

# Sample Workshop Agenda

*All participants will have been invited to read the report and complete the online self-assessment tool prior to the workshop.*

1. Introduction/Overview (10:00 am – 11:00 am)
  - a. First Speaker [knowledgeable about 21st century skills in the broader societal/learning context]
    - Big picture/overview
    - 4 questions
    - IMLS initiative
  - b. Second Speaker [member of host planning committee and representative of either a library or a museum]
    - Reflections from experience with project/library perspective
    - Articulate goals for the day
  - c. Third Speaker [representative of city/county government, local newspaper/media, foundation]
    - Connection to local issues
2. Community Mapping (11:00 am – 11:45 am)
  - a. Small Group Exercise
  - b. Purpose: Articulate vision for libraries/museums in the area, identify gaps or barriers to success
3. Agenda Setting Exercise (11:45 am – 12:30 pm)
  - a. Large Group Reflection
  - b. Purpose: Synthesis of prior activity and co-creation of topics for further discussion
4. Lunch distributed (12:30 pm – 12:45 pm)
5. Discuss Topics Identified in Agenda Setting Exercise (12:45 pm – 1:30 pm)
  - a. Working Lunch: Small Group Exercise
  - b. Self-organize around co-created topics
6. Synthesis and Next Steps (1:30 pm – 2:15 pm)
  - a. Large Group
  - b. Purpose: Identify Key Takeaways, articulate action steps
7. Wrap up/Conclusion (2:15 pm – 2:30 pm)