=ELMATEXP DESCRIPTION=OP EXP FOR ELECTRONIC MAT

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	97.9
AZ	83.5	99.8
CT	93.8	93.7
FL	86.3	99.8
MP	0.0*	—
NE	79.4*	99.7
NJ	91.2	98.8
PR	44.8*	100.0
UT	91.7	100.0
VI	0.0*	—
VT	73.1*	79.6

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

VARIABLE=OTHMATEX DESCRIPTION=OP EXP FOR OTHER MAT

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	98.6
AZ	86.8	99.7
CT	93.3	91.7
FL	90.0	99.9
GU	100.0	‡
MP	0.0*	—
NE	79.4*	98.5
NH	93.9	97.8
NJ	91.2	98.6
PR	43.1*	100.0
UT	91.7	99.4
VI	0.0*	—
VT	72.5*	82.0

VARIABLE=TOTEXPCO DESCRIPTION=TOTAL COLLECTION EXP

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	96.0
AZ	82.4	99.3
CT	93.8	93.1
FL	86.3	99.2
MP	0.0*	—
NE	79.4*	98.4
NH	94.3	97.6
NJ	91.2	98.4
PR	43.1*	100.0
VI	0.0*	—
VT	88.5	96.4

VARIABLE=OTHOPEXP DESCRIPTION=OTHER OPERATING EXP

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	98.7
AZ	86.8	99.6
CT	93.8	92.9
FL	91.3	99.9
MP	0.0*	—

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
NE	79.4*	97.8
NJ	91.2	98.3
PR	19.0*	100.0
VI	0.0*	—
VT	87.9	96.2

VARIABLE=TOTOPEXP DESCRIPTION=TOTAL OPERATING EXP

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	86.0	96.0
AZ	78.0*	99.0
CT	83.9	83.8
FL	86.3	99.2
MP	0.0*	—
NE	79.4*	98.5
NH	93.5	92.5
NJ	90.9	98.6
PR	12.1*	100.0
VI	0.0*	—
VT	87.9	97.7

VARIABLE=LCAP_REV DESCRIPTION=LOCAL GOVT CAPITAL REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	71.9*	64.4**
AS	100.0	‡
AZ	84.6	100.0
CT	93.8	100.0
FL	91.3	100.0
GU	100.0	‡
HI	100.0	‡
IL	87.7	98.2
MP	0.0*	—
NE	99.3	68.0**
NJ	91.2	100.0
OH	88.4	100.0
PA	86.4	99.9
PR	19.0*	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	0.0*	—
VT	89.6	99.4

VARIABLE=SCAP_REV DESCRIPTION=STATE GOVT CAPITAL REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AL	100.0	‡
AR	73.7*	100.0
AS	100.0	‡
AZ	84.6	100.0
CT	93.8	100.0
DC	100.0	‡
FL	91.3	100.0
GU	100.0	‡
IL	87.5	100.0
KS	100.0	‡
LA	100.0	‡
ME	97.0	†
MN	100.0	‡
MO	100.0	‡
MP	0.0*	—
NE	99.6	†
NH	97.4	†
NJ	91.2	100.0
NV	100.0	‡
OH	88.0	39.5**
PA	86.4	100.0
PR	37.9*	100.0
SC	100.0	‡
VA	100.0	‡
VI	0.0*	—
VT	89.6	100.0
WA	100.0	‡
WY	100.0	‡

VARIABLE=FCAP_REV DESCRIPTION=FEDERAL GOVT CAPITAL REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	73.7*	†

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AS	100.0	‡
AZ	83.5	†
CT	93.8	100.0
DC	100.0	‡
DE	100.0	‡
FL	91.3	100.0
HI	100.0	‡
IL	87.8	100.0
KS	100.0	‡
MD	100.0	‡
MN	100.0	‡
MP	0.0*	—
NH	97.4	†
NJ	91.2	100.0
OH	88.4	†
PA	86.4	100.0
PR	37.9*	100.0
VA	100.0	‡
VI	0.0*	—
VT	89.6	†
WA	100.0	‡
WY	100.0	‡

VARIABLE=OCAP_REV DESCRIPTION=OTHER CAPITAL REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	73.7*	100.0
AS	100.0	‡
AZ	84.6	100.0
CT	93.8	100.0
DC	100.0	‡
FL	91.3	100.0
GU	100.0	‡
HI	100.0	‡
IL	87.8	100.0
MP	0.0*	—
NJ	91.2	100.0
OH	88.0	100.0
PA	86.4	100.0
PR	31.0*	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	0.0*	—
VT	89.6	100.0
WY	100.0	‡

VARIABLE=CAP_REV DESCRIPTION=TOTAL CAPITAL REVENUE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	71.9*	68.1**
AS	100.0	‡
AZ	83.5	100.0
CT	93.8	100.0
FL	91.3	100.0
IL	87.4	98.4
MP	0.0*	—
NE	99.3	87.7
NJ	91.2	100.0
OH	88.4	100.0
PA	86.4	100.0
PR	15.5*	100.0
VI	0.0*	—
VT	89.6	99.7

VARIABLE=CAPITAL DESCRIPTION=TOTAL CAPITAL EXPENDITURES

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	75.4*	65.2**
AS	100.0	‡
AZ	82.4	86.7
CA	97.8	90.6
CT	93.8	84.9
FL	91.3	99.7
GU	100.0	‡
IL	84.0	93.4
IN	91.1	94.3
MP	0.0*	—
MS	96.2	65.8**
NE	79.4*	97.5
NH	95.2	78.9
NJ	91.2	94.1

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
OH	93.2	94.1
PR	12.1*	100.0
TN	94.6	84.5
VI	0.0*	—
VT	86.3	92.9

VARIABLE=BKVOL DESCRIPTION=PRINT MATERIALS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	95.8
AZ	86.8	98.2
CT	93.8	91.2
FL	91.3	99.4
MP	0.0*	—
NE	80.1	93.7
NH	93.9	97.5
NJ	90.9	97.6
PR	53.4*	100.0
VI	0.0*	—
VT	87.9	93.5

VARIABLE=EBOOK DESCRIPTION=ELECTRONIC BOOKS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	95.3
AS	100.0	‡
AZ	70.3*	78.1
CT	91.2	87.9
FL	91.3	93.0
GU	100.0	‡
ID	93.2	98.2
KS	97.9	93.7
MI	94.8	99.4
MO	99.3	94.1
MP	0.0*	—
NE	80.1	99.7
NJ	90.5	94.9
PR	56.9*	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	0.0*	—
VT	88.5	100.0

VARIABLE=AUDIO_PH DESCRIPTION=AUDIO - PHYSICAL UNITS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	95.7
AZ	87.9	99.2
CT	93.8	94.1
FL	90.0	99.6
MP	0.0*	—
NE	80.1	97.9
NH	93.9	98.7
NJ	90.9	98.4
PR	56.9*	100.0
VI	0.0*	—
VT	87.9	97.7

VARIABLE=AUDIO_DL DESCRIPTION=AUDIO - DOWNLOADABLE UNITS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	86.0	94.4
AS	100.0	‡
AZ	73.6*	85.5
CA	94.0	98.1
CT	91.7	92.9
FL	91.3	97.8
GA	88.5	88.5
GU	100.0	‡
ID	94.2	100.0
IN	92.8	96.9
KS	93.3	72.7
MI	92.8	95.4
MP	0.0*	—
NE	80.1	96.2
NJ	75.7*	75.3
PA	56.9*	96.4
PR	60.3*	†

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	0.0*	—
VT	71.4*	50.4**

VARIABLE=VIDEO_PH DESCRIPTION=VIDEO - PHYSICAL UNITS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	97.9
AZ	86.8	99.1
CT	93.8	94.0
FL	90.0	99.6
MP	0.0*	—
NE	80.1	95.3
NJ	90.5	97.6
PR	58.6*	100.0
VI	0.0*	—
VT	87.4	97.0

VARIABLE=VIDEO_DL DESCRIPTION=VIDEO - DOWNLOADABLE UNITS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	91.2	73.9
AS	100.0	‡
AZ	74.7*	83.7
CA	94.5	100.0
CT	93.8	80.9
DE	100.0	‡
FL	91.3	98.9
GU	100.0	‡
HI	100.0	‡
IA	96.1	85.7
ID	94.2	85.8
IL	93.6	92.2
IN	93.2	99.7
MD	95.8	58.0**
MI	97.2	94.6
MP	0.0*	—
NE	80.1	94.5
NH	97.0	78.5
NJ	66.2*	73.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PA	15.6*	98.3
PR	60.3*	100.0
VI	0.0*	—
VT	68.7*	0.8**
WY	100.0	‡

VARIABLE=DB_LO_OT DESCRIPTION=LOCAL/OTHER LICENSED DATABASES

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	86.0	87.3
AS	100.0	‡
AZ	81.3	76.5
CT	93.8	86.1
FL	91.3	99.1
HI	100.0	‡
MP	0.0*	—
NE	80.1	62.8**
OH	99.2	94.8
PR	55.2*	100.0
VI	0.0*	—

VARIABLE=DB_ST DESCRIPTION=STATE LICENSED DATABASES

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CA	98.9	69.1**
CO	100.0	‡
CT	93.8	93.4
DC	100.0	‡
GU	100.0	‡
ME	99.2	1.6**
MP	0.0*	—
PR	58.6*	100.0
VI	0.0*	—

VARIABLE=DATABASE DESCRIPTION=TOTAL LICENSED DATABASES

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	94.7	93.0
AZ	81.3	79.8

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	93.8	91.7
FL	91.3	93.8
MP	0.0*	—
NE	80.1	77.6
PR	55.2*	100.0
VI	0.0*	—

VARIABLE=SUBSCRIP DESCRIPTION=CURRENT PRINT SERIAL SUBSCRIPTIONS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	91.2
AZ	82.4	94.4
CT	93.8	93.0
FL	90.0	99.4
MP	0.0*	—
NE	80.1	95.6
NJ	44.3*	43.1**
PR	53.4*	100.0
VI	0.0*	—
VT	89.0	96.2

VARIABLE=HRS_OPEN DESCRIPTION=PUBLIC SERV HRS/YR

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	91.0
AZ	85.7	94.8
CT	93.8	95.6
FL	88.8	97.1
IL	92.0	94.6
MO	91.4	73.5
MP	0.0*	—
NJ	90.5	94.4
PR	63.8*	100.0
UT	91.7	98.4
VI	0.0*	—
VT	89.0	94.9

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

VARIABLE=VISITS DESCRIPTION=LIBRARY VISITS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	94.4
AZ	83.5	98.8
CA	94.5	97.9
CT	93.8	92.1
DC	0.0*	—
FL	88.8	99.5
MA	81.9	84.4
ME	94.7	97.3
MP	0.0*	—
NE	80.1	98.6
NH	91.3	95.2
NJ	90.9	98.2
NV	95.2	90.1
OR	91.5	94.1
PR	56.9*	100.0
UT	83.3	96.6
VI	0.0*	—
VT	87.4	95.0
WI	85.8	90.8

VARIABLE=REFERENC DESCRIPTION=REFERENCE TRANS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AL	94.2	94.5
AR	84.2	83.7
AZ	68.1*	24.5**
CO	91.2	97.8
CT	91.7	94.3
DC	0.0*	—
FL	80.0	98.8
IA	91.0	97.9
ID	93.2	94.6
MA	83.2	79.7
ME	83.1	90.9
MO	69.5*	89.4
MP	0.0*	—
NE	79.8*	98.4

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
NH	65.2*	85.5
NJ	90.9	98.4
OR	93.8	97.9
PA	93.6	95.9
PR	34.5*	100.0
UT	77.8*	94.6
VA	93.4	97.1
VI	0.0*	—
VT	88.5	98.4
WA	83.6	95.0
WI	75.9*	88.5
WV	99.0	94.8

VARIABLE=REGBOR DESCRIPTION=REGISTERED USERS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	93.0
AZ	86.8	98.4
CT	93.3	91.5
FL	91.3	99.7
MP	0.0*	—
NE	79.8*	98.5
NJ	90.9	98.1
OR	93.8	97.9
PR	32.8*	100.0
UT	93.1	99.8
VI	0.0*	—
VT	86.8	96.1

VARIABLE=TOTCIR DESCRIPTION=TOTAL CIRCULATION

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	94.9
AZ	87.9	99.6
CT	93.8	93.3
FL	90.0	99.8
MP	0.0*	—
NE	79.8*	98.8
NJ	90.9	98.3

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PR	32.8*	100.0
VI	0.0*	—
VT	87.9	97.5

VARIABLE=KIDCIRCL DESCRIPTION=CIRCULATION OF KIDS MATERIALS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AK	77.4*	96.9
AR	86.0	92.1
AZ	84.6	95.0
CO	94.7	99.6
CT	93.8	93.4
FL	87.5	93.1
IA	94.7	99.6
ID	96.1	84.0
ME	94.0	98.4
MO	94.0	97.3
MP	0.0*	—
NE	79.4*	99.1
NH	91.3	98.0
NJ	90.9	98.6
OR	82.3	94.7
PR	32.8*	100.0
TX	98.9	90.0
UT	93.1	99.8
VA	96.7	93.4
VI	0.0*	—
VT	48.9*	70.0
WA	70.5*	84.1
WV	97.9	84.8

VARIABLE=ELMATCIR DESCRIPTION=CIRCULATION OF ELECTRONIC MATERIALS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	0.0*	—
AS	0.0*	—
AZ	73.6*	100.0
CA	87.4	100.0
CO	83.3	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	78.8*	100.0
FL	77.5*	100.0
GU	100.0	‡
ID	93.2	100.0
IL	0.0*	—
IN	92.8	100.0
KS	94.8	100.0
LA	0.0*	—
MA	87.6	100.0
MD	0.0*	—
MI	93.0	100.0
MP	0.0*	—
MT	81.7	100.0
NE	79.8*	100.0
NJ	81.8	100.0
OK	0.0*	—
OR	76.9*	100.0
PA	0.0*	—
PR	31.0*	100.0
RI	0.0*	—
SC	92.9	100.0
TN	0.0*	—
UT	0.0*	—
VI	0.0*	—
VT	0.0*	—
WA	80.3	100.0
WV	67.0*	100.0

VARIABLE=LOANTO DESCRIPTION=LOAN TO

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	89.1
AS	100.0	‡
AZ	85.7	99.6
CT	93.3	84.3
FL	87.5	97.3
ID	99.0	91.1
MP	0.0*	—
NE	79.8*	87.2
NJ	89.5	92.7

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
OH	96.8	90.9
PR	63.8*	100.0
VI	0.0*	—
VT	87.4	95.2

VARIABLE=LOANFM DESCRIPTION=LOAN FROM

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	86.0
AS	100.0	‡
AZ	85.7	99.6
CT	93.8	84.8
FL	85.0	97.9
GU	100.0	‡
ID	99.0	91.4
MP	0.0*	—
NE	79.8*	88.6
NJ	89.2	92.4
PR	63.8*	100.0
VI	0.0*	—
VT	87.9	93.6
WA	98.4	94.6

