

Field Review Criteria

Inspire! Grants for Small Museums: Collections Stewardship and Public Access

PROJECT JUSTIFICATION

- Is the project clearly explained?
- Is the need, problem, or challenge to be addressed clearly identified and supported by relevant evidence or informed by current best practices?
- Are the collections and/or records that are the focus of the project and their current condition described and quantified in sufficient detail?
- Are the stakeholders and/or people who will benefit from the project clearly identified, and have they been involved in planning the project?
- Are the ways in which the project advances the institution's strategic plan specific, actionable, and measurable?
- Does the project align with the goals of the Collections Stewardship and Public Access project category?

PROJECT WORK PLAN

- Are the proposed activities informed by appropriate theory and practice?
- Do the proposed activities appropriately reflect the project's maturity level?
- Are the goals, assumptions, and risks clearly stated?
- Are the proposed evaluation activities and performance measurements appropriate for project? Will they result in valid, reliable, and generalizable findings?
- Do the identified staff, partners, consultants, and service providers possess the experience and skills necessary to complete the work successfully?
- Is the schedule of work realistic and achievable?
- Are the time, financial, personnel, and other resources identified appropriate for the scope and scale of the project?
- Is a clear methodology described for tracking the project's progress and adjusting course when necessary?
- Is there an effective plan for communicating results and/or sharing discoveries?

PROJECT RESULTS

- Does the applicant define what success means for the project and is the plan to assess progress reasonable?
- Is the plan for collecting and reporting data corresponding to the measures of success well designed and feasible?
- Are the project's intended results clearly articulated, realistic, meaningful, actionable, and linked to the need, problem, or challenge addressed by the project?
- Will the care, condition, management, access to, or use of the museum collections and/or records improve as a result of the project?
- Will the tangible products be useful?

- Is there a reasonable and practical plan for sustaining the benefits of the project beyond the conclusion of this award?
- Will the project help build the capacity of the organization to achieve greater reach and/or impact in accomplishing its mission?

APPLICATION OVERVIEW

- Option 1: Yes, this applicant makes a convincing case that the organization qualifies as a small museum.
- Option 2: No, this applicant does not make a convincing case that the organization qualifies as a small museum.