

May 18, 2016 – Pacific Workshop

New SPR Demonstration





A Note on the System

- Today: SANDBOX system
- October 1, 2016: Actual system
 - IMLS will send you a new URL and credentials
 - IMLS will send credentials to your authorized certifying official



Getting Started

- Log in: <http://imls-testspr.imls.gov/Login>
- Email + “Pacific” as password

Recommended first steps (Acct Management):

- Enter State Goals
- Update User Info (change password)
- Update State Info (optional)

Next steps (Projects and Activities):

- Add Project

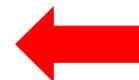
Login Page



Grants to States Program Report

Sign in to continue to the State
Program Report

Sign In



If you have trouble signing in, contact your
Program Officer.

Security/Accuracy Statement



Grants to States Program Report

Welcome to the online reporting system for IMLS' State Grant Program. Before entering your data and descriptions, please take a moment to review this information about security and privacy. After reading the information, click the "I Accept" button to demonstrate that you understand and agree to the conditions below and are ready to enter the system.

Security and Accuracy of Information: You are entering an Official United State Government System, which may be used only for authorized purposes. The Government may monitor and audit the usage of this system, and all persons are hereby notified that the use of this system constitutes consent to such monitoring and auditing. Unauthorized attempts to upload information and /or change information on this web site are strictly prohibited and are subject to prosecution under the Computer Fraud and Abuse Act of 1986 and Title 18 U.S.C. Sec. 1001 and 1030. Federal law provides criminal penalties of up to \$10,000 or imprisonment of up to five years, or both for knowingly providing false information to an agency of the United States Government. 18 U.S.C. Section 1001.

Privacy: Except as otherwise indicated, the information you submit through the online reporting system may be made publicly available through a public IMLS website. Information submitted to IMLS through the online reporting system may also be subject to disclosure as required by law under the [Freedom of Information Act](#) or other statutory provisions. For more information about privacy, please see our [Privacy Policy](#).

I Accept



Dashboard



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Home

Projects

User Reports

Account Management

Help

State Library Dashboard

The purpose of the State Program Report (SPR) is to provide a record of grant-funded projects, collect information on project outcomes, and share promising practices. IMLS uses these data to report to Congress and the Office of Management and Budget about the agency's progress on addressing its strategic goals which focus on learning, community, and content.

You do not have any alerts.

Fiscal Year: **2014**

Projects Entered: **0**

Projects in Draft Status: **0**

Projects marked as Completed: **0**

Projects Certified: **0**

Projects Approved: **0**

Projects Accepted: **0**

Administrative Project Status: **0**

Financial Status Report Status: **Draft**

LSTA Award (i.e., Allotment): **\$79,303.00**

LSTA Funds Expended: **\$0.00**

Match Funds Expended: **\$0.00**

There are no announcements.

Account Management



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Home

Projects

User Reports

Account Management

- Manage Subrecipients
- Fiscal Year Info
- State Goals
- State Info
- Subrecipient Access
- User Info

Help

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User Information



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Report -- SLAA View

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Home

Projects

User Reports

Account Management

Manage Subrecipients

Fiscal Year Info

State Goals

State Info

Subrecipient Access

User Info

Help



User Information

General Information

First Name:

Last Name:

Title:

Email:

Phone: 

Fax:

Address1:

Address2:

Address3:

City:

State: *

Zip:

Change Password

Current Password:

State Information



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Report -- SLAA View

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Home

Projects

User Reports

Account Management

- Manage Subrecipients
- Fiscal Year Info
- State Goals
- State Info
- Subrecipient Access
- User Info

Help

State Information

Agency Information

Name of SLAA *

Address *

City *

State

MP

Zip *

DUNS

EIN

Parent Organization *

Chief Officer

Name *

State Goals



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Home

Projects

User Reports

Account Management

Manage Subrecipients

Fiscal Year Info

State Goals

State Info

Subrecipient Access

User Info

Help

State Goals

Add State Goal



State Goals - Name



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Report -- SLAA View

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Home

Projects

User Reports

Account Management

[Manage Subrecipients](#)
[Fiscal Year Info](#)
[State Goals](#)
[State Info](#)
[Subrecipient Access](#)
[User Info](#)

Help

Add State Goal

Name *

Description *

Save

Cancel

Projects



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Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Projects