VARIABLE=TOTPRO DESCRIPTION=TOTAL LIBRARY PROGRAMS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	96.9
AZ	84.6	99.1
CT	93.8	94.4
FL	91.3	99.6
IL	98.7	82.1
MP	0.0*	—
NE	80.1	97.4
NJ	90.9	97.1
PR	58.6*	100.0
VI	0.0*	—
VT	88.5	93.5

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

VARIABLE=KIDPRO DESCRIPTION=TOTAL KIDS PROGRAMS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	96.5
AZ	85.7	98.8
CT	93.8	94.1
FL	91.3	99.4
IL	98.7	82.2
MP	0.0*	—
NE	80.1	96.8
NJ	90.9	96.9
PR	56.9*	100.0
VI	0.0*	—
VT	81.3	90.9
WA	90.2	92.5

VARIABLE=YAPRO DESCRIPTION=TOTAL YOUNG ADULT PROGRAMS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	98.5
AS	0.0*	—
CT	93.8	94.9
ID	95.1	93.2
IL	99.5	79.9
MP	0.0*	—
NE	80.1	97.6
PR	56.9*	100.0
VI	0.0*	—
VT	66.5*	70.5
WA	80.3	92.0

VARIABLE=TOTATTEN DESCRIPTION=TOTAL PROGRAM ATTENDANCE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	96.8
AZ	84.6	98.3
CT	93.8	94.2
FL	88.8	98.9
IL	98.6	94.1
MP	0.0*	—

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
NE	80.1	97.0
NJ	90.9	97.5
PR	41.4*	100.0
VI	0.0*	—
VT	86.3	94.3

VARIABLE=KIDATTEN DESCRIPTION=KIDS PROGRAM ATTENDANCE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	96.5
AZ	86.8	98.1
CT	93.8	93.6
FL	88.8	98.6
IL	98.7	94.0
MP	0.0*	—
NE	80.1	96.8
NJ	90.9	97.3
PR	44.8*	100.0
VI	0.0*	—
VT	71.4*	84.0
WA	90.2	92.0

VARIABLE=YAATTEN DESCRIPTION=YOUNG ADULT PROGRAM ATTENDANCE

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	87.7	99.2
AS	0.0*	—
CT	93.8	95.7
IL	99.7	80.8
MP	0.0*	—
NE	79.8*	97.7
PR	53.4*	100.0
VI	0.0*	—
VT	63.7*	68.3**
WA	80.3	91.4

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

VARIABLE=GPTERMS DESCRIPTION=INTERNET COMPUTERS USED BY GEN PUBLIC

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	89.5	91.8
AZ	89.0	98.2
CT	93.8	93.3
FL	88.8	98.9
MP	0.0*	—
NE	80.1	94.7
NJ	90.9	97.3
PR	63.8*	100.0
VI	0.0*	—
VT	88.5	97.7

VARIABLE=PITUSR DESCRIPTION=PUBLIC INTERNET COMPUTER USES PER YEAR

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	86.0	89.8
AZ	84.6	91.5
CT	90.2	91.3
FL	90.0	99.5
IL	94.1	98.1
LA	98.5	94.4
ME	94.7	98.6
MP	0.0*	—
NE	80.1	98.1
NH	88.7	94.1
NJ	90.9	98.0
PR	31.0*	100.0
TX	99.6	94.6
UT	86.1	98.9
VI	0.0*	—
VT	86.3	88.4

VARIABLE=SQ_FEET DESCRIPTION=SQUARE FOOTAGE OF OUTLET

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AL	93.8	100.0
AR	93.1	90.2
AZ	93.9	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	93.4	99.3
DE	94.1	100.0
GU	85.7	100.0
IA	94.9	99.8
ID	91.0	100.0
IN	92.4	99.9
KY	73.5*	100.0
LA	93.9	100.0
MD	90.3	100.0
MO	92.8	100.0
NC	94.1	100.0
ND	88.5	100.0
NE	91.5	100.0
NJ	88.1	96.4
OH	93.3	100.0
PR	59.3*	100.0
SC	86.0	100.0
UT	88.5	100.0
VA	94.2	100.0
VI	83.3	100.0

VARIABLE=L_NUM_BM DESCRIPTION=NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AS	100.0	‡
DC	100.0	‡
MP	100.0	‡
NH	100.0	‡

VARIABLE=HOURS DESCRIPTION=PUBLIC SERVICE HOURS PER YEAR

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	92.2	100.0
AZ	93.0	100.0
FL	94.9	100.0
IL	79.9*	100.0
MP	0.0*	—
NJ	65.6*	100.0
PR	79.3*	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

**Appendix I—Item Response Rate and Total Quantity Response Rate
by Item by State**

Only displaying response rates less than 95.0 percent

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
UT	94.2	100.0
VI	0.0*	—
VT	86.2	100.0

VARIABLE=WKS_OPEN DESCRIPTION=NUMBER OF WEEKS A LIBRARY IS OPEN

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	92.2	100.0
AZ	93.9	100.0
IL	81.1	100.0
MP	0.0*	—
PR	79.3*	100.0
VI	0.0*	—
VT	86.2	100.0

* Item response rate less than 80.0 percent, IMLS's statistical standard.

** Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0), does not meet IMLS's statistical standard.

Appendix J—Frequencies of Categorical Variables on Public Library Data File

INTERLIBRARY RELATIONSHIP

C_RELATN	Frequency	Percent	Cumulative Frequency	Cumulative Percent
HQ—Headquarters of a federation or cooperative	115	1.2	115	1.2
ME—Member of a federation or cooperative	6,840	73.6	6,955	74.9
NO—Not a member of a federation or cooperative	2,335	25.1	9,290	100.0

LEGAL BASIS

C_LEGBAS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
CC—City/County	92	1.0	92	1.0
CI—Municipal Government (city, town, or village)	4,930	53.1	5,022	54.1
CO—County/Parish	914	9.8	5,936	63.9
LD—Library District	1,384	14.9	7,320	78.8
MJ—Multi-jurisdictional	304	3.3	7,624	82.1
NL—Native American Tribal Government	53	0.6	7,677	82.6
NP—Non-profit Association or Agency	1,345	14.5	9,022	97.1
OT—Other	91	1.0	9,113	98.1
SD—School District	177	1.9	9,290	100.0

ADMINISTRATIVE STRUCTURE

C_ADMIN	Frequency	Percent	Cumulative Frequency	Cumulative Percent
MA—Administrative Entity with multiple direct service outlets where administrative offices are separate	137	1.5	137	1.5
MO—Administrative Entity with multiple direct service outlets where administrative offices are not separate	1,603	17.3	1,740	18.7
SO—Single Outlet Administrative Entity	7,550	81.3	9,290	100.0

Rounds to zero.

Appendix J—Frequencies of Categorical Variables on Public Library Data File

FSCS PUBLIC LIBRARY

C_FSCS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—No	140	1.5	140	1.5
Y—Yes	9,150	98.5	9,290	100.0

GEOGRAPHIC CODE

GEOCODE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
CI1—Municipal Government (city, town, or village) (exactly)	3,346	36.0	3,346	36.0
CI2—Municipal Government (city, town, or village) (most nearly)	1,495	16.1	4,841	52.1
CO1—County/Parish (exactly)	1,133	12.2	5,974	64.3
CO2—County/Parish (most nearly)	506	5.4	6,480	69.8
MA1—Metropolitan Area (exactly)	11	0.1	6,491	69.9
MA2—Metropolitan Area (most nearly)	10	0.1	6,501	70.0
MC1—Multi-County (exactly)	128	1.4	6,629	71.4
MC2—Multi-County (most nearly)	41	0.4	6,670	71.8
OTH—Other	2,147	23.1	8,817	94.9
SD1—School District (exactly)	422	4.5	9,239	99.5
SD2—School District (most nearly)	51	0.5	9,290	100.0

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LSA BOUNDARY CHANGE FROM PY

LSABOUND	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—No	9,224	99.3	9,224	99.3
Y—Yes	66	0.7	9,290	100.0

Rounds to zero.

Appendix J—Frequencies of Categorical Variables on Public Library Data File

REPORTING PERIOD START DATE

STARTDAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
10/01/2011	7	0.1	7	0.1
12/01/2011	8	0.1	15	0.2
01/01/2012	204	2.2	219	2.4
02/01/2012	2	#	221	2.4
03/01/2012	15	0.2	236	2.5
04/01/2012	124	1.3	360	3.9
05/01/2012	201	2.2	561	6.0
06/01/2012	49	0.5	610	6.6
07/01/2012	3,716	40.0	4,326	46.6
08/01/2012	8	0.1	4,334	46.7
09/01/2012	31	0.3	4,365	47.0
10/01/2012	1,108	11.9	5,473	58.9
10/02/2012	1	#	5,474	58.9
10/15/2012	1	#	5,475	58.9
11/01/2012	5	0.1	5,480	59.0
01/01/2013	3,809	41.0	9,289	100.0
03/16/2013	1	#	9,290	100.0

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Rounds to zero.

Appendix J—Frequencies of Categorical Variables on Public Library Data File

ENDDATE	REPORTING PERIOD END DATE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
09/30/2012	7	0.1	7	0.1
11/30/2012	8	0.1	15	0.2
12/31/2012	204	2.2	219	2.4
01/31/2013	2	#	221	2.4
02/28/2013	15	0.2	236	2.5
03/31/2013	124	1.3	360	3.9
04/30/2013	201	2.2	561	6.0
05/31/2013	49	0.5	610	6.6
06/30/2013	3,718	40.0	4,328	46.6
07/31/2013	8	0.1	4,336	46.7
08/31/2013	30	0.3	4,366	47.0
09/30/2013	1,108	11.9	5,474	58.9
10/01/2013	1	#	5,475	58.9
10/14/2013	1	#	5,476	58.9
10/31/2013	5	0.1	5,481	59.0
12/31/2013	3,809	41.0	9,290	100.0

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Rounds to zero.

Appendix J—Frequencies of Categorical Variables on Public Library Data File

OBE REGION CODE

OBEREG	Frequency	Percent	Cumulative Frequency	Cumulative Percent
01—New England (CT ME MA NH RI VT)	1,289	13.9	1,289	13.9
02—Mid East (DE DC MD NJ NY PA)	1,553	16.7	2,842	30.6
03—Great Lakes (IL IN MI OH WI)	1,882	20.3	4,724	50.9
04—Plains (IA KS MN MO NE ND SD)	1,619	17.4	6,343	68.3
05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV)	1,156	12.4	7,499	80.7
06—Soutwest (AZ NM OK TX)	855	9.2	8,354	89.9
07—Rocky Mountains (CO ID MT UT WY)	394	4.2	8,748	94.2
08—Far West (AK CA HI NV OR WA)	480	5.2	9,228	99.3
09—Outlying Areas (AS GU MP PR VI)	62	0.7	9,290	100.0

RESPONDENT STATUS

RSTATUS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
1—Respondent, with no imputed data	6,851	73.7	6,851	73.7
2—Respondent, with both reported and imputed data	2,197	23.6	9,048	97.4
3—Nonrespondent, not imputed	42	0.5	9,090	97.8
4—Nonrespondent with imputed data	200	2.2	9,290	100.0

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Rounds to zero.

Appendix J—Frequencies of Categorical Variables on Public Library Data File

STRUCTURE CHANGE CODE

STATSTRU	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00—No change from last year	9,261	99.7	9,261	99.7
01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet	3	#	9,264	99.7
02—Newly created Administrative Entity or Outlet	16	0.2	9,280	99.9
08—Restored a closed Administrative Entity or Outlet record	3	#	9,283	99.9
09—Restored an incorrectly deleted Administrative Entity or Outlet	1	#	9,284	99.9
13—Add an existing Administrative Entity or Outlet not previously reported	3	#	9,287	100.0
24—Restore/Undo Was a 23 (Reopen a Temporarily Closed Administrative Entity)	3	#	9,290	100.0

NAME CHANGE CODE

STATNAME	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00—No change from last year	9,193	99.0	9,193	99.0
06—Official name change	46	0.5	9,239	99.5
14—Minor name change	51	0.5	9,290	100.0

ADDRESS CHANGE CODE

STATADDR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00—No change from last year	9,142	98.4	9,142	98.4
07—Moved to a new location	71	0.8	9,213	99.2
15—Minor address change	77	0.8	9,290	100.0

Rounds to zero.

Appendix J—Frequencies of Categorical Variables on Public Library Data File

LOCALE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
11—City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more.	77	0.8	77	0.8
12—City, Mid-size: Territory inside an urbanized area and inside a principal city with a population less than 250,000 and greater than or equal to 100,000.	118	1.3	195	2.1
13—City, Small: Territory inside an urbanized area and inside a principal city with a population less than 100,000.	301	3.2	496	5.3
21—Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more.	1,896	20.4	2,392	25.7
22—Suburb, Mid-size: Territory outside a principal city and inside an urbanized area with a population less than 250,000 and greater than or equal to 100,000.	259	2.8	2,651	28.5
23—Suburb, Small: Territory outside a principal city and inside an urbanized area with a population less than 100,000.	207	2.2	2,858	30.8
31—Town, Fringe: Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area.	510	5.5	3,368	36.3
32—Town, Distant: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area.	1,064	11.5	4,432	47.7
33—Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area.	653	7.0	5,085	54.7
41—Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster.	511	5.5	5,596	60.2
42—Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster.	2,065	22.2	7,661	82.5
43—Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster.	1,629	17.5	9,290	100.0

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Rounds to zero.

Appendix K—Distributions of Continuous Variables on Public Library Data File (Suppressed)

Note: These are distributional characteristics of the file after all suppressions have been excluded.

Variable	Label	N	Mean	Median	Minimum	Maximum
POPU_LSA	POPULATION OF LSA	9,290	34,198.2	7,245.0	13.0	3,944,859.0
POPU_UND	UNDUPLICATED POP OF LSA	9,290	33,215.9	6,974.0	13.0	3,863,839.0
CENTLIB	# OF CENTRAL LIBRARIES	9,290	1.0	1.0	0.0	1.0
BRANLIB	# OF BRANCH LIBRARIES	9,290	0.8	0.0	0.0	87.0
BKMOB	# OF BOOKMOBILES	9,290	0.1	0.0	0.0	12.0
MASTER	ALA-MLS	9,267	3.4	0.5	0.0	332.8
LIBRARIA	TOTAL LIBRARIANS	9,266	5.1	1.6	0.0	515.7
OTHPAID	ALL OTHER PAID STAFF	9,264	9.7	1.8	0.0	1,267.8
TOTSTAFF	TOTAL PAID EMPLOYEES	9,264	14.9	3.8	0.0	1,783.5
LOGGVT	LOCAL GOVERNMENT REVENUE	9,245	1,072,444.6	158,925.0	0.0	146,087,186.0
STGVT	STATE GOVERNMENT REVENUE	9,250	87,171.5	3,752.0	0.0	36,324,165.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	9,252	5,528.8	0.0	0.0	4,327,229.0
OTHINCM	OTHER OPERATING REVENUE	9,239	85,844.3	14,164.0	0.0	50,271,191.0
TOTINCM	TOTAL OPERATING REVENUE	9,235	1,252,171.3	212,493.0	0.0	210,300,179.0
SALARIES	SALARIES & WAGES EXP	5,939	902,404.9	252,147.0	0.0	110,158,169.0
BENEFIT	EMPLOYEE BENEFITS	5,938	323,141.4	70,733.0	0.0	51,624,592.0
STAFFEXP	TOTAL STAFF EXP	5,938	1,225,690.5	324,842.0	0.0	161,782,761.0
PRMATEXP	OP EXP FOR PRINT MAT	9,257	81,172.0	17,413.0	0.0	15,276,997.0
ELMATEXP	OP EXP FOR ELECTRONIC MAT	9,256	25,877.8	1,093.0	0.0	5,915,097.0
OTHMATEX	OP EXP FOR OTHER MAT	9,255	27,123.3	3,448.0	0.0	3,571,044.0
TOTEXPCO	TOTAL COLLECTION EXP	9,255	134,189.2	23,371.0	0.0	24,472,962.0
OTHOPEXP	OTHER OPERATING EXP	5,928	389,694.6	102,016.0	0.0	51,761,165.0
TOTOPEXP	TOTAL OPERATING EXP	9,237	1,187,883.3	202,075.0	0.0	238,016,888.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	9,241	63,490.7	0.0	0.0	29,294,838.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	9,252	9,601.0	0.0	0.0	5,700,000.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	9,252	1,097.3	0.0	0.0	692,000.0
OCAP_REV	OTHER CAPITAL REVENUE	9,248	36,368.2	0.0	0.0	187,298,479.0
CAP_REV	TOTAL CAPITAL REVENUE	9,239	110,585.0	0.0	0.0	187,298,479.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	9,237	130,244.3	0.0	0.0	57,987,800.0
BKVOL	PRINT MATERIALS	9,261	83,926.3	28,765.0	0.0	22,016,271.0
EBOOK	ELECTRONIC BOOKS	9,263	14,328.0	4,297.0	0.0	398,013.0
AUDIO_PH	AUDIO - PHYSICAL UNITS	9,263	5,038.1	1,075.0	0.0	737,275.0

