



Best Practices in Reporting and Assessing Projects

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SPR Performance Measurement

- Limited set of subject-neutral measures for national-level reporting
- At the activity (not project) level
- Designated questions align with PLA's *Project Outcome*
- Outcomes involve concrete gains:
 - Knowledge
 - Confidence
 - Behavior change
 - Awareness



Designated Questions (see handout for more)

- Instruction (Program) for the Public
 - I learned something by participating in this library activity.
 - I feel more confident about what I just learned.
 - I intend to apply what I just learned.
 - I am more aware of resources and services provided by the library.
 - I am more likely to use other library resources and services.
- **Response options:** Strongly Disagree, Disagree, Neither Agree nor Disagree, Agree, Strongly Agree (or Non-response)



When to Input Responses - SPR

The key to the orange or gray SPR buttons...

Activities

- Edge Outreach and Support
- Support Document Creation
- Edge Evaluation

Outcomes

Outcomes

Outcomes

...is in this table:

		Beneficiary	
		Library Workforce	General Public
Activity	Instruction	Yes if mode is Program	Yes if mode is Program
	Content	Yes if mode is Acquisition or Creation	No
	Planning & Evaluation	Yes	No
	Procurement	No	No



2017 Reporting (by Dec. 2018)

- IMLS will have Office of Management and Budget (OMB) approval of outcome questions this year
- We will expect to see outcome responses in 2017 SPR reports to the extent you've collected them
- Going forward (2018), plan in advance for activity types that may require surveys, and include them where appropriate



Resources – Survey Templates

- Four survey templates available on IMLS website:
 - <https://www.imls.gov/sites/default/files/instructionpublic.pdf>
 - <https://www.imls.gov/sites/default/files/instructionlibraryworkforce.pdf>
 - <https://www.imls.gov/sites/default/files/contentlibraryworkforce.pdf>
 - <https://www.imls.gov/sites/default/files/planevallibraryworkforce.pdf>



Scenarios

- Scenario 1: The SLAA offers a series of workshops across the state to parents to learn about practices to enhance early literacy.

Survey: Yes or No?



Scenarios

- Scenario 2: A subrecipient offers a series of author talks highlighting local history to the general public.

Survey: Yes or No?



Scenarios

- Scenario 3: The SLAA created a manual and curriculum for library staff on how to better engage their communities.

Survey: Yes or No?



Additional Considerations

- Informed consent
- Language considerations
- Processing questionnaires
 - Keep them secure
 - Tally responses
 - Respondents versus participants
 - Non-responses: total percent vs. valid percent

Questions?