



## Inspire! Grants for Small Museums

Sample Application IGSM-260736-OMS-26

Project Category: Lifelong Learning

Project Type: Large Project (\$25,001-\$75,000)

### Hawaiian Mission Houses Historic Site and Archives

|                         |          |
|-------------------------|----------|
| Amount awarded by IMLS: | \$50,852 |
| Amount of cost share:   | \$50,852 |

The Hawaiian Mission Houses Historic Site and Archives (HMH) will develop more dynamic and accessible tools that expand access to collections while supporting storytelling and interactive learning through its project, *Past Forward: A Digital Reimagining of Hawai'i's History*. This project will transform how visitors engage with the museum's collections and interpret the complex histories they represent. HMH will select and digitize archival materials; develop multimedia interpretive content; design an accessible interface that allows visitors to explore layered historical narratives; install digital displays; and train staff and volunteers to maintain and expand the system. HMH will collaborate with a digital media designer and community advisors to develop and install interactive content to be displayed in the museum's main exhibit gallery. The project will result in a fully operational digital exhibition platform that expands access to HMH's archival collections and supports interactive, inquiry-based learning. The project will benefit local residents, students, educators, researchers, and the museum's visitors by providing engaging opportunities to explore Hawai'i's history through primary sources and diverse perspectives.

Attached are the following components excerpted from the original application.

- Narrative
- Schedule of Completion
- Digital Products Plan
- Performance Measurement Plan

When preparing an application for the next deadline, be sure to follow the instructions in the most recent Notice of Funding Opportunity for the grant program to which you are applying.

## **Hawaiian Mission Houses Historic Site and Archives (or HMH)**

### **Project Title: Past Forward - A Digital Reimagining of Hawai'i's History**

**Funding Opportunity:** IGSM-FY26

**Amount Requested:** \$50,852

**Project period:** Sep 1, 2026 to Dec 31, 2027

#### **1. Primary Alignment:**

Agency Level Goal 1 – Champion Lifelong Learner

Objective 1.1 Advance shared knowledge and learning opportunities for all

Agency Level Goal 2 – Strengthen Community Engagement

Objective 2.1 Promote broad public engagement

Agency Level Goal 3 – Advance Collections Stewardship and Access

Objective 3.2 Promote access to museum and library collections

#### **2. Project Summary**

“Past Forward: A Digital Reimagining of Hawai'i's History” will transform how visitors engage with the collections of the Hawaiian Mission Houses Historic Site and Archives (or HMH). The project will develop and install interactive digital storytelling stations in the museum's main gallery and publicly accessible spaces. These stations will feature curated stories drawn from HMH's extensive archival holdings, including Hawaiian-language publications, historic photographs, artifacts, and oral histories. The project will expand public access to collections that are currently accessible primarily through archival research by translating them into engaging, multimedia interpretive experiences. Interactive content will incorporate digitized archival documents, 3D models of artifacts and collections, audio narration, and GIS-linked story maps. Designed with universal accessibility features and multi-language content, the displays will serve students, educators, families, cultural practitioners, and lifelong learners. By highlighting stories often underrepresented in museum interpretation, the project will broaden understanding of Hawai'i's complex history while strengthening place-based learning opportunities. Through partnerships with educators and cultural practitioners, the project will also create curriculum-aligned educational content that supports classroom learning and increases access for schools serving low-income communities. In addition to expanding visitor engagement, the project will strengthen HMH's ability to interpret and share its collections through sustainable digital infrastructure that can support future exhibitions and educational programming.

#### **3. Project Justification**

##### *IMLS Inspire Objectives Addressed*

The project advances the goals of the IMLS Inspire Grants for Small Museums program by:

- Advancing shared knowledge and lifelong learning opportunities through interactive educational interpretation.
- Strengthening community engagement by involving cultural practitioners, educators, and students in content development and evaluation.
- Expanding access to museum collections by transforming archival materials into publicly accessible digital experiences.
- This project also advances IMLS's commitment to using artificial intelligence to improve visitor experience.

By leveraging digital storytelling technologies, the project will make historically significant materials more accessible to diverse audiences while promoting deeper engagement with Hawai'i's cultural heritage. For HMM, this approach represents an important step toward expanding interpretation beyond traditional exhibits and strengthening the museum's ability to make archival collections accessible to broader public audiences.

#### *How the Project Will Strengthen HMM Programs and Services*

The project will significantly enhance HMM's ability to interpret and share its collections with the public. While the institution stewards one of the most significant collections of Hawaiian-language printed materials and 19th-century archival resources, only a portion of these holdings are currently accessible through gallery exhibits.

"Past Forward" will expand interpretation of these collections by converting archival resources into interactive experiences that support multiple learning styles. The digital stations and interactive modules will complement HMM's existing programming, including docent-led tours, self-guided tours, and school field trips by providing dynamic educational content that encourages visitors to explore stories at their own pace.

The project also strengthens HMM's educational mission by creating curriculum-aligned content that supports teachers in delivering place-based history instruction consistent with Hawai'i Content and Performance Standards. By integrating digital interpretation into field trip programming, the project enhances learning outcomes for students while expanding the museum's capacity to serve schools throughout Hawai'i and beyond.

#### *Need or Problem Addressed*

Many residents of Honolulu, especially those in low-to-moderate income neighborhoods, face barriers to accessing culturally relevant educational resources and historical interpretation. And although Hawai'i's history is widely represented in tourism and formal education, the experiences of Kānaka 'Ōiwi (or Indigenous Hawaiians) women, immigrants, and working-class communities remain underrepresented in many public narratives. This gap limits opportunities for many communities to see their language, culture, and community histories reflected in museum spaces. At the same time, HMM stewards extensive archival collections that remain difficult for the public to access in traditional exhibition formats. Many of these materials, particularly rare Hawaiian-language publications and fragile archival documents, are primarily accessible through research appointments, limiting their visibility to general audiences. These collections include thousands of archival documents, rare Hawaiian-language publications, photographs, and artifacts documenting nineteenth-century Hawai'i.

Socioeconomic data further underscores the need for more accessible cultural learning opportunities:

- According to data from the Hawaii Data Collaborative, more than 42 percent of households in urban Honolulu are classified as ALICE (Asset Limited, Income Constrained, Employed) or below the federal poverty level.
- The Hawaii State Department of Education reports that more than half of public-school students on O'ahu qualify for free or reduced-price lunch (Title I Schools).
- Teachers serving Title I schools report limited opportunities for culturally relevant field trips due to transportation costs and lack of interactive curriculum resources.

Expanding digital access supports equity by reaching audiences who may face barriers to in-person visits, including families with limited income, transportation options or individuals with disabilities. By situating displays in freely accessible areas, such as the Gift Shop, and including ADA-compliant features, multi-language content, and online access, the project ensures that historically marginalized voices are amplified, and underserved communities can engage meaningfully with Hawai'i's history. Digital interpretation provides an opportunity to address these

barriers by making collections more accessible, engaging, and relevant to broader audiences. In addition to the in-gallery stations, selected stories, images, and audio clips will be published on HMM's digital collections site and linked on a Past Forward project page to provide continued public access beyond onsite visits.

### *Primary Audience*

The primary audience for this project includes:

- Students and educators from Title I public schools
- Families from low- and moderate-income communities
- Residents seeking culturally relevant educational experiences

These audiences represent communities who benefit from increased access to primary historical materials and place-based learning opportunities. Additionally, we will also have secondary audiences that include museum visitors (in-state, domestic, international), cultural practitioners, researchers, and lifelong learners interested in Hawai'i's history.

The ultimate beneficiaries of the project are the diverse communities who have historically had limited access to museum collections or representation in historical narratives. By expanding interpretation of archival materials and highlighting underrepresented perspectives, the project will promote greater cultural understanding, strengthen place-based learning, and support community engagement with Hawai'i's history. Moreover, these activities will strengthen HMM's ability to care for its archival collections and share them with the public in ways that are more accessible, engaging, and sustainable over time.

## **4. Project Workplan**

The "Past Forward" project will be implemented through several coordinated phases. This phased approach ensures that content development, technical production, and public engagement activities can proceed efficiently while maintaining high interpretive quality.

### *Phase 1: Content Development (Months 1-4)*

HMM staff will identify key themes and stories drawn from archival collections in consultation with cultural practitioners, Hawaiian language educators, and school partners. Priority will be given to narratives that highlight historically underrepresented stories, voices, and perspectives.

***\*Note for this phase of the project, we will be focusing on the transformation of Hawaiian music, from the early 19th century to new traditions that endure today.***

### *Phase 2: Digital Asset Creation (Months 2-5)*

Working with a digital media partner, HMM will digitize archival documents, photographs, and artifacts; produce audio and video storytelling elements; and create 3D digital models of cultural objects. We have identified TimeLooper as our digital partner for this project.

### *Phase 3: Design and Programming (Months 3-6)*

Interactive digital content and displays will be designed to allow visitors to explore stories through intuitive navigation, multimedia content, and GIS-linked story maps. Accessibility features will include audio narration, adjustable text size, and multilingual content.

### *Phase 4: Installation and Staff Training (Months 6-9)*

Interactive stations will be installed in the Chamberlain House (main exhibit gallery), and other public spaces such

as the gift shop. Staff, docents, and volunteers will receive training on system operation, visitor engagement strategies, and accessibility features.

#### *Phase 5: Community Engagement and Testing (Months 9-12)*

Educators, students, cultural practitioners, and kūpuna will participate in review and testing sessions to provide feedback on historical interpretation, accessibility, and visitor usability.

#### *Phase 6: Launch and Evaluation (Months 12-16)*

The completed digital displays will be introduced through community events, school programs, and public outreach. Visitor feedback, digital analytics, and educator surveys will be used to evaluate project effectiveness.

#### *Risk Mitigation*

- Digitization delays: build buffer time and a backup digitization workflow.
- Technology/vendor issues: backup equipment/platform and internal QA testing.
- Content review timeline: scheduled review checkpoints with project staff and subject-matter reviewers.
- Staff capacity: cross-training staff and volunteers to ensure continued operation of the digital stations if staffing changes occur.
- Vendor delay or scope change: TimeLooper is an established vendor with active installations at peer institutions. HMM will execute a detailed contract with defined deliverables and milestones. Monthly check-ins with built-in buffer months allow adjustments before launch.
- Cultural sensitivity and accuracy. All interpretive content will undergo review by Hawaiian cultural practitioners before integration. The community cohort established provides an existing, trusted review relationship.

### **5. Project Results and Desired Outcomes**

New technologies will enhance visitor engagement, enrich the museum-going experience, and promote digital equity as interactive content invites participation and exploration. We will also foster public engagement and seek input from the community through co-creation of the content and evaluation of the overall experience with educators and students from area schools, cultural experts and practitioners, ensuring authenticity and relevance. The project will expand public access to museum collections while improving learning outcomes for visitors and students.

Visitors who engage with the new displays will leave with measurably changed understanding: Hawaiian music is not a passive product of missionary influence, but a creative tradition shaped by the deliberate choices of Hawaiian ali'i who engaged Western musical forms on their own terms as a strategy of cultural and political sovereignty. For school students, pre/post assessments will measure knowledge gains in Hawaiian music history content aligned to Hawai'i Content and Performance Standards. The school curriculum will also build Hawaiian cultural literacy, support 'Ōlelo Hawai'i recognition, and foster respectful cross-cultural understanding, contributing to the kind of civic dialogue that makes shared American heritage meaningful.

Project progress will be monitored throughout implementation to ensure activities remain on schedule and that project outcomes meet the intended goals for visitor engagement, collections access, and educational use. Findings from these assessments will inform adjustments to the content creation process and guide future digital interpretation initiatives at HMM.

*Expected results during the first year of operation include:*

- Up to five interactive digital stations installed and operational
- More than 50 archival stories made publicly accessible
- Participation by at least ten cultural practitioners, students, or educators in content development
- Engagement of approximately 5,000 visitors, including school groups and families
- School participation from at least ten Title I schools
- Online engagement with digital stories through the museum website and digital platforms

*Desired outcomes include:*

- Increased visitor understanding of underrepresented historical perspectives in Hawai'i
- Expanded public access to Hawaiian-language archival materials and other primary sources
- Improved educational engagement for students participating in field trips and place-based learning activities
- Stronger connections between HMH, educators, and local communities through collaborative storytelling and interpretation

Evaluation will include visitor surveys, teacher feedback forms, digital engagement analytics, and participation tracking to assess how effectively the project expands access to collections and supports learning outcomes.

This project builds on the proposal that has been funded by the National Society of Colonial Dames of America (NSCDA) Great American Treasures (GAT) program, with matching funds from the James Hunnewell Education Fund that is sponsored by one of our Board Trustees. The GAT award and matching private funds validates the concept, demonstrating strong public interest and technical feasibility. Funding through the IMLS Inspire Grant will enable HMH to scale this proven model to reach a broader audience, deepen community engagement, and provide more equitable access to underrepresented historical narratives. With targeted system enhancements, we will transform a strong foundational exhibit into a fully realized interpretive experience.

## **6. Sustainability Plan**

HMH is committed to the long-term success and impact of the “Past Forward” initiative. The digital content, interactive displays, and curriculum/activity modules co-developed with kūpuna, cultural practitioners, and educators will be maintained and integrated into future educational and community programming. These resources will remain accessible to school groups, researchers, and the general public, ensuring sustained engagement with underrepresented historical narratives and Hawaiian language history.

The collaboration with educators strengthens local capacity for culturally grounded education, creating lasting benefits for both teachers and students. HMH plans to provide access to the curriculum and digital archives to the Hawai'i Department of Education (HIDOE) and the Hawai'i Association of Independent Schools (HAIS), supporting integration into classroom instruction and aligning with Common Core Standards. These materials will serve as credible sources for developing Hawaiian history curriculum, amplifying the project's reach and impact beyond the physical site, expanding equity and educational impact.

Digital displays and online access allow for sustained public engagement, reaching audiences who cannot visit in person due to financial, transportation, or accessibility barriers. The initial partnership with our digital content experts will produce operational procedures allowing staff and volunteers to maintain the interactive stations, update content periodically, and provide visitor support to ensure the project continues to meet high-quality standards over time. Staff training completed during the project will ensure that museum personnel can maintain the digital stations, update stories over time, and incorporate new archival materials into the system as collections are digitized. The technology infrastructure will be maintained using existing IT support and vendor documentation developed during the project.

## Schedule of Completion – 2026

| Process                        | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|--------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Project Planning*              |     |     |     |     |     |     |     |     |     |     |     |     |
| Requirements Gathering*        |     |     |     |     |     |     |     |     |     |     |     |     |
| Curate Archives & Collections* |     |     |     |     |     |     |     |     |     |     |     |     |
| Project Kickoff                |     |     |     |     |     |     |     |     |     |     |     |     |
| Photography                    |     |     |     |     |     |     |     |     |     |     |     |     |
| Videography                    |     |     |     |     |     |     |     |     |     |     |     |     |
| 3D Scanning                    |     |     |     |     |     |     |     |     |     |     |     |     |
| Interactive 3D Integration     |     |     |     |     |     |     |     |     |     |     |     |     |
| Back-end Development           |     |     |     |     |     |     |     |     |     |     |     |     |
| Front-end Design               |     |     |     |     |     |     |     |     |     |     |     |     |
| User Testing                   |     |     |     |     |     |     |     |     |     |     |     |     |
| Initial Launch                 |     |     |     |     |     |     |     |     |     |     |     |     |
| Official Launch                |     |     |     |     |     |     |     |     |     |     |     |     |
| Project Closeout               |     |     |     |     |     |     |     |     |     |     |     |     |

*\*Preliminary and preparatory tasks critical to a successful project kickoff. Not funded by IMLS Inspire.*



## **Digital Products Plan**

The Past Forward project will create digital resources using rare historical artifacts from the HMM archives and collections, as well as partner museums and public domain resources. These artifacts document the influence of American missionaries on religious music traditions in the nineteenth-century Hawaiian Kingdom and the development of printed musical education. The project will digitize these items and present them in an interactive exhibit to increase public access while ensuring their long-term preservation.