Rounds to zero.

Appendix K—Distributions of Continuous Variables on Public Library Data File (Suppressed)
Note: These are distributional characteristics of the file after all suppressions have been excluded.

Variable	Label	N	Mean	Median	Minimum	Maximum
AUDIO_DL	AUDIO - DOWNLOADABLE UNITS	9,265	4,676.3	1,723.0	0.0	147,925.0
VIDEO_PH	VIDEO - PHYSICAL UNITS	9,264	6,397.4	1,856.0	0.0	796,018.0
VIDEO_DL	VIDEO - DOWNLOADABLE UNITS	9,265	299.0	0.0	0.0	124,676.0
DB_LO_OT	LOCAL/OTHER LICENSED DATABASES	9,262	10.3	3.0	0.0	678.0
DB_ST	STATE LICENSED DATABASES	9,264	33.2	28.0	0.0	404.0
DATABASE	TOTAL LICENSED DATABASES	9,262	43.5	44.0	0.0	729.0
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	9,261	159.4	53.0	0.0	55,978.0
HRS_OPEN	PUBLIC SERV HRS/YR	9,267	3,962.8	2,340.0	0.0	213,148.0
VISITS	LIBRARY VISITS	9,263	157,711.5	33,254.0	0.0	17,701,811.0
REFERENC	REFERENCE TRANS	9,250	29,513.9	3,016.0	0.0	7,330,245.0
REGBOR	REGISTERED USERS	9,249	18,670.7	3,867.0	0.0	3,116,397.0
TOTCIR	TOTAL CIRCULATION	9,249	256,729.1	42,853.0	0.0	26,531,801.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	9,249	90,415.9	13,441.0	0.0	8,339,565.0
ELMATCIR	CIRCULATION OF ELECTRONIC MATERIALS	6,913	14,276.1	837.0	0.0	5,021,954.0
LOANTO	LOAN TO	9,267	7,638.7	451.0	0.0	1,059,499.0
LOANFM	LOAN FROM	9,267	7,627.1	608.0	0.0	828,368.0
TOTPRO	TOTAL LIBRARY PROGRAMS	9,264	462.1	148.0	0.0	65,369.0
KIDPRO	TOTAL KIDS PROGRAMS	9,263	272.0	91.0	0.0	27,752.0
YAPRO	TOTAL YOUNG ADULT PROGRAMS	9,262	41.6	6.0	0.0	9,911.0
TOTATTEN	TOTAL PROGRAM ATTENDANCE	9,254	10,450.2	2,542.5	0.0	1,260,108.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	9,256	7,291.0	1,718.0	0.0	682,048.0
YAATTEN	YOUNG ADULT PROGRAM ATTENDANCE	9,260	663.7	49.5	0.0	124,485.0
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	9,267	30.3	10.0	0.0	4,123.0
PITUSR	PUBLIC INTERNET COMPUTER USES PER YEAR	9,248	36,157.8	6,884.5	0.0	5,885,196.0

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Note: Fields coded with -1 (nonresponse) and fields with suppressed data were excluded from the distributions. In some states with several small libraries, the characteristics of the suppressed and unsuppressed files could be very different.

Rounds to zero.

Appendix L—Frequencies of Selected Variables on State Summary/State Characteristics Data File

REPORTING PERIOD START DATE

STARTDAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
10/2011	2	3.6	2	3.6
12/2011	1	1.8	3	5.4
01/2012	3	5.4	6	10.7
02/2012	1	1.8	7	12.5
03/2012	1	1.8	8	14.3
04/2012	1	1.8	9	16.1
07/2012	25	44.6	34	60.7
10/2012	9	16.1	43	76.8
01/2013	13	23.2	56	100.0

REPORTING PERIOD END DATE

ENDDATE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
06/2013	24	42.9	24	42.9
09/2013	10	17.9	34	60.7
12/2013	22	39.3	56	100.0

OBE REGION CODE

OBEREG	Frequency	Percent	Cumulative Frequency	Cumulative Percent
01—New England (CT ME MA NH RI VT)	6	10.7	6	10.7
02—Mid East (DE DC MD NJ NY PA)	6	10.7	12	21.4
03—Great Lakes (IL IN MI OH WI)	5	8.9	17	30.4
04—Plains (IA KS MN MO NE ND SC)	7	12.5	24	42.9
05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV)	12	21.4	36	64.3
06—Southwest (AZ NM OK TX)	4	7.1	40	71.4
07—Rocky Mountains (CO ID MT UT WY)	5	8.9	45	80.4
08—Far West (AK CA HI NV OR WA)	6	10.7	51	91.1
09—Outlying Areas (AS GU MP PR VI)	5	8.9	56	100.0

Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

Frequencies of Categorical Variables

OUTLET TYPE				
C_OUT_TY	Frequency	Percent	Cumulative Frequency	Cumulative Percent
BM—Books-by-Mail Only	3	#	3	#
BR—Branch Library	7,725	44.2	7,728	44.3
BS—Bookmobile(s)	632	3.6	8,360	47.9
CE—Central Library	9,103	52.1	17,463	100.0

METROPOLITAN STATUS				
C_MSA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
CC—Central City	3,107	17.8	3,107	17.8
NC—Metropolitan Area, but not within central city limits	6,105	35.0	9,212	52.8
NO—Not in a Metropolitan Area	8,251	47.2	17,463	100.0

Rounds to zero.

Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

STRUCTURE CHANGE CODE

STATSTRU	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00—No change from last year	17,323	99.2	17,323	99.2
01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet	1	#	17,324	99.2
02—Newly created Administrative Entity or Outlet	75	0.4	17,399	99.6
04—Move Outlet to a newly created Administrative Entity	20	0.1	17,419	99.7
05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet	2	#	17,421	99.8
08—Restored a closed Administrative Entity or Outlet record	12	0.1	17,433	99.8
09—Restored an incorrectly deleted Administrative Entity or Outlet	1	#	17,434	99.8
11—Outlet moved to a different previously existing Administrative Entity	3	#	17,437	99.9
13—Add an existing Administrative Entity or Outlet not previously reported	17	0.1	17,454	99.9
24—Restore/Undo Was a 23 (Reopen a Temporarily Closed Administrative Entity)	9	0.1	17,463	100.0

NAME CHANGE CODE

STATNAME	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00—No change from last year	17,250	98.8	17,250	98.8
06—Official name change	122	0.7	17,372	99.5
14—Minor name change	91	0.5	17,463	100.0

ADDRESS CHANGE CODE

STATADDR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00—No change from last year	17,108	98.0	17,108	98.0
07—Moved to a new location	136	0.8	17,244	98.7
15—Minor address change	219	1.3	17,463	100.0

Rounds to zero.

Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

LOCALE	LOCALE CODE		Cumulative Frequency	Cumulative Percent
LOCALE	Frequency	Percent	Frequency	Percent
11—City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more.	1,491	8.5	1,491	8.5
12—City, Mid-size: Territory inside an urbanized area and inside a principal city with a population less than 250,000 and greater than or equal to 100,000.	684	3.9	2,175	12.5
13—City, Small: Territory inside an urbanized area and inside a principal city with a population less than 100,000.	814	4.7	2,989	17.1
21—Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more.	3,670	21.0	6,659	38.1
22—Suburb, Mid-size: Territory outside a principal city and inside an urbanized area with a population less than 250,000 and greater than or equal to 100,000.	541	3.1	7,200	41.2
23—Suburb, Small: Territory outside a principal city and inside an urbanized area with a population less than 100,000.	370	2.1	7,570	43.3
31—Town, Fringe: Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area.	849	4.9	8,419	48.2
32—Town, Distant: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area.	1,704	9.8	10,123	58.0
33—Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area.	972	5.6	11,095	63.5
41—Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster.	949	5.4	12,044	69.0
42—Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster.	3,177	18.2	15,221	87.2
43—Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster.	2,242	12.8	17,463	100.0

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Rounds to zero.

Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

Distributions of Continuous Variables

Variable	Label	N	Mean	Median	Minimum	Maximum
SQ_FEET	SQUARE FOOTAGE OF OUTLET	16,619	12,143.1	6,100.0	30.0	970,000.0
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	17,463	#	0.0	0.0	12.0
HOURS	PUBLIC SERVICE HOURS PER YEAR	16,885	2,120.6	2,184.0	0.0	8,760.0
WKS_OPEN	NUMBER OF WEEKS A LIBRARY IS OPEN	17,079	51.4	52.0	0.0	54.0

Note: Fields coded with -1 (nonresponse) were excluded from the distributions.