Activity Information

Title: **Books by Mail**

Abstract: **The Center for the Blind and Physically Handicapped circulated and delivered 562,793 books in audio form to eligible readers by postage-free mail.**

Intent: **Improve users' ability to obtain information resources.**

Activity: (select one)	Mode: (select one)	Format: (select one)
☐ Instruction	☐ Program	☐ Virtual
	☐ Presentation/performance	☐ In-person
	☐ Consultation/Drop-in/Referral	☐ Combined in-person & virtual
	☐ Other:	☐ Other:
☒ Content	☐ Acquisition	☐ Digital
	☐ Creation	☒ Physical
	☐ Preservation	☐ Combined digital and physical
	☐ Description	
	☒ Lending	
	☐ Other	
☐ Planning & Evaluation	☐ Prospective	☐ In-house
	☐ Retrospective	☐ Third party
☐ Procurement	N/A	N/A

Quantity Information:

If "Activity – Mode" combination = "Instruction – Program":
       Session length (minutes):
       Number of sessions in program:
       Average number in attendance per session:
       Number of times program administered:

If "Activity – Mode" combination = "Instruction – Presentation/performance":
       Presentation/performance length (minutes):
       Number of presentations/performances administered:
       Average number in attendance per session:

If "Activity – Mode" combination = "Instruction – Consultation/drop-in/referral":
       Total number of consultation/reference transactions:
       Average number of consultation/reference transactions per month:

If "Activity – Mode" combination = "Content – Acquisition":
       Number of hardware acquired:
       Number of software acquired:
       Number of licensed databases acquired:
       Number of print materials (books & government documents) acquired:
       Number of electronic materials acquired:
       Number of audio/visual units (audio discs, talking books, other recordings) acquired:

If "Activity – Mode" combination = "Content – Creation":
  Number of items digitized:
  Number of items digitized and available to the public:
  Number of physical items:
  Number of open-source applications/software/systems:
  Number of proprietary applications/software/systems:
  Number of learning resources (e.g. toolkits, guides):
  Number of plans/frameworks:

If "Activity – Mode" combination = "Content – Preservation":
  Number of items conserved, relocated to protective storage, rehoused, or for which other preservation-appropriate physical action was taken:
  Number of items reformatted, migrated, or for which other digital preservation-appropriate action was taken:
  Number of preservation plans/frameworks produced/updated (i.e. preservation readiness plans, data management plans):

If "Activity – Mode" combination = "Content – Description":
  Number of items made discoverable to the public
  Number of collections made discoverable to the public
  Number of metadata plans/frameworks produced/updated

If "Activity – Mode" combination = "Content – Lending"
  Total number of items circulated: **562,793**
  Average number of items circulated / month:
  Total number of ILL transactions:
  Average number of ILL transactions / month:

If "Activity" = "Planning & Evaluation":
  Number of evaluations and/or plans funded:
  Number of funded evaluation/plans completed:

If "Activity" = "Procurement":
  Number of equipment acquired:
  Number of acquired equipment used:
  Number of hardware items acquired:
  Number of acquired hardware items used:
  Number of software items acquired:
  Number of acquired software items used:
  Number of materials/supplies acquired:
  Number of acquired materials/supplies used:

Partner Types

Please identify the area(s) in which your partner organization(s) operates.
  ☐ Libraries
  ☐ Historical Societies or Organizations
  ☐ Museums
  ☐ Archives
  ☐ Cultural Heritage Organization Multi-type
  ☐ Preschools
  ☐ Schools
  ☐ Adult Education
  ☐ Human Service Organizations
  ☐ Other

Please identify the legal type of the partner organization(s) for this project
☐ Federal Government
☐ State Government
☐ Local Government (excluding school districts)
☐ School District
☐ Non-profit
☐ Private Sector
☐ Tribe/Native Hawaiian Organization

Beneficiaries

Is the activity directed at the library workforce (includes volunteers and trustees)? ☐ Yes   ☒ No

If "Yes" Skip to "Locale"

If "No":

Is the activity for a targeted group or for the general population?
☒ Targeted Group   ☐ General Population

Which best describes the geographic community of the targeted group?
☒ Urban   ☒ Suburban   ☒Rural

Select one or more of the following activity target age groups.
☒ All Ages
☐ 0-5 years
☐ 6-12 years
☐ 13-17 years
☐ 18-25 years
☐ 26-49 years
☐ 50-59 years
☐ 60-69 years
☐ 70+ years

If "General Population" selected above, skip to "Locale".

If "Targeted Group" selected above:

If the activity is directed at those in one or more of the following economic situations, select one or more.
☐ People who are living below the poverty line
☐ Unemployed
☒ Not Applicable

If the activity is directed at ethnic or minority populations, select one or more.
☐ American Indian or Alaska Native
☐ Asian
☐ Black or African American
☐ Hispanic or Latino
☐ Native Hawaiian or other Pacific Islander
☒ Not Applicable

Is the activity directed at families?   ☐ Yes   ☒ No

Is the activity directed at intergenerational groups (does not include families)?
☐ Yes ☒ No

Is the activity directed at immigrants/refugees? ☐ Yes ☒ No

Is the activity directed at those with disabilities? ☒ Yes ☐ No

Is the activity directed at those with limited functional literacy or informational skills?
☐ Yes ☒ No

Is the activity directed at groups that fall into a category not already captured?
☐ Yes ☒ No
　　　If "Yes", please describe.

Locale

Is the activity statewide? ☒ Yes ☐ No

　　　If "Yes":
　　　　　Institution Types (enter #s):
　　　　　　　Public Libraries:
　　　　　　　Academic Libraries:
　　　　　　　SLAA: 1
　　　　　　　Consortia:
　　　　　　　Special Libraries:
　　　　　　　School Libraries:
　　　　　　　Other:

　　　If "No":
　　　　　Can you identify specific institutions? ☐ Yes ☒ No

　　　　　If "Yes":
　　　　　　　Institutions:
　　　　　　　　　Name:
　　　　　　　　　Address:
　　　　　　　　　City:
　　　　　　　　　State:
　　　　　　　　　Zip:
　　　　　If "No":
　　　　　　　Institution Types (enter #s):
　　　　　　　　　Public Libraries:
　　　　　　　　　Academic Libraries:
　　　　　　　　　SLAA:
　　　　　　　　　Consortia:
　　　　　　　　　Special Libraries:
　　　　　　　　　School Libraries:
　　　　　　　　　Other: