



Webinar for Potential Peer Reviewers





Who We Are & What We Do



INSTITUTE *of*
Museum and **Library**
SERVICES





Grant Application Review Process

Steps for Grant Application Review

Grant applications submitted through Grants.gov

Program staff review and organize applications

Program staff reach out to museum, library, and archives professionals who submitted Peer Reviewer Forms on IMLS website

Peer reviewers assess grant applications

IMLS Director makes final award decisions

Applicants receive anonymized comments and scores from peer reviewers





Peer Review

Both Field and Panel Reviewers

Serve for a period of 3 to 6 weeks

Review applications at home/work

Eligible to receive honoraria

Field Reviewers

Submit comments/scores independently

Panel Reviewers

Discuss applications at panel review meeting before submitting comments/scores





Who can serve as a Reviewer?

Reviewers come from many backgrounds!

- Museum and library professionals
- Cultural institution experts
- Museum community engagement experts
- Conservators
- Community-based archives
- Workforce development in libraries
- Scholars and Researchers
- Previous IMLS grant awardees
- And more!





The Reviewer Experience

- "I am grateful for the opportunity to be a peer reviewer. I gained so much beyond what I had hoped to gain, most valuable of which is a sense of the ground-breaking work that peers in the field are trying to accomplish. I remain amazed by the work that GLAM sector institutions are doing to benefit our country, and amazed by the work that IMLS staff conduct to make that work feasible. I am glad that I played a small role in this process and hope to participate again!"
- "I have been a reviewer for years and always highly recommend the experience to others!"
- "It is an incredibly valuable experience and has helped me grow as a professional. Your staff makes reviewers feel valued and the opportunity for meaningful dialogue with peers is incomparable to other networking/professional development experiences." 

How to Apply

If you're interested in becoming a peer reviewer...

- Submit your information and your resume online at: <https://www.ims.gov/about/learn-about-ims/peer-review>
- Check out the IMLS grant programs on our website: <https://www.ims.gov/grants/grant-programs>

The screenshot displays the IMLS website interface. At the top, there are logos for the Institute of Museum and Library Services and IMLS 250. Navigation links include Find Funding, Manage Your Grant, Communities & Impact, Research & Evaluation, About Us, and Newsroom. The main content area is titled 'In This Section' and lists various resources: Our Mission / Vision, Our Strategic Plan, Our Board, Legislation & Budget, Peer Review (highlighted with a green checkmark), Reviewer Resources, Library Professional Form, and Museum Professional Form. Below this is a 'Search Awarded Grants' section with a search bar. On the right, the 'Overview' tab is selected, showing a 'Personal Information' form. The form includes fields for Prefix, First, Middle, Last, City, State, and ZIP+4 Postal Code. A disclaimer at the top of the form states that the information is solicited under the authority of the Museum and Library Services Act, 20 U.S.C. 9101 et seq., and that submission is voluntary.

In This Section

Overview

Share This

* Indicates required field

The following information is solicited under the authority of the Museum and Library Services Act, 20 U.S.C. 9101 et seq. Submission of your data in response to the below questions is voluntary. The data collected by this form will be used to help us identify and select individuals to participate in the Institute of Museum and Library Services' application review process. This information is covered under the E-Government Act of 2002 and/or the Privacy Act of 1974, 5 U.S.C. 552a. Excluding utilization for routine uses, IMLS will not disclose this information to anyone outside of the agency without your written consent or at your written request, unless it is legally required or specifically authorized by law.

Personal Information

Prefix First * Middle Last *

City *

State *

ZIP+4 Postal Code *

Screenshot of Library Professional Form
on IMLS website



You've Applied! What Comes Next?

If there is a match between the grant applications received and your area of expertise, a staff member will contact you to confirm your availability and provide additional information about the review process.



Thank you!