User Reports

Account Management

Help

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Add a Project



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Report -- SLAA View

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Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Projects

User Reports

Account Management

Help

Add a Project

Select a fiscal year: 2014 

I would like to:

- Add a new project
- Continue a project from a prior fiscal year
- Copy a project

Add Project

Project Information

Home

Projects

List Projects
Add Project
Batch Upload Projects
Administrative Project
Financial Status Report
Certify Projects

User Reports

Account Management

Help

Add a Project

Cancel

Save Project

G2S Project Code: *Unassigned*

State: *Northern Marianas*

Fiscal Year: *2014*

Exemplary

General Information

Title: *

State Project Code: ⓘ

Start Date: *

10/01/2013

End Date: *

09/30/2015

Abstract: ⓘ

Rich text editor toolbar with options for Bold, Italic, Underline, Font, Size, and other text formatting tools. The text area below the toolbar is currently empty.

State Goal: ⓘ

-- Select A Goal --

Save Often!



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Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Projects

User Reports

Account Management

Help

Add a Project

Cancel Save Project 

G2S Project Code: *Unassigned*
State: *Northern Marianas*
Fiscal Year: *2014*
Exemplary

General Information

Title: * Information Access for West Dakotans

State Project Code: ⓘ

Start Date: * 04/01/2014

End Date: * 09/30/2015

Abstract: ⓘ


Size default Font default

To serve the information needs of West Dakotans, three sets of online databases were purchased to provide access to full-text information on a range of topics. The state library contracted with Learning LLC to provide regional training events for librarians to improve staff capacity for assisting users. EBSCOhost, Gale, and Learning Express resources are now available to all citizens through the state's public, K-12 and academic libraries.



State Goal: ⓘ -- Select A Goal --

Save Takes You to List Projects



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Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Projects

User Reports

Account Management

Help

List Projects

Select a fiscal year: 2014

View Admin Project

View Financial Status Report

Batch Upload Projects

Print All Projects

Add Project

Status	System Code	State Code	Title	Grantee	LSTA
Draft	2014-MP-73482		Information Access for West D		0

Edit Project



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Report -- SLAA View

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Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Projects

User Reports

Account Management

Help

View Project

Select Version: 1

Print Project

Print Project with Comments

Edit Project

Delete Project



G2S Project Code: 2014-MP-73482
State: Northern Marianas
Fiscal Year: 2014
Exemplary

General Information

Title: Information Access for West Dakotans

State Project Code:

Start Date: 04/01/2014

End Date: 09/30/2015

Status: Draft

Abstract:

To serve the information needs of West Dakotans, three sets of online databases were purchased to provide access to full-text information on a range of topics. The state library contracted with Learning LLC to provide regional training events for librarians to improve staff capacity for assisting users. EBSCOhost, Gale, and Learning Express resources are now available to all citizens through the state's public, K-12 and academic libraries.

Project Director / Grantee

State Goal: 

-- Select A Goal --



Project Director

Director Name:

Director Phone: 

Director Email:

Grantee: 

-- Select A Grantee --



Additional Materials

Attach File (file limit: 40MB)

Browse...

No file selected.

Upload

Enter URL 

Add URL

Budget

Additional Materials

Attach File (file limit: 40MB)

Browse...

No file selected.

Upload

Enter URL 

Add URL

Budget Information

LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits			
<input type="text" value="3000.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	\$3,000.00
Description	<input type="text" value="Part-time salary for database coordinator. "/>		
Consultant Fees			
<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	\$0.00
Description	<input type="text"/>		

Budget Total

Equipment

Description

Services

Description

Purchase of three databases - Learning Express, EBSCOhost, and Gale

Other Operational Expenses

Description

Totals:

Add Intent

Totals:

\$15,000.00

\$0.00

\$0.00

\$15,000.00

Intent(s) ⓘ

Add Intent

Intent:

-- Select An Intent --

Add

Add Subjects

Home

Projects

List Projects

Add Project

Batch Upload Projects

Administrative Project

Financial Status Report

Certify Projects

User Reports

Account Management

Help

Intent:

 Please select 1 to 2 subjects.

Improve users' ability to obtain and/or use information r 

Arts, Culture & Humanities

Business & Finance

Employment

Personal Finance

Small Business

Civic Affairs

Community Concerns

Government

Education

After-school activities

Curriculum support

Environment

General (select only for electronic databases or other data sources)

Health & Wellness

Parenting & Family skills

Personal/Family health & wellness

History

Languages

Save and Continue



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Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Projects

User Reports

Account Management

Help

Add a Project

Cancel Save Project 

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State: *Northern Marianas*
Fiscal Year: *2014*
Exemplary

General Information

Title: * Information Access for West Dakotans

State Project Code: ⓘ

Start Date: * 04/01/2014

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Abstract: ⓘ


Size default Font default

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State Goal: ⓘ -- Select A Goal --

Add Activity

Intent(s)

Improve users' ability to obtain information resources.

General (select only for electronic databases or other data sources)



Add Intent

Activities

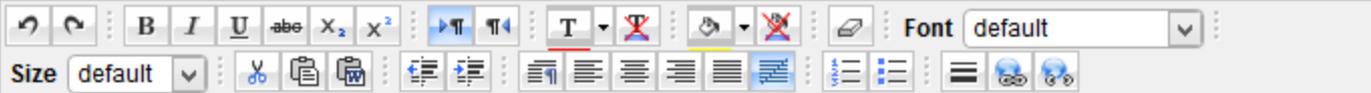
Add Activity

Activity Information

Activity Information

Title: *

Abstract:



Size default        Font default

Intent: *

Cancel

Next >>

Activity Mode and Format

Activity Information

Activity: *

-- Select An Activity --

Mode: *

Format: *

Cancel

<< Prev

Next >>

Activity Information

Activity: *

Content

Mode: *

Acquisition

Format: *

Digital

Quantity Information

Number of hardware acquired

0

Number of software acquired

0

Number of licensed databases acquired

3

Number of print materials (books & government documents) acquired

0

Number of electronic materials acquired

0

Number of audio/visual units (audio discs, talking books, other recordings) acquired

0

Cancel

<< Prev

Next >>

Partners and Beneficiaries

Please identify the area(s) in which your partner organization(s) operates.

- | | |
|---|--------------------------|
| Libraries | <input type="checkbox"/> |
| Historical Societies or Organizations | <input type="checkbox"/> |
| Museums | <input type="checkbox"/> |
| Archives | <input type="checkbox"/> |
| Cultural Heritage Organization Multi-type | <input type="checkbox"/> |
| Preschools | <input type="checkbox"/> |
| Schools | <input type="checkbox"/> |
| Adult Education | <input type="checkbox"/> |
| Human Service Organizations | <input type="checkbox"/> |
| Other | <input type="checkbox"/> |

Please identify the legal type of the partner organization(s) for this project.

- | | |
|---|--------------------------|
| Federal Government | <input type="checkbox"/> |
| State Government | <input type="checkbox"/> |
| Local Government (excluding school districts) | <input type="checkbox"/> |
| School District | <input type="checkbox"/> |
| Non-Profit | <input type="checkbox"/> |
| Private Sector | <input type="checkbox"/> |
| Tribe/Native Hawaiian Organization | <input type="checkbox"/> |

Beneficiaries

Is the activity directed at the library workforce (includes volunteers and trustees)? *

- | | |
|-----|----------------------------------|
| Yes | <input checked="" type="radio"/> |
| No | <input type="radio"/> |

Cancel

<< Prev

Next >>

Beneficiaries

Beneficiaries

Is the activity directed at the library workforce (includes volunteers and trustees)? *

Yes

No

Is the activity for a targeted group or for the general population? *

Targeted Group

General Population

Which best describes the geographic community of the targeted group?

Urban

Suburban

Rural

Cancel

<< Prev

Next >>

Locale

Locale

Is the activity statewide? *

Yes

No

Can you identify specific institutions? *

Yes

No

Institution Types

Public Libraries

Academic Libraries

SLAA

Consortia

Special Libraries

School Libraries

Other

Cancel

<< Prev

Next >>

Review, Save Activity

Review

Title:	Database purchases
Abstract:	Three sets of databases were purchased.
Intent:	Improve users' ability to obtain information resources.