### **Type**

The project will produce approximately 50-100 digital facsimiles selected manuscripts, printed works, museum objects, and related materials. Examples include:

- Handwritten hymns with musical notation and Hawaiian-language lyrics by pioneer missionary Hiram Bingham, including Nahuhopi, Hookani, and Aiahoi
- A handwritten draft of the first Hawaiian hymnal, Nā Hīmeni Hawai'i, by missionaries Hiram Bingham and William Ellis, showing edits made prior to the 1823 printed edition
- The first printed edition of Nā Hīmeni Hawai'i (1823)
- Materials documenting music education at the Chiefs' Children's School, including an 1844 letter from missionary wife Juliette Montague Cooke describing students playing piano, accordion, and singing together
- A love song written by the young Kamehameha IV
- Hymnals and manuscripts by Rev. Lorenzo Lyons (Makua Laiana), including Ka Lei Ali'i (1878) and Hau Mau Mele Kula Sabati (1869)
- Additional details in the "Supportingdoc4"

### **Digitization will produce:**

- Archival master files: Uncompressed 600 dpi TIFF images
- Access derivatives: 300 dpi JPEG images and PDF files for exhibit display
- 3D Models: Delivered in GLB, STL, OBJ, and FBX formats for compatibility with various platforms.
- Metadata: Accompanied by Dublin Core-compliant metadata for efficient search, categorization, and accessibility.
- Digital Archive Indexes: Inventories and catalogs to organize and present scanned objects for public use.

Digitization will follow guidance from the Federal Agencies Digital Guidelines Initiative (FADGI). Each digital item will include basic descriptive metadata such as title, creator, date, description, format, rights statement, and source collection. Metadata will be recorded using Dublin Core elements. Using these digitizations, the project will develop interpretive content for a touchscreen exhibit. This will include short contextual texts, page views from the sources, 3D models of selected museum objects, and interactive pathways that allow visitors to explore the development of religious music traditions and musical education in the nineteenth-century Hawaiian Kingdom.

### **Availability**

Digital products created through the project will be made publicly accessible through an interactive exhibit installed in the main exhibit hall (historic 1831 Chamberlain House) and Hale Ku'ai (Gift Shop), which is the

primary receiving area for all visitors. This will allow all visitors to explore digitized primary sources, material culture, and interpretive narratives through an interface designed for a wide range of museum audiences. Visitors will access the exhibit through standard touchscreen interaction and will not need to install specialized software on their personal devices. The exhibit will be available during regular museum hours and incorporated into guided tours, educational programs, and school field trips.

Where appropriate, digitized images and metadata will also be incorporated into the Hawaiian Mission Houses digital collections infrastructure or related educational resources to extend access beyond the physical exhibit environment to researchers, educators, and the general public. In future phases, images may be structured to support interoperability with the International Image Interoperability Framework (IIIF) and integration into additional online platforms.

## **Access**

Most materials included in this project are nineteenth-century publications and manuscripts that are in the public domain. Digital surrogates will be accompanied by standardized rights statements consistent with widely used archival practices, including the Creative Commons Public Domain Mark and RightsStatements.org rights statements. A user-friendly web interface for general audiences will be developed, ensuring compatibility with modern browsers and mobile devices. Compliance with WCAG 2.1 standards will ensure inclusivity and accessibility for all users. In accordance with federal grant requirements, digital products produced through the project will be made available free of charge to museum visitors and researchers.

Because the materials consist primarily of nineteenth-century publications, musical instruments, and musical works, privacy concerns are not expected to arise. The project team has also reviewed the materials for potential cultural sensitivities and has determined that the selected items do not contain sacred knowledge or personal information related to historical figures.

## **Sustainability**

The Hawaiian Mission Houses maintains established digital preservation workflows designed to ensure the long-term management and accessibility of digitized archival materials. Preservation practices will be informed by guidance from the Library of Congress and other cultural heritage preservation frameworks. Preservation measures will include:

- Secure storage of archival TIFF master files within institutional storage systems.
- Redundant backup through two cloud storage services (e.g., Microsoft OneDrive, Google Drive, Amazon AWS or Microsoft Azure), along with off-site server storage system to reduce the risk of data loss.
- Periodic file integrity checks comparing stored checksum values with newly generated values to confirm that digital files have not been altered or damaged during storage or transfer.
- Descriptive metadata to support long-term management, discovery, and identification of digital assets.

Archival master files and associated metadata will be preserved within our digital preservation environment, which supports redundant storage, routine monitoring of digital assets, and institutional stewardship of digital collections. Digital assets created through the project will remain part of the museum's long-term digital collections infrastructure and may be reused in future exhibitions, educational programming, and digital initiatives.

**Applicant Name:** Hawaiian Mission Houses Historic Site & Archives

**Project Title:** Past Forward

| Performance Measure                                                                                                                                       | Data We Will Collect                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Source of Our Data | Method We Will Use | Schedule |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|----------|
| <b>Effectiveness:</b> The extent to which activities contribute to achieving the intended results                                                         | <p><b><u>Data We Will Collect</u></b><br/><i>Display Engagement:</i> Analytics tracking (users, time spent, story paths selected and completed)<br/><i>Educational Outcomes:</i> Pre/post assessments for school groups measuring learning gains<br/><i>Visitor Feedback:</i> Post-visit surveys capturing impressions, ease of use, and perceived impact<br/><i>Audience Re-engagement:</i> Re-engagement of lapsed visitors and return visitors<br/><i>Authenticity, Cultural Accuracy, and Relevance:</i> Assessment from cultural practitioners, consultants, co-creators, and project partners visitors</p> <p><b><u>Source of Data</u></b><br/>Display analytics software, Museum visitor counts (bookings and ticket sales), Web form from post-visit surveys, School groups/student counts (field trip signups), Web form for teacher and student assessments, Project team feedback</p> <p><b><u>Method</u></b><br/><i>Quantitative</i> - automated analytics reports generated by the digital display, visitor &amp; student logs/counts<br/><i>Qualitative</i> - surveys administered on site and online gathering testimonials, feedback, overall user satisfaction; project debrief</p> <p><b><u>Schedule</u></b><br/>Engagement data collected in real-time, reviewed every two months<br/>Visitor survey data collected after each visit, aggregated and analyzed quarterly<br/>Project team debrief after official launch</p> |                    |                    |          |
| <b>Efficiency:</b> How well resources (e.g., funds, expertise, time) are used and costs are minimized while generating maximum value for the target group | <p><b><u>Data We Will Collect</u></b><br/>Number of <i>archival materials</i> digitized<br/><i>Staff hours</i> dedicated to digitization and exhibit development<br/>Project <i>expenditures</i> relative to the approved budget<br/><i>Earned media</i></p> <p><b><u>Source of Data</u></b><br/>Internal digitization logs, Staff progress reports, Institutional financial records, Features and promotion on print, broadcast, and online outlets</p> <p><b><u>Method</u></b><br/>Monthly project documentation (Project Team)<br/>Monthly financial monitoring (Executive Director)</p> <p><b><u>Schedule</u></b><br/>Digitization and development progress reviewed quarterly</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    |                    |          |

**Applicant Name:** Hawaiian Mission Houses Historic Site & Archives

**Project Title:** Past Forward

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|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Quality:</b> How well the activities meet the requirements and expectations of the target group</p>   | <p><b><u>Data We Will Collect</u></b><br/>Visitor satisfaction ratings, educator and student feedback, and visitor comments regarding user interface, navigation, clarity and usability of the kiosk interface</p> <p><b><u>Source of Data</u></b><br/>Museum visitors, teachers participating in school field trips, and community stakeholders feedback</p> <p><b><u>Method</u></b><br/>Post-visit surveys, informal educator interviews conducted with one group per month, and staff observation of visitor engagement</p> <p><b><u>Schedule</u></b><br/>Survey responses collected continuously and analyzed quarterly</p> |
| <p><b>Timeliness:</b> The extent to which each task/activity is completed within the proposed timeframe</p> | <p><b><u>Data We Will Collect</u></b><br/>Completion of digitization tasks, technical deliverables, project milestones<br/><i>*See <a href="#">Schedule of Completion document</a></i></p> <p><b><u>Source of Data</u></b><br/>Project management planning documents, staff progress reports, development team implementation timeline</p> <p><b><u>Method</u></b><br/>Monthly meetings with development team<br/>Quarterly internal project review conducted by project leadership</p> <p><b><u>Schedule</u></b><br/>Quarterly progress assessments with a final evaluation following official exhibit launch</p>              |