Activity:	Content
Mode:	Acquisition
Format:	Digital

<u>Quantity</u>	
Number of hardware acquired	0
Number of software acquired	0
Number of licensed databases acquired	3
Number of print materials (books & government documents) acquired	0
Number of electronic materials acquired	0
Number of audio/visual units (audio discs, talking books, other recordings) acquired	0

Cancel

<< Prev

Save Activity

30

Save Project and Continue



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Report -- SLAA View

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Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Projects

User Reports

Account Management

Help

Add a Project

Cancel Save Project 

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State Goal: ⓘ -- Select A Goal --

Outcomes

Activities

Database purchases



Project Outcomes

List any important findings or outcomes from your project:

Please briefly describe importance of findings.

What methods did you use to determine your findings? Check all that apply.

Project Tags, and Final Save

Do you anticipate continuing this project after the current reporting period ends?

Yes No

Please describe why.

Project Tags

Project Status

Selecting Completed will lock fields for further editing. If further editing is required after "Completing" the project, you can reselect Draft.

This project must be set to Completed to allow for the fiscal year's Report to be Certified and submitted to IMLS.

Version:

Status:

Draft

Completed

Cancel

Save Project

A Note on Admin/FSR

Home

Projects

- List Projects
- Add Project
- Batch Upload Projects
- Administrative Project
- Financial Status Report
- Certify Projects

User Reports

Account Management

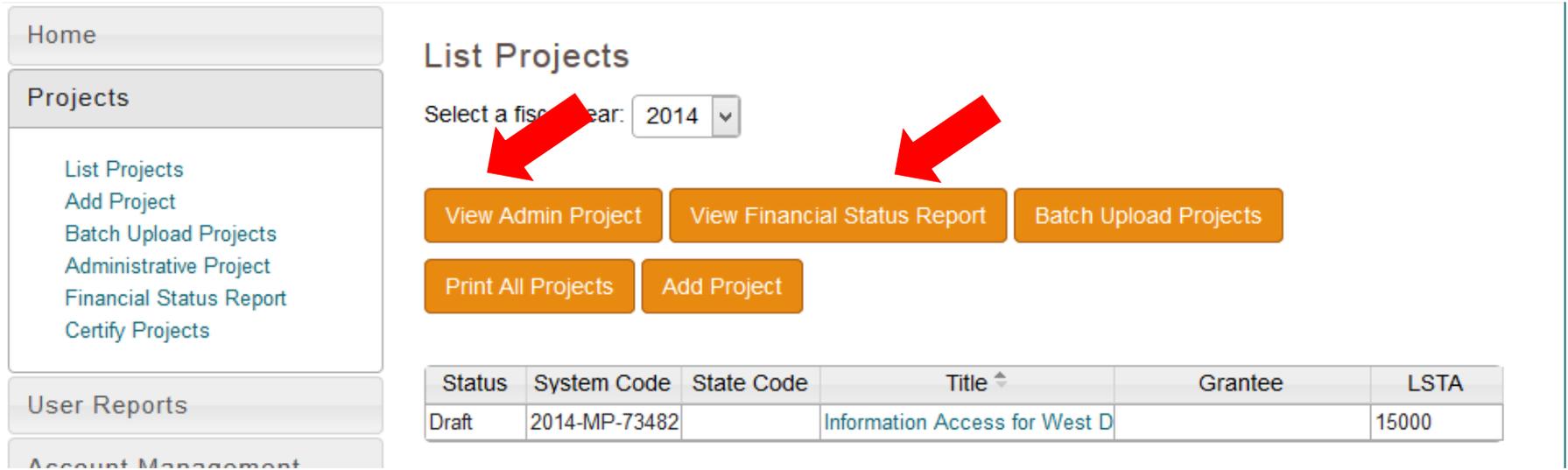
List Projects

Select a fiscal year: 2014 ▾

[View Admin Project](#) [View Financial Status Report](#) [Batch Upload Projects](#)

[Print All Projects](#) [Add Project](#)

Status	System Code	State Code	Title ▾	Grantee	LSTA
Draft	2014-MP-73482		Information Access for West D		15000





System Resources

- SPR Reporting System User Documentation
- State Program Reporting Requirements (130pp) [includes data dictionary and report templates]
- Other Extranet materials (See New Program Report section)
- Mentor state: Hawaii (Lynn Masumoto)
- Program Officer (Teri DeVoe